**General Information**

**ITU Workshop on "Benchmarking QoS evaluation of Multimedia Networks"**

Ouagadougou, Burkina Faso (18 July 2013)

**DATE and VENUE**

The ITU workshop on **Benchmarking QoS evaluation of Multimedia Networks**, will be convened on 18 July 2013 in Ouagadougou, Burkina Faso.

The meeting will take place at:

Hotel Laïco
Ouagadougou, Burkina Faso
Tel.: (00 226) 50 49 98 00 /07
Fax: (00 226) 50 49 98 01/02
[www.laico-ouaga2000.com](http://www.laico-ouaga2000.com)

**HOTEL ACCOMMODATION**

Preferential rates have been negotiated for seminar participants. A list of the selected hotels, together with the special rates, is seen below.

To reserve the hotel of your choice, please complete the hotel reservation form for each member of your delegation and send it direct to the hotel, with a copy to Carole Kanmouni (carole.habiba@arcep.bf).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Hotel** | **Type of room** | **Pricein FCFA** | **Distance from meeting venue** | **Remarks** |
| **HOTEL LAÏCO \*\*\*\*\* OUAGA 200** Av. Zagré Pascal01BP 1603 Tel. +(226) 50 49 98 00Fax. +(226) 50 49 98 01reservations@laico-ouaga2000.com | Single or doubleJunior suiteDiplomatic suite | 84 031 (x)136 374 (x)180 900 (x) | N/A | Tourist tax: FCFA 1180 per person/nightMunicipal tax: FCFA 2950 per person (single payment) |
| **JOLY HOTEL\*\*\*\***Tel.: +(226) 50 37 62 57Fax: +(226) 50 37 62 59 Email: info@jolyhotel.bf / jolyhotel.ouaga2000@fasonet.bf **10 mins from airport** | SingleDoubleJunior suite | 50 000 (x)65 000 (x)80 000 (x) | 5 min | Tourist tax: FCFA 1180 per person/nightMunicipal tax: FCFA 2360 per person (single payment) |
| **AZALAI HOTEL INDEPENDANCE \*\*\*\***Email: independance@azalailhotels.com Fax: +(226) 50 30 60Fax: +(226) 50 30 60 63 | SingleSingle with bath | 60 000 (x)65 000 (x) | 30 min | Tourist tax: FCFA 1180 per person/nightMunicipal tax: FCFA 2360 per person (single payment) |
| **PALM BEACH \*\*\*\***Av. Kwame N'Krumah 01 BP 5557Ouagadougou 01Tel: +(226) 50 31 09 91 / 50 31 68 29 / 50 30 69 79Fax: +(226) 50 31 68 39 | StandardPrestigeJunior suite | 35 000 (✓)50 000 (✓)75 000 (✓) | 25 min | Tourist tax: FCFA 1180 per person/nightMunicipal tax: FCFA 2360 per person (single payment) |
| **SPLENDID HOTEL\*\*\*\***Av.Kwamé N’Krumah 01 BP 1715Ouagadougou 01Tel.:+(226) 50 31 72 78/79/82Reservations:+(226) 50 31 24 54Fax : +(226) 50 31 72 91**3 mins from airport** | Single splendid ISingle splendid IIDouble splendid IDouble splendid II | 46 750 (✓)55 250 (x)56 750 (x)65 250 (x) | 25 min | Tourist tax: FCFA 1180 per person/nightMunicipal tax: FCFA 2360 per person (single payment) |
| **PACIFIC HOTEL** \*\*\*Av Léo-Frobénius - 01 BP 5818 OuagadougouTel: +(226) 50 31 30 37 / 50 31 32 42 / 50 30 65 42Fax: +(226) 50 31 30 39**5mins from airport** **pacifichotel@fasonet.bf** | SingleDoubleSuite | 42 00046 00080 000 | 25 min | Tourist tax: FCFA 1000 per person/nightMunicipal tax: FCFA 1500 per person (single payment) |
| **RELAX HOTEL \*\*\***Av. de la Nation01 BP 567Ouagadougou 01Tel: +(226) 50 31 32 31 / 50 31 32 33 Fax: +(226) 50 30 89 08**relax.hotel@fasonet.bf**[**www.groupe-soyaf.com**](http://www.groupe-soyaf.com/) | SingleDouble | 25 000 (x)30 000 (x) | 30 min | Tourist tax: FCFA 1000 per person/nightMunicipal tax: FCFA 1500 per person (single payment) |
| **PALACE HOTEL\*\*\*\*\* OUAGA 2000** 01BP 1603 Tel. +(226) 50 / 49 98 00Fax. +(226) 50 / 49 98 01 | Single or doubleJunior suite | 50 000 (✓)70 000 (✓)130 000 (✓) | 2 min | Tourist tax: FCFA 1180 per person/nightMunicipal tax: FCFA 2950 per person (single payment) |

(x) = without breakfast

(✓) = with breakfast

**VISA INFORMATION**

The visa contacts and full details are:

The Organizing Committee
Email: osi@arce.bf or ouatsi@arce.bf

Tel.: +226 70 21 41 53

* Passport requirements

A valid passport is required for all persons entering Burkina Faso, with the exception of citizens of ECOWAS countries, for whom a simple national identity card will suffice.

* Visa

All visitors with the exception of citizens of ECOWAS countries require a visa to enter Burkina Faso. Visas can be obtained from diplomatic or consular missions representing the Government of Burkina Faso in other countries.

* Issuance of visas upon arrival

To enable the issuance of an entry visa upon their arrival at Ouagadougou International Airport, visitors arriving from countries in which there is no diplomatic or consular mission representing the Government of Burkina Faso, are requested to provide, no later than **15 June** **2013**, their name, date of birth, nationality and passport number to the visa contact person.

**TRANSPORTATION**

Transportation will be provided from the airport to the hotels and to the meeting venue. Please provide your arrival and departure flight information to facilitate arrangements for transportation.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date of Arrival |  |  | Time of Flight Arrival |  | FLIGHT NO. |  |
| Date ofDeparture |  |  | Time of Flight Departure |  | FLIGHT NO. |  |

Upon receipt of participant flight details, arrangements will be made to meet participants at Ouagadougou International Airport and transfer them to their respective hotels. Transportation will also be provided between the hotels and the seminar venue. The shuttle service is free of charge.

 **CUSTOM FORMALITIES**

Visitors entering Burkina Faso may bring with them a maximum of four litres of alcohol. Personal items in reasonable quantities (cameras, video cameras, watches, pens, cigarette lighters and cosmetics) may be imported tax-free. Other items (video recorders and other electronic goods) are subject to customs duties, to be paid on the spot. Illicit drugs may not be brought into Burkina Faso.

**HEALTH AND VACCINATION REQUIREMENTS**

All persons wishing to enter Burkina Faso must be in possession of a valid certificate of vaccination against yellow fever. Vaccination against hepatitis and cholera is recommended. Malaria is widespread in Burkina Faso, and the appropriate preventive measures are therefore also recommended.

* Vaccination essential

 Yellow fever

* Vaccination recommended

 Hepatitis A and B

 Diphtheria-tetanus-polio (DTP)

 Meningitis A+C+Y+W135

Participants are advised that free-of-charge first aid arrangements will be in place, with a full-time service located at the meetings venue. Cases of hospitalization and evacuation are to be handled by participants themselves in the following medical centres:

 **Hôpital National Yalgado OUEDRAOGO**

 Avenue de l’Oubritenga, opposite CNRST

 Tel.: (+226) 50 31 16 55/56

 **Clinique Philadelphie**

 404, Rue du Président Maurice YAMEOGO

 Tel.: (+226) 50 33 28 71

 E-mail: clinique-philidelphie@fasonet.bf

 **Clinique du Cœur**

 Avenue Pascal ZAGRE, Ouaga 2000

 Tel.: (+226) 50 39 74 74/75 75

 E-mail: clinique\_du\_coeur@fasonet.bf

 **Clinique El Fateh – Suka**

 Tel.: (+226) 50 43 16 43/06 00

 E-mail: clinique.elfateh@suka.bf

**WEATHER**

Burkina Faso’s climate is tropical, hot and dry. There are two seasons: the dry season from November to May, and the rainy season from June to October.

The harmattan, a very dry wind which blows from the East, brings with it a very hot period from May to September, with temperatures ranging from 30 to 40°C. The average annual rainfall is 115 cm (45 inches) in the south-west, falling to 25 cm (10 inches) in the far north and north-east. The rainy season lasts four months in the north-east and six months in the south-east (from May to October). Lightweight clothing is recommended.

**TIME ZONE**

Burkina Faso is in the GMT time zone.

**ELECTRICITY (VOLTAGE USED)**

The electric power supply is 220V AC, 50 Hz. Standard two-pin plugs are used.

**CURRENCY AND EXCHANGE RATES**

The official currency is the *franc de la Communauté Financière Africaine* (FCFA). Banknote values are FCFA 10 000, 5 000, 2 000, 1 000 and 500, and coins are valued at FCFA 500, 250, 200, 100, 50, 25, 10 and 5. Burkina Faso belongs to the CFA franc zone. There is no limit on the amount of foreign currency or travellers cheques that visitors may bring into Burkina Faso. Commercial banks and hotels provide exchange facilities, and money may also be exchanged at the airport.

To obtain a list of agencies, visit the site [www.westernunion.com](http://www.westernunion.com).

Exchange rates are as follows:

USD 1 = FCFA 450 (Source: [www.xe.com](http://www.xe.com))

EUR 1 = FCFA 655.957

Automatic cash dispensers

Several local banks are equipped with automatic cash dispensers which accept Visa cards.

Western Union

There are several branches of Western Union in Ouagadougou.

Banks in Ouagadougou

**Banque centrale des Etats de l’Afrique de l’Ouest – BCEAO**Avenue Gamal A. Nasser
Tel.: (+226) 50 30 60 15/16

**Ecobank Burkina**42 avenue de Yatenga
Tel.: (+226) 50 31 11 11

**Bank of Africa**Avenue A. Sangoulé Lamizana
Tel.: (+226) 50 30 19 88

**United Bank of Africa UBA (**formerly **Banque Internationale du Burkina)**Rue de la Résistance du 17 Mai
Tel.: (+226) 50 31 42 39

**Coris Bank**Avenue N’Kwamé Krumah
Immeuble Coris Bank
Tel.: (+226) 50 30 68 14

**Banque Commerciale du Burkina – BCB**Avenue N’Kwamé Krumah
Tel.: (+226) 50 30 78 78

**Société Générale des Banques du Burkina – SGBB**Rue de l’hôtel de Ville
Tel.: (+226) 50 32 32 32

**Banque internationale pour le Commerce, l’Industrie et l’Agriculture du Burkina** – **BICIA-B**Avenue N’Kwamé Krumah
Tel.: (+226) 50 32 56 00

**Banque Régionale de Solidarité – BRS**Avenue Kwamé N’Krumah
Tel.: (+226) 50 49 60 00

**Banque pour l’Agriculture et le Commerce du Burkina Faso – BACB**Rue de l’Hôtel de ville
Tel.: (+226) 50 30 04 12

**Banque Sahélo saharienne pour l’investissement et le Commerce – BSIG**Avenue, Kwamé N’Krumah
Tel.: (+226) 50 32 84 01/04

**Atlantic Bank**Tel.: (+226) 50 49 24 46
Payment cards (credit/debit)

Diners Club, MasterCard and Visa are not universally accepted. It is worth checking with your bank that you will be able to pay for goods and other services with your card.

**LOCAL HOST CONTACT**

For any further information, please contact the organizing committee set up by ARCEP.
Name: OUATTARA Sibiri
Email: osi@arce.bf or ouatsi@arce.bf
Tel.: +226 70 21 41 53