|  |  |  |  |
| --- | --- | --- | --- |
| Logo  Description automatically generated | **Telecommunication Development Advisory Group (TDAG)**  **28th Meeting, Virtual, 24-28 May 2021** | | A close up of a sign  Description automatically generated |
|  | | **Revision 8 to** | |
|  | | **Document** **TDAG-2****1/DT/1-E** | |
|  | | **24 May 2021** | |
|  | | **English only** | |
| Director, Telecommunication Development Bureau | | | |
| Time Management Plan | | | |
|  | | | |

ANNEX 1

**Preliminary time management plan of the TDAG meeting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday 24 May** | **Tuesday 25 May** | **Wednesday 26 May** | **Thursday 27 May** | **Friday 28 May** |
| **1300h-1400h**  *RPM Coordination Meeting* | **1300h-1500h**  ***TDAG plenary***  **Agenda item 15:** Contribution to the work of the Expert Group on the International Telecommunication Regulations (EG-ITR) *(continued)*  **Agenda item 7:** Reporting on the implementation of the WTDC-17 Buenos Aires Action Plan (including the Regional Initiatives), and contribution to the implementation of the WSIS Plan of Action and the Sustainable Development Goals (SDGs)  ***Documents:***[*2*](https://www.itu.int/md/D18-TDAG28-C-0002/en) *and* [*23*](https://www.itu.int/md/D18-TDAG28-C-0023/en)  **Agenda item 8:** ITU-D projects  ***Document:***[*11*](https://www.itu.int/md/D18-TDAG28-C-0011/en)  **Agenda item 12:** Collaboration with the other Sectors  ***Document:***[*13*](https://www.itu.int/md/D18-TDAG28-C-0013/en)  **Agenda item 14:** Report by the Chairman of the Group on Capacity Building Initiatives  ***Document:***[*14*](https://www.itu.int/md/D18-TDAG28-C-0014/en) | **1300h-1600h**  ***TDAG plenary***  **Agenda item 9:** Preparations for WTDC-21  ***Documents:***[*16*](https://www.itu.int/md/D18-TDAG28-C-0016/en)*,* [*18*](https://www.itu.int/md/D18-TDAG28-C-0018/en) *and* [*19*](https://www.itu.int/md/D18-TDAG28-C-0019/en)  **Agenda item 9.1:** WTDC preparations and contingency plans for the work of ITU-D in the case of postponement of WTDC-21  ***Document:***[*10*](https://www.itu.int/md/D18-TDAG28-C-0010/en)*,* [*28*](https://www.itu.int/md/D18-TDAG28-C-0028/en)*,* [*30*](https://www.itu.int/md/D18-TDAG28-C-0030/en)*,* [*31*](https://www.itu.int/md/D18-TDAG28-C-0031/en)*,* [*32*](https://www.itu.int/md/D18-TDAG28-C-0032/en)*,* [*33*](https://www.itu.int/md/D18-TDAG28-C-0033/en)*,* [*34*](https://www.itu.int/md/D18-TDAG28-C-0034/en) *and* [*37*](https://www.itu.int/md/D18-TDAG28-C-0037/)  **Agenda item 9.2:** Structure of WTDC-21  ***Document:***[*17*](https://www.itu.int/md/D18-TDAG28-C-0017/en)  **Agenda item 10:** Report on preparatory process for WTDC-21  **Agenda item 10.1:** Report on the work of the TDAG-WG-RDTP  ***Documents:***[*21*](https://www.itu.int/md/D18-TDAG28-C-0021/en)*,* [*24*](https://www.itu.int/md/D18-TDAG28-C-0024/en)*,* [*26*](https://www.itu.int/md/D18-TDAG28-C-0026/en)*,* [*27*](https://www.itu.int/md/D18-TDAG28-C-0027/en)*,* [*29*](https://www.itu.int/md/D18-TDAG28-C-0029/en)[*35*](https://www.itu.int/md/D18-TDAG28-C-0035/)*,* [*36*](https://www.itu.int/md/D18-TDAG28-C-0036/) *and* [*DT/3*](https://www.itu.int/md/D18-TDAG28-210524-TD-0003/en)  **Agenda item 10.2:** Report on the work of the TDAG-WG-SOP  ***Document:***[*22*](https://www.itu.int/md/D18-TDAG28-C-0022/en)  **Agenda item 10.3:** Report of the Regional Preparatory Meetings Coordination Meeting (RPM-CM)  ***Document:***[*5*](https://www.itu.int/md/D18-TDAG28-C-0005/en)  **Agenda item 10.4:** Report of IRM-1  ***Document:***[*3*](https://www.itu.int/md/D18-TDAG28-C-0003/en) | **1300h-1600h**  ***TDAG plenary***  **Agenda item 10:** Preparatory process for WTDC-21 *(continued)*  **Agenda item 11:** Study Group activities  ***Documents:***[*8*](https://www.itu.int/md/D18-TDAG28-C-0008/en)*,* [*9*](https://www.itu.int/md/D18-TDAG28-C-0009/en)  **Agenda item 16:** Update on the ITU Regional Presence Review  ***Document:***[*20*](https://www.itu.int/md/D18-TDAG28-C-0020/en)  **Agenda item 17:** Measures and Principles for interpretation and translation in ITU | **1300h-1400h**  *Side event on NoW* |
| **1400h-1600h**  ***TDAG opening and first plenary***  **Agenda item 1:** Address by the Secretary-General  **Agenda item 2:** address by the Director, BDT  **Agenda item 3:** Address by other Elected Officials  **Agenda item 4:** Opening remarks by the Chairman of TDAG  ***Documents:***[*DT/4*](https://www.itu.int/md/D18-TDAG28-210524-TD-0004/en)  **Agenda item 5:** Adoption of the agenda and Time Management Plan  ***Documents:***[*1*](https://www.itu.int/md/D18-TDAG28-C-0001/en) *and* [*DT/1*](https://www.itu.int/md/D18-TDAG28-210524-TD-0001/en)  **Agenda item 6:** ITU-D four-year rolling Operational Plan 2022-2025  ***Document:***[*4*](https://www.itu.int/md/D18-TDAG28-C-0004/en)  **Agenda item 13:** Membership, Partnership, Private Sector-related matters  ***Document:***[*7*](https://www.itu.int/md/D18-TDAG28-C-0007/en) *and* [*12*](https://www.itu.int/md/D18-TDAG28-C-0012/en) | **1400h-1600h**  ***TDAG plenary and closing***  **Agenda item 18:** Harmonization of ITU websites  ***Document:***[*25*](https://www.itu.int/md/D18-TDAG28-C-0025/en)  **Agenda item 19:** Calendar of ITU-D events  ***Documents:***[*15*](https://www.itu.int/md/D18-TDAG28-C-0015/en)  **Agenda item 6:** ITU-D four-year rolling Operational Plan 2022-2025 *(continued)*  **Agenda item 20:** Any other business  **Approval of draft Chairman’s report**  ***Document:*** *DT/(tbd)*  ***Closing*** |
| **1500h-1600h**  *Side event on Youth* |