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To: Administrations of ITU Member States, Regulators, ITU-D Sector Members and International Organizations in the Americas Region

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Subject: ITU Regional Cybersecurity Forum for Americas, Santo Domingo, Dominican Republic, 23-25 November 2009

Dear Sir/Madam,

I have the pleasure to inform you that, at the kind invitation of the *Instituto Dominicano de las Telecomunicaciones* (INDOTEL), the Telecommunication Development Bureau (BDT) of the International Telecommunication Union (ITU) is organizing the **ITU Regional Cybersecurity Forum for the Americas**. The Forum will be held from 23 to 25 (morning) November 2009 in Santo Domingo, Dominican Republic. The event is held in conjunction with the ITU Regional Development Forum for the Americas region (25-27 November 2009).

The Forum, dedicated to “**Connecting the World Responsibly**”, aims to identify some of the main challenges faced by countries in enhancing cybersecurity and securing critical information infrastructures. It will consider best practices, information sharing mechanisms and concrete actions for cybersecurity development, taking into consideration the key principles of matching the borderless, transnational nature of cyber-threats with meeting specific national and regional requirements. The Forum will also consider initiatives at the regional and international levels to increase cooperation and coordination amongst different stakeholders.

Its programme will include interactive sessions on the projects and related tools that ITU is working on to assist Member States and Sector Members in developing and implementing cybersecurity capabilities. Capacity building and training will be provided in the following main areas: e.g.,

- Actions to be considered when developing a national cybersecurity strategy and harmonization within the key principles of international cooperation;
- Development of legal frameworks; and,
- Development of watch, warning and incident management capabilities including the establishment of a national computer incident response team (CIRT). This includes specific training to Member States on services made available through the ITU-IMPACT collaboration.

The main audiences of this Forum are senior policy-makers, law-makers, legal professionals, regulators, industry leaders, consumer associations and other stakeholders from countries in the Americas in order to discuss, share information, and collaborate on the elaboration and implementation of national policy, legal, regulatory and enforcement frameworks to ensure a safer cyber space.

The Forum will be conducted in English and Spanish with simultaneous interpretation. Participation in the Forum is open to all ITU Member States, Sector Members, Associates, and other interested stakeholders, including representatives from regional and international organizations. A draft Forum timetable is enclosed, whilst more detailed information about the event, including on registration, fellowship and meeting schedule is found in the annexes.

I am pleased to inform you that ITU will provide one fellowship for each delegation duly authorized by their respective ITU Administration in the Least Developed Countries (LDCs) and Low-Income Developing Countries in the Americas region, subject to available budget, for participating in this meeting. Registrations and applications for fellowships will be made exclusively online at www.itu.int/ITU-D/cyb/events/2009/santo-domingo/registration/ as soon as possible but no later than **2 November 2009**.

Additional information is also available on the event website at www.itu.int/ITU-D/cyb/events/2009/santo-domingo/. We encourage you to consult this website before the event or contact the ITU Americas Regional Office for any inquiries.

We look forward to your active participation and circulation to the appropriate stakeholders in your country as well as your invaluable contribution to this event.

Yours faithfully,

[Original signed]

Sami Al Basheer Al Morshid
Director

Annexes: 2

Annex I

Pre-Registration and Fellowship Applications

Pre-Registration and Fellowship Applications

Meeting participation is open to ITU Member States, Sector Members, Associate Members, and other interested stakeholders, including representatives from regional and international organizations.

We are pleased to inform you that ITU will provide one full fellowship covering air ticket and daily subsistence allowance (DSA) for each delegation duly authorized by their respective ITU Administration in the Least Developed Countries (LDCs) and Low-Income Developing Countries in the Americas region, subject to available budget, for participating in this meeting.

The number of delegates from a country is not limited, however, the country will bear all costs of additional delegates. Ideally a country would send representatives reflecting the major functions in cybersecurity referenced in the bulleted points above. It is expected that each delegation be familiar with their national cybersecurity-related initiatives.

The meeting pre-registration and fellowship request form can be found online at: www.itu.int/ITU-D/cyb/events/2009/santo-domingo/registration/

Pre-registrations and applications for fellowships should be made as soon as possible, but not later than 2 November 2009.

Countries requiring assistance to attend the meeting or need further information, please contact Mrs. Ana Jamily Veneroso Yoda at the ITU Regional Office for Americas in Brasilia, Brazil, on Tel.: +55 61 2312 2736, Fax: +55 61 2312 2738, E-mail: ana.veneroso@itu.int or Mr. Sócrates Martínez, International Affairs, INDOTEL, Dominican Republic on Tel.: +1 829 473 8525, Fax: +1 829 473 8544, E-mail: smartinez@indotel.gob.do. Additional information about the event can also be provided by Ms. Christine Sund, ICT Applications and Cybersecurity Division (e-mail: christine.sund@itu.int).

Please send in your sponsored nominees before **2 November 2009** using the online Fellowship Request Form.

Contributions

Electronic contributions to the meeting on national cybersecurity experiences are solicited. We encourage you to send these contributions to cybmail@itu.int before **15 November 2009**.

Draft Forum Agenda

The full agenda with a short description of the content of each session can be found at www.itu.int/ITU-D/cyb/events/2009/santo-domingo/agenda.html

Practical Information for Forum Participants

Practical information for participants is available at www.itu.int/ITU-D/cyb/events/2009/santo-domingo/practical-information.html

Annex II

Draft Timetable

ITU Regional Cybersecurity Forum for Americas 2009

23-25 November 2009
Santo Domingo, Dominican Republic

MONDAY 23 NOVEMBER 2009	
08:30–09:30	Meeting Registration and Badging (Online pre-registration required)
09:30–10:00	Meeting Opening and Welcoming Address
10:00–11:15	Session 1: Setting The Stage – Towards an Integrated Approach for Cybersecurity and Critical Information Infrastructure Protection (CIIP)
11:15–11:30	Coffee Break
11:30–13:00	Session 2: Cybersecurity in the National Agenda and Actions to be Considered in Developing a National Cybersecurity Strategy
13:00–14:30	Lunch
14:30–15.45	Session 3: Defining Sound Organizational Structures and Developing Incident Management Capabilities
15:45–16:00	Coffee/Tea Break
16:00–17:15	Session 4: Promoting a Culture of Cybersecurity through Innovative Partnerships and Concrete Actions to Foster Regional and International Cooperation
17:15–17:30	Daily Wrap-Up and Announcements
19:00–	Reception (TBD)

TUESDAY 24 NOVEMBER 2009	
09:00–10:45	Working Group Session 1: Developing A National Cybersecurity Strategy
10:45–11:00	Coffee/Tea Break
11:00–12:45	Working Group Session 1: Developing A National Cybersecurity Strategy (Continued)
12:45–14:00	Lunch
14:00–15:30	Working Group Session 2: Drafting Legislation to Criminalize the Misuse of ICTs

15:30–15:45	Coffee/Tea Break
15:45–17:30	Working Group Session 2: Drafting Legislation to Criminalize the Misuse of ICTs (Continued)
17:30–17:45	Daily Wrap-Up and Announcements

WEDNESDAY 25 NOVEMBER 2009 (Morning only)	
09:00–10:30	Working Group Session 3: Implementing National Watch, Warning and Incident Response Capabilities
10:30–10:45	Coffee/Tea Break
10:45–11:45	Working Group Session 3: Implementing National Watch, Warning and Incident Response Capabilities (Continued) (FOR REPRESENTATIVES FROM ADMINISTRATIONS IN ITU MEMBER STATES ONLY)
11:45–12:30	Forum Wrap-Up, Recommendations and the Way Forward