INTERNATIONAL TELECOMMUNICATION UNION

TELECOMMUNICATION STANDARDIZATION SECTOR

STUDY PERIOD 2017-2020

SG16-TD530-R5/PLEN

STUDY GROUP 16

Original: English

Question(s):	ALL/16	Online, 17-28 January 2022

TD

Source:	TSB
Title:	Draft timetable for ITU-T SG16 meeting (Online, 17-28 January 2022)
Purpose:	Admin

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Abstract: This TD contains the meeting plan for the SG16 meeting (Online, 17-28 January 2022).

Please always use the latest revision of this document. (This update: 2022-01-27 @ 21:01)

Considering the time zones of the various SG16 participants, the following session structure is proposed for the Virtual Meeting of SG16:

– Session 1: 0800 - 0930 hours (Geneva time)

– Session 2: 0945 - 1115 hours (Geneva time)

– Session 3: 1130 - 1300 hours (Geneva time)

– Session 4: 1315 - 1445 hours (Geneva time)

– Session 5: 1500 - 1630 hours (Geneva time)

The following illustrates time difference across a sample of time zones for Mon 19 April, Geneva (you can customize it here):

	San Francisco	Washington DC	Brasilia	Geneva	Moscow	Beijing	Tokyo
	Sun 20:00	Sun 23:00	Mon 01:00	Mon 05:00	Mon 07:00	Mon 12:00	Mon 13:00
	Sun 21:00	Mon 00:00	Mon 02:00	Mon 06:00	Mon 08:00	Mon 13:00	Mon 14:00
	Sun 22:00	Mon 01:00	Mon 03:00	Mon 07:00	Mon 09:00	Mon 14:00	Mon 15:00
S1	Sun 23:00	Mon 02:00	Mon 04:00	Mon 08:00	Mon 10:00	Mon 15:00	Mon 16:00
	Mon 00:00	Mon 03:00	Mon 05:00	Mon 09:00	Mon 11:00	Mon 16:00	Mon 17:00
S2	Mon 01:00	Mon 04:00	Mon 06:00	Mon 10:00	Mon 12:00	Mon 17:00	Mon 18:00
	Mon 02:00	Mon 05:00	Mon 07:00	Mon 11:00	Mon 13:00	Mon 18:00	Mon 19:00
S3	Mon 03:00	Mon 06:00	Mon 08:00	Mon 12:00	Mon 14:00	Mon 19:00	Mon 20:00
	Mon 04:00	Mon 07:00	Mon 09:00	Mon 13:00	Mon 15:00	Mon 20:00	Mon 21:00
S4	Mon 05:00	Mon 08:00	Mon 10:00	Mon 14:00	Mon 16:00	Mon 21:00	Mon 22:00
	Mon 06:00	Mon 09:00	Mon 11:00	Mon 15:00	Mon 17:00	Mon 22:00	Mon 23:00
S5	Mon 07:00	Mon 10:00	Mon 12:00	Mon 16:00	Mon 18:00	Mon 23:00	Tue 00:00
	Mon 08:00	Mon 11:00	Mon 13:00	Mon 17:00	Mon 19:00	Tue 00:00	Tue 01:00
	Mon 09:00	Mon 12:00	Mon 14:00	Mon 18:00	Mon 20:00	Tue 01:00	Tue 02:00

Normal sleeping hours   General non-working hours   Daytime weekend

Guidance on meetings

–   Remote sessions will be organized with ITU MyMeetings, except for the joint ITU and ISO/IEC work and the Accessibility work, which will use Zoom.

–   Registration for ITU-T SG16 meeting is mandatory at https://www.itu.int/go/tsg16/reg. You will **not be able to join** if not registered *AND* approved by your organization's focal point for registration.

–   Each session lasts 1.5 hours. Between virtual sessions, a break of 15 min is planned. Questions should not meet longer than 4 hours in a single day.

–   All sessions are expected to end on time. Rapporteurs are invited to finish their Question meetings five minutes earlier to allow delegates to properly break and prepare for next virtual session. Delegates can join a session 30 minutes before its start, to ensure their working set up if properly configured.

–   No "lunch break" is scheduled since it is meaningless for a distributed time-zone event.

General notes:

–   The **SG16 and WP plenaries** will be held on Sessions 3, 4 and 5 to allow most participants to join. Captioning will be provided:

SG16 opening & closing plenaries	https://www.streamtext.net/player?event=TSG16&start=0
WP1/16 opening & closing plenaries	https://www.streamtext.net/text.aspx?event=TSG16WP1&start=0
WP2/16 opening & closing plenaries	https://www.streamtext.net/text.aspx?event=TSG16WP2&start=0
WP3/16 opening & closing plenaries	https://www.streamtext.net/text.aspx?event=TSG16WP3&start=0

–   Joint video work with MPEG

    o   **JVET** (aka ISO/IEC JTC1/SC 29/WG 5) will meet online, 12-21 January 2022 (weekend sessions are not planned except for a "night" session spanning the evening of Friday 14 into the early hours of Saturday 15 January in Geneva time).

    o   See https://itu.int/go/jvet and respective mailing list announcements for final details

–   **JPEG** of ISO/IEC JTC1/SC 29 [WG 1] will meet virtually 17-21 January 2022. A joint session with Q5/16, Q6/16 and WG1 on JPEG AI on Wed 19 Jan Session 4 will use the following Zoom link: https://iso.zoom.us/j/92145489311?pwd=T3FBcVVlQTBySTVBZE4wRkQzSVc2QT09 . If asked, the password is: JPEGAI

–   **MPEG** of ISO/IEC JTC1/SC 29 [AGs 2, 3, 5 and WGs 2 to 8] will meet virtually 17-21 January 2022, with some AG 2 (coordination), WG 5 (JVET per above), WG 6 (audio) and ad hoc sessions in the preceding week and weekend (20-25 April).

–   For the following sessions, **Zoom** will be used instead of MyMeetings: JVET; and Q26/16 / Joint Q26/16 & JCA-AHF. Captioning will also be available at https://www.streamtext.net/player?event=TSG16&start=0

–   Intermediate Working Party plenaries *may* be organized on Friday 21 January S4 & S5 to wrap-up work of Questions that completed their sessions during the first week of the meeting. This would be announced in due time via the applicable SG16 mailing lists.

–   No JCA-MMeS meeting nor a SG leadership training session will be held on this occasion.

Draft Timetable of SG16 meeting (Online, 17-28 January 2022) – FIRST WEEK

(GENEVA TIME): Session 1: 0800-0930; Session 2: 0945-1115; Session 3: 1130-1300; Session 4: 1315-1445; Session 5: 1500-1630;

	Mon 17 January					Tue 18 January					Wed 19 January					Thu 20 January					Fri 21 January					Sat 22 January
	1	*2*	*3*	*4*	*5*	*1*	*2*	*3*	*4*	*5*	*1*	*2*	*3*	*4*	*5*	*1*	*2*	*3*	*4*	*5*	*1*	*2*	*3*	*4*	*5*	January
PLEN (6a)			X																							
Workshop "AI and MM" (7)									X	X																
Ad hoc on Metaverse (C881)													X													
Q1/16																			X							
WP1/16 (6b)				X																						
Q11/16																			X							
Q12/16																										
Q13/16								X	X				X	X				X	X							
Q21/16						X	X				X	X				X	X				X	X				
WP2/16 (6c)				X																						
Q22/16						X	X				X	X														
Q23/16																		X	X				X	X		
Q24/16																X	X				X	X				
Q26/16																										
Q27/16						X	X									X	X							X		
Q28/16										3					3											
WP3/16 (6d)				X																						
Joint Q5, Q6 and JPEG (8)													X													
Q5/16						X	X	X			X	X				X	X	X			X	X	X			
Q6/16														X												
JVET (4)										X				X						X				X		
Q8/16						X	X												X							

NOTES	
1	Question 1/16, which is allocated to the Plenary, will have sessions as needed during the meeting.
2	Intermediate Working Party plenaries may be organized on Friday afternoon to wrap-up work of Questions that completed their sessions during the first week of the meeting. This would be announced in due time via the applicable SG16 mailing lists.
3	Q28/16 on 18 Jan. is dedicated to Safe Listening. Captioning can be accessed via https://www.streamtext.net/player?event=TSG16&start=0. Working hours will be 15:00 to 18:00.
4	The planned dates for the Joint Video Experts Team (JVET) meeting are 12-21 January 2022 (likely *not* including the weekend except for a "night" session spanning 14-15 January). JVET daily session times are generally planned for 1400-1600, 1620-1820, 2200-2400 and 0020-0220 (the following day) in Geneva time. See https://www.itu.int/go/jvet for final details.
5	No leadership training session is organized during this meeting.
6	a) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16&start=0 b) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16WP1&start=0 c) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16WP2&start=0 d) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16WP3&start=0
7	The workshop will take place 1300 to 1730 hours (Geneva time)
8	The Joint Q5, Q6 and JTC1/SC29/WG1 (JPEG) will take place via Zoom here, (if asked, the password is: JPEGAI)

Draft Timetable of SG16 meeting (Online, 17-28 January 2022) – SECOND WEEK

(GENEVA TIME): Session 1: 0800-0930; Session 2: 0945-1115; Session 3: 1130-1300; Session 4: 1315-1445; Session 5: 1500-1630;

	Sun 23 January	Mon 24 January					Tue 25 January					Wed 26 January					Thu 27 January					Fri 28 January				
		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
PLEN (3a)																								X	X	X
Q1/16										X																
WP1/16 (3b)																			X	X	X					
Q11/16					X																					
Q12/16			X	X	X			X	X	X			X	X	X											
Q13/16				X	X				X	X																
Q21/16		X	X				X	X				X	X													
WP2/16 (3c)																			X	X	X					
Q22/16			X									X̶	X													
Q23/16									X	X																
Q24/16																										
Q26/16						1					1					1,2										
JCA-AHF																1,2										
Q27/16				X	X					X																
Q5/16 - Q27/16 joint session									X																	
Q28/16																										
WP3/16 (3d)																			X	X	X					
Q5/16							X	X	(X)			X														
Q6/16						X									X											
Q8/16							X	X																		

NOTES	
1	**Q26/16** will adopt a special schedule due to the use of sign language interpretation, from **1500** to **1800** hours (Geneva time). Zoom will be used, link accessible from MyMeetings the dashboard. Captioning can be accessed via https://www.streamtext.net/player?event=TSG16&start=0 . Zoom link here.
2	The Q26/16 session on Wed 16 January will be joint with the JCA-AHF. Same captioning URL will be used. Zoom link here.
3	a) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16&start=0 b) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16WP1&start=0 c) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16WP2&start=0 d) Captioning will be provided and accessed via https://www.streamtext.net/player?event=TSG16WP3&start=0