



**Communications Regulators' Association of Southern Africa
(CRASA)**

The 14th Annual General Meeting

Birchwood Hotel - Boksburg

Johannesburg, South Africa

29 to 30 March 2011

Matters Arising from 13rd Annual General Meeting

The 14th AGM is invited to note the actions taken by CRASA on matters which arose during the 13th AGM as follows:

CRASA WEBSITE

2. The AGM is invited to recall that the 12th AGM agreed that the maintenance and hosting of the website should be outsourced to a local company. The AGM is also invited to recall that a local Botswana company had been identified to redesign, maintain and host the CRASA website. The AGM is further invited to recall that the cost of the project had been included in the CRASA Budget 2010/11.

3. The AGM is invited to note that the CRASA website has been redesigned and that the redesigning accommodated the new needs of the Association and retained its address as www.crasa.org.

REVENUE GENERATION PROJECTS

4. The AGM are invited to recall that the 12th AGM agreed that the Revenue Generation Committee should consider additional revenue generation projects under the Revenue Generation Business Model. The AGM is also invited to recall that the 12th AGM directed that the Revenue Generation Committee should ensure that the seed capital that Members had paid should be well utilised.

5. The AGM is invited to note that the CRASA Secretariat managed to convene one workshop during the year 2010/11 that would bring in some extra revenue to the Association. The AGM is also invited to note that currently the CRASA Secretariat is pursuing the likely partnership of CRASA and NetTel@Africa in pursuing workshop and short term executive courses for revenue generation.

SADC HOME AND AWAY ROAMING SERVICE

6. The AGM is invited to recall that CRASA is leading in the implementation of the SADC Home and Away Roaming project. The project is a directive of the SADC Ministers responsible for Telecommunications, Postal and ICTs.

7. The AGM is invited to note that the progress on the SADC Home and Away Roaming project is one of substantive item under the Implementation of the Action Program 2010/11 .

REPORT ON NETTEL@AFRICA

8. The AGM is invited to recall that the 12th AGM agreed that CRASA should write a formal letter to NetTel@Africa expressing CRASA's concern on the failure by other regional bodies to meet their financial obligations. The AGM is invited to recall that the CRASA Secretariat communicated to NetTel@Africa on the concern and that NetTel@Africa was also requested to present the progress report on the Network's activities.

9. The AGM is invited to note that the NetTel@Africa Council resolved to suspend members who were not paying their annual contribution and to write warning letters on potential suspension to Universities that are located in the regions where the non paying regional regulatory associations are.

CONSUMER ISSUES COMMITTEE

10. The AGM is invited to recall that the development of the "SADC ICT Consumer Rights and Protection Regulatory Guidelines" was in progress at the time of the 13th AGM.

11. The AGM is invited to note the progress on the development of the "SADC ICT Consumer Rights and Protection Regulatory Guidelines" is one of substantive item under the Implementation of the Action Program 2010/11.

Conference on Impact of Policy on Effective Regulation

12. The AGM is invited to recall that the CRASA Legal and Policy Committee was mandated in year 2006 to analyse specific legislative changes in the region and implications thereof. The AGM is also invited to recall that this followed submissions by some CRASA Member States to the effect that some laws being proposed or passed in

their countries had the effect of eroding the autonomy of ICT regulators in the affected countries.

13. The AGM is further invited to recall that the report was presented to the SADC Ministers responsible for Telecommunications, Postal and ICTs meeting of year 2007. The AGM is furthermore invited to recall that the Ministers recommended that the SADC Secretariat should convene a workshop and increase awareness on the implications of policy and legislative trends on effective regulation.

14. The AGM is invited to recall that SADC Secretariat assured CRASA that it would assist CRASA to seek funding for the workshop and that CRASA should assume the responsibility to convene the workshop due to the fact that SADC Secretariat did not have the human capacity to convene the workshop.

15. The AGM is invited to note that SADC and CRASA Secretariats submitted proposals to international cooperating partners in order to solicit funding for the workshop.

MERGER OF CRASA AND SAPRA

16. The AGM is invited to recall that CRASA and Southern Africa Postal Regulatory Association (SAPRA) were merging into one Association as a response to the directive by SADC Ministers responsible for Telecommunications, Postal and ICTs.

17. The AGM is invited to note that the progress on the merger process of CRASA and SAPRA is one of the substantive items under the Report of the Executive Committee on the Merger of CRASA and SAPRA.

CRASA BROCHURE

18. The AGM is invited to recall that the CRASA Brochure project had initially been implemented as a revenue generation project. The AGM is also invited to recall that an extra benefit of the Brochure had been identified as utilisation of the brochure as a branding material for CRASA. The AGM is further invited to recall that the publication of Brochure would only be sustainable if the CRASA members commit to advertise in the brochure.

19. The AGM is furthermore invited to recall that they had observed the following:

19.1. the need for the publication of the CRASA Brochure 2010 as a branding and revenue generation tool;

19.2. the critical need for Members to support the publication of the CRASA brochure through advertising in the brochure; and

19.3. encourage Members to make a commitment to advertise in the Brochure.

20. The AGM is invited to note that no brochure was produced during the year 2010/11 due to the fact that no response was received from CRASA members to the call that they advertise in the brochure.

Report of the Broadcasting Affairs Committee

13. The AGM is invited to recall that CRASA is spearheading the harmonisation in migration to digital broadcasting in the region through its Broadcasting Affairs Committee.

21. The AGM is invited to note that the progress on the Migration to Digital Broadcasting in the region is one of substantive item under the Implementation of the Action Program 2010/11

Report of the Frequency Planning, Technology and Advanced Services Committee

22. The AGM is invited to recall that CRASA is pursuing harmonisation in radio spectrum planning, allocation and management through its Frequency Planning, Technology and Advanced Services Committee.

23. The AGM is invited to note that the progress on the harmonisation in radio spectrum planning, allocation and management in the region is one of substantive item under the Implementation of the Action Program 2010/11.

Universal Service Committee Report

24. The AGM is invited to recall that CRASA with the assistance of the HIPSSA (ITU/EU/GIZ) project is reviewing SADC Guidelines on Universal Service as well as drafting a toolkit on Utilisation of Universal Service Funds for SADC.

25. The AGM is invited to note that the progress on review of SADC Guidelines on Universal Service and drafting a toolkit on Utilisation of Universal Service Funds for SADC is one of the substantive item under the Implementation of the Action Program 2010/11.

STAFF MATTERS

26. The AGM is invited to recall that since 31 August 2009, CRASA Secretariat was manned by two (2) officers namely; Operations Manager (Acting Executive Secretary since 1st April 2010) and Administrative Assistant/Secretary.

27. The AGM is invited to note that CRASA operations has been pursued with inadequate staffing at the CRASA Secretariat and that there is a report by the Acting Executive Secretary to the AGM under the AGM agenda.

FINANCE ISSUES

Draft Annual Report 2009

28. The AGM is invited to note that the Secretariat presented the progress report as at 31 March 2009 to the Second Executive Committee meeting for the year 2009/10 which met in Luanda, Angola. The AGM is also invited to recall that the Luanda meeting accepted the report as a fair presentation of CRASA progress on its implementation of the CRASA Strategic Business Plan 2007/12 as at 31 March 2009. The AGM is further invited to recall that it had approved the publication and printing of the CRASA Annual Report 2009

29. The AGM is invited to:

29.1 note that the designing, printing and publishing of the CRASA Annual Report 2009 was finalised and the Annual Report 2009 is available on CRASA website.

29.2 note that the printed copy of the Report has been distributed to CRASA Members and partners.

PROPOSED CRASA INTERNAL AUDIT PLAN 2010/11

30. The AGM is invited to recall that CRASA had signed an agreement with BTA for BTA to provide internal audit services to CRASA with effect from 1st April 2010. The AGM is also invited to recall that the 13th AGM approved the CRASA Internal Audit Plan for the year 2010/11 to the 13th AGM.

31. The AGM is invited to note that the BTA Internal Audit implemented the CRASA Internal Audit Plan for the year 2010/11 and that the internal auditor's report was presented to the CRASA Executive Committee.

CRASA Executive Committee
March 2011