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| D:\usr\campos\TSB-Reference\Logos\ITU\sigleITU.gif | INTERNATIONAL TELECOMMUNICATION UNION**INTERSECTOR RAPPORTEUR GROUPon Audiovisual Media Accessibility** | IRG-AVA-yymm-0xx |
| **IRG-AVA** |
| **Original: English** |
| **Question(s):** | N/A | Place, dd-dd mmm yyyy |
| **DOCUMENT** |
| **Source:** | {Rapporteur | Chair} |
| **Title:** | {LS/o | LS/r/o} on {subject of the communication} [to GROUP in short/abbreviated/nickname form] |
| **Purpose:** | [Choose a purpose from the dropdown list] |
| **LIAISON STATEMENT** |
| **For action to:** | { Full name of groups (if any) | type "-" if none } |
| **For comment to:** | { Full name of groups (if any) | type "-" if none } |
| **For information to:** | { Full name of groups (if any) | type "-" if none } |
| **Approval:** | **IRG-AVA meeting (Place, last day of meeting)** |
| **Deadline:** | *if Action or Comment 🡪 put* date*; if info:* N/A |
| **Contact:** | Insert contact nameInsert organizationInsert country | Tel: +xxFax: +xxE-mail: a@b.com |
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| **Keywords:** | Insert keywords separated by semicolon (;) |
| **Abstract:** | Insert an abstract under 200 words that describes the content of the contribution in a form suitable for inclusion in the meeting report as a summary of the content of the document, including a clear description of any proposals it may contain. See also Rec.A.2, clause I.1.12 for guidance. |

[[Your text starts here.

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