Training Course on Measuring ICT Access and Use in Households and Businesses

Organised jointly by ITU, UNCTAD, COMESA and ECA

Addis Ababa, Ethiopia

13-24 July 2009

AGENDA

PART A: ICT Statistics on Households and Individuals

Monday, 13 July 2009

8:45 - 9:00	Registration of participants
9:00 - 10:00	**Opening session** (ITU, ECA)
10:00 - 11:00	**Introduction to the course:** *Contents, objectives and methodology* Presentation of participants
11:00 - 11:20	*Break*
11:20 - 11.30	Group Photo Session
11:30 - 13:00	**Module H-1: Introduction to household ICT statistics. Survey planning and preparatory work**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module H-1: Introduction to household ICT statistics. Survey planning and preparatory work (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module H-1: Introduction to household ICT statistics. Survey planning and preparatory work (cont.)**
17:00 - 17:30	Test and Evaluation

Tuesday, 14 July 2009

9:00 - 10:30	**Module H-2: Statistical standards and topics. Data sources and collection techniques**
10:30 - 10:45	*Break*
10:45 - 13:00	**Module H-2: Statistical standards and topics. Data sources and collection techniques (cont.)**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module H-2: Statistical standards and topics. Data sources and collection techniques (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module H-2: Statistical standards and topics. Data sources and collection techniques (cont.)**
17:00 - 17:30	Test and evaluation

Wednesday, 15 July 2009

9:00 - 10:30	**Module H-3: Questionnaire design. Household Survey design**
10:30 - 10:45	*Break*
10:45 - 13:00	**Module H-3: Questionnaire design. Household Survey design (cont.)**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module H-3: Questionnaire design. Household Survey design (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module H-3: Questionnaire design. Household Survey design (cont.)**
17:00 - 17:30	Test and evaluation

	Thursday, 16 July 2009
9:00 - 10:30	**Module H-4: Data processing. Data quality and evaluation**
10:30 - 10:45	*Break*
10:45 - 13:00	**Module H-4: Data processing. Data quality and evaluation (cont.)**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module H-4: Data processing. Data quality and evaluation (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module H-4: Data processing. Data quality and evaluation (cont.)**
17:00 - 17:30	Test and evaluation

	Friday, 17 July 2009
9:00 - 10:30	**Module H-5: Data dissemination**
10:30 - 10:45	*Break*
10:45 - 12:30	**Module H-5: Data dissemination (cont)**
12:30 - 13:00	Test and evaluation
13:00 - 14:00	*Lunch*
14:00 - 15:00	**Final course evaluation and discussion** **Closing remarks**
15:00 - 16:00	**Handing out of Training Certificates**

SPECIAL SESSION on Scan-ICT programme

	Saturday, 18 July 2009
9:00 - 10:00	**Introduction to Scan-ICT Programme**
	Discussion
10:00 - 10:15	**Break**
10:15 - 12:00	**Scan-ICT Methodology Toolkit**
	Template for the Development of National Scan-ICT Phase III Proposal
	The National Scan-ICT Phase III Process: The Implementation Schedule and Timeframe
12:00 - 12:30	**Discussion and launch of Scan-ICT Phase III**

PART B: ICT statistics on Businesses and on the ICT sector

Monday, 20 July 2009	

8:45 - 9:00	Registration of participants
9:00 - 10:00	**Opening session** (UNCTAD, ECA)
10:00 - 11:00	**Introduction to the course**: *Contents, objectives and methodology* Presentation of participants
11:00 - 11:20	*Break*
11:20 - 11.30	Group Photo Session
11:30 - 13:00	**Module B-1: Understanding concepts and definitions of indicators on the use of ICT by businesses and the ICT sector**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module B-1: Understanding concepts and definitions of indicators on the use of ICT by businesses and the ICT sector (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module B-1: Understanding concepts and definitions of indicators on the use of ICT by businesses and the ICT sector (cont.)**
17:00 - 17:30	Test and Evaluation

Tuesday, 21 July 2009	

9:00 - 10:30	**Module B-2: Developing an ICT data collection strategy in the business sector**
10:30 - 10:45	*Break*
10:45 - 13:00	**Module B-2: Developing an ICT data collection strategy in the business sector (cont.)**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module B-2: Developing an ICT data collection strategy in the business sector (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module B-2: Developing an ICT data collection strategy in the business sector (cont.)**
17:00 - 17:30	Test and evaluation

Wednesday, 22 July 2009	

9:00 - 10:30	**Module B-3: Designing an ICT business survey**
10:30 - 10:45	*Break*
10:45 - 13:00	**Module B-3: Designing an ICT business survey (cont.)**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module B-3: Designing an ICT business survey (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module B-3: Designing an ICT business survey (cont.)**
17:00 - 17:30	Test and evaluation

Thursday, 23 July 2009

9:00 - 10:30	**Module B-4: Processing ICT survey data from businesses**
10:30 - 10:45	*Break*
10:45 - 13:00	**Module B-4: Processing ICT survey data from businesses (cont.)**
13:00 - 14:00	*Lunch*
14:00 - 15:30	**Module B-4: Processing ICT survey data from businesses (cont.)**
15:30 - 15:45	*Break*
15:45 - 17:00	**Module B-4: Processing ICT survey data from businesses (cont.)**
17:00 - 17:30	Test and evaluation

Friday, 24 July 2009

9:00 - 10:30	**Module B-5: Disseminating data on the use of ICT by businesses and the ICT sector**
10:30 - 10:45	*Break*
10:45 - 12:30	**Module B-5: Disseminating data on the use of ICT by businesses and the ICT sector (cont)**
12:30 - 13:00	Test and evaluation of Module H-5
13:00 - 14:00	*Lunch*
14:00 - 15:00	**Final course evaluation and discussion** **Closing remarks**
15:00 - 16:00	**Handing out of Training Certificates**