



USEFUL INFORMATION FOR PARTICIPANTS

1. Event

The **Regional Groups of ITU-T Study Group 3 (Tariff and accounting principles and international telecommunication/ICT economic and policy issues) and ITU-T Study Group 5 (EMF, environment, climate action, sustainable digitalization, and circular economy)** will host their next meeting **from 11-12 September 2023**. This includes a half-day **Bridging the Standardization Gap (BSG) hands-on training session on 11 September (AM)**, open to all interested parties.

The events are being held back-to-back with the [ITU Asia and the Pacific Regional Development Forum](#) (RDF), including a session on Digital Financial Services (DFS) Security Lab Clinic, for 13-15 September 2023. The RDF is scheduled to be held in a different venue in Bangkok (W Hotel Bangkok).

2. Venue

Details	Workshop
When	11 – 12 September 2023
Where	Office of The National Broadcasting and Telecommunications Commission (NBTC) 87 Soi Sailom, Phaholyothin Road, Phayathai, Bangkok 10440, Thailand https://goo.gl/maps/fH7yxMCVJD8rCJeX9

Upon arrival, please proceed to the Auditorium meeting room 2 on the 2nd floor for registration and badging. Visitor pass is not required however participants must have their ITU badge visible at all times. All 3 meetings will be held at the head quarter of Office of The National Broadcasting and Telecommunications Commission (Office of the NBTC), Meeting rooms allocation as follows:

Time	Event	Meeting Room
11 September 2023 (Monday)		
8:30AM-12:00PM	BSG Workshop	Auditorium Meeting Room 2 (Floor 2)
13:00PM-17:30PM	SG3RG-AO Meeting	Auditorium Meeting Room 1 (Floor 1)
13:00PM-17:30PM	SG5RG-AP Meeting	Sailom 1021 Meeting Room (Main building, Floor 2)
12 September 2023 (Tuesday)		
8:30AM-17:30PM	SG3RG-AO Meeting	Auditorium Meeting Room 1 (Floor 1)
8:30AM-17:30PM	SG5RG-AP Meeting	Sailom 1021 Meeting Room (Main building, Floor 2)

3. Visa and Immigration Requirements

To enter Thailand, all participants must possess a valid passport or accepted travel document. Participants who require a visa should apply for a visa at a Royal Thai Embassy or a Royal Thai Consulate-General in their respective country well in advance of their departure. For nationals of some countries, it may take more than two weeks for visa processing. As visa requirements change from time to time, please check with your nearest Royal Thai Embassy/Consulate-General for your visa requirements.



You are also advised to visit <http://www.mfa.go.th> and <https://consular.mfa.go.th/th/page/cate-7393-general-information?menu=5d68c88d15e39c160c00827e> for more information on visas and travel documents.

For assistance with requesting a visa invitation letter, please contact Ms. Chayanee Suriyawong, International Affairs Bureau, Office of the NBTC (Chayanee.s@nbt.go.th; Whatsapp: +66 805596685).

4. Travel Insurance & COVID 19 Requirement

From 1 October 2022 onward, passengers travelling to Thailand will no longer be required to present COVID-19 related documents such as the certificate of vaccination and COVID-19 test result upon arrival in Thailand.

However, the Organizers do not take responsibility for COVID 19 travel requirements, including PCR test and/or quarantine hotel. The costs for hotel and any related expenses should participants tested Covid positive during the stay in Bangkok will also not be covered. **Participants are advised to secure their own insurance policies as necessary.**

5. Recommended Hotels for the Workshop

Recommended hotel for participants attending the events.

Hotel Name and Address	Rate																		
<p>Pullman Bangkok King Power 8 2 Rang Nam Alley, Thanon Phaya Thai, Khet Ratchathewi, Bangkok 10400 Phone: (+66) 2 680 9999 Google Maps Link</p>	<table border="1"> <thead> <tr> <th>ROOM TYPE</th> <th>SINGLE OCCUPANCY ROOM RATE WITH 1 ABF (THB)</th> <th>DOUBLE/ TWIN OCCUPANCY ROOM RATE WITH 2 ABF (THB)</th> </tr> </thead> <tbody> <tr> <td>Superior Room</td> <td>3,900.- net per room per night</td> <td>4,200.- net per room per night</td> </tr> <tr> <td>Deluxe Room</td> <td>4,500.- net per room per night</td> <td>4,800.- net per room per night</td> </tr> <tr> <td>Executive Room with Club Benefits</td> <td>5,600.- net per room per night</td> <td>5,900.- net per room per night</td> </tr> <tr> <td>Suite Room with Club Benefits</td> <td>7,200.- net per room per night</td> <td>7,500.- net per room per night</td> </tr> <tr> <td>Extra Bed</td> <td colspan="2">1,600.- net per room per night incl. of ABF</td> </tr> </tbody> </table>	ROOM TYPE	SINGLE OCCUPANCY ROOM RATE WITH 1 ABF (THB)	DOUBLE/ TWIN OCCUPANCY ROOM RATE WITH 2 ABF (THB)	Superior Room	3,900.- net per room per night	4,200.- net per room per night	Deluxe Room	4,500.- net per room per night	4,800.- net per room per night	Executive Room with Club Benefits	5,600.- net per room per night	5,900.- net per room per night	Suite Room with Club Benefits	7,200.- net per room per night	7,500.- net per room per night	Extra Bed	1,600.- net per room per night incl. of ABF	
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<p>The Quarter Ari by UHG 428, 2 Phaholyothin, Samsennai, Phayathai, Bangkok 10400 Phone: (+66) 2 097 199 Google Maps Link</p>	<p>Superior Room THB 2,300 (Excl. Breakfast) – 2,800 (Incl. Breakfast) Deluxe Room THB 3,000 (Excl. Breakfast) – 3,500 (Incl. Breakfast)</p>																		
<p>Vib Best Western Sanam Pao 1029 9 Phahonyothin Road, Phaya Thai, Bangkok 10400</p>	<p>THB 1500-2500 per night</p>																		



Google Maps Link										
Vic3 Bangkok Hotel 89 Soi Phahonyothin 3, Phaya Thai, Bangkok 10400 Google Maps link	THB 1000-2000 Baht per night									
Eastin Grand Hotel Phayathai The Unicorn Building, 18 Phaya Thai Rd, Thung Phaya Thai, Ratchathewi, Bangkok 10400 Google Maps Link	THB 5500-7000 per night									
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**** Participants are responsible for arranging their own transportation to and from the training venue and the airport.**

6. Transport from and to Airport

Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine, metered taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at www.airportsuvarnabhumi.com.

Please note that the Don Muang Airport, the former Bangkok International Airport, currently handles domestic flights and some low-cost international flights.

For your general information, the following transportation is available from Suvarnabhumi International Airport:

1. Public Meter Taxi is located on 1st floor of the Arrival Hall, Gate 4 and 7. Fare shown on meter, plus Baht 50 surcharge and toll fee to be added to the meter charge from airport to the city.
2. Airport Limousine Service, the limousine service to various destinations in the city, is located at the arrival floor of the airport.



3. Hotel Limousine Services: please contact the hotels directly.

There are good public transportation facilities at the Suvarnabhumi International Airport, Thailand. For more information, please visit website: <http://www.bangkokairportonline.com/>.

7. Travelling within Bangkok

Although traffic can be heavy at times, getting around Bangkok is relatively easy thanks to a well-integrated and inexpensive transport system of public buses, taxis, limousines, motorcycle taxis, tuk-tuks and mass transit.

- **Taxis:** a large number of taxis ply Bangkok's streets. Look for the Taxi Meter sign on top and make sure the cabbie turns on the meter. Fares begin at 35 baht (roughly US\$ 1) and increase according to distance traveled.
- **Mass Transit:** the city's mass transit system consists of an elevated and underground rail service through the downtown area, providing links to city hotels, shopping malls, entertainment areas, business districts and the river. Both are air-conditioned, with signage and directions in Thai and English, and operate from 6 am to midnight daily. Both systems are linked with change-over stations at three locations. As yet there is no common ticket.
- **BTS Skytrain:** elevated electric trains transport Bangkok's commuters in wide air-conditioned carriages, running every 3-5 minutes at peak times and slightly longer off-peak, providing a quick, reliable and efficient service.
- **MRT Subway:** the underground rail system complements the BTS Skytrain in moving commuters around central Bangkok through a special tunnel system. Lifts and escalators provide access to the trains.

8. Language

English is spoken in most hotels, shops, and restaurants as well as in major tourist destinations.

9. Time

The time in Bangkok is 7 hours ahead of the Greenwich Mean Time (GMT +7).

10. Weather

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The study tour and workshop rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

11. Foreign Currency Declaration

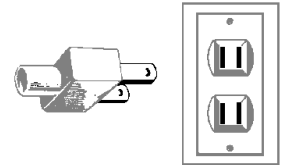


The unit of Thai currency is Thai Baht (THB). The exchange rate as of July 31 2023 is THB 33.83 to 1 USD.¹ Under Thai law, any person who brings or takes an aggregate amount of foreign currency exceeding 20,000 United States dollars or its equivalent into or out of the Kingdom of Thailand shall declare the amount of foreign currency to a Customs Officer. Failure to make such a declaration or making any false declaration to a Customs Officer is a criminal offence.

Currency exchange facilities are available at hotels.

12. Electricity & Power Plug

The electric current is 220-volt AC throughout the country. For Thailand, the picture/diagram shows the type of main power plug used in Thailand so participants can bring the right adaptor for their electrical appliances. This plug and receptacle are technically known as NEMA 5-15 (North American 15 A/125 V grounded).



¹Bank of Thailand <https://www.bot.or.th/english/layouts/application/exchangerate/exchangerate.aspx>