



INTERNATIONAL TELECOMMUNICATION UNION

**TELECOMMUNICATION
DEVELOPMENT BUREAU**
ITU-D STUDY GROUPS

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FIRST MEETING OF STUDY GROUP 1: GENEVA, 10 - 12 SEPTEMBER 1998
FIRST MEETING OF STUDY GROUP 2: GENEVA, 7 - 9 SEPTEMBER 1998

STUDY GROUP 1

SOURCE: CHAIRMAN, ITU-D STUDY GROUP 2

TITLE: COLLABORATION AND LIAISING WITH ITU-D STUDY GROUP 1

Please find herewith for your information and relevant action, decisions and proposals by Study Group 2 which need to be coordinated with Study Group 1.

1. Joint Meeting of the two management teams of both Study Group 1 and Study Group 2

It is considered that the two management teams of both Study Groups should meet once a year in order to:

- (a) advise the BDT management on the estimation of the budget requirement of both Study Groups;
- (b) finalize the dates of the Study Group meetings;
- (c) prepare joint proposals to TDAB or other relevant bodies in the ITU-D;
- (d) other issues (if any).

As this practice is the current one in the other two Sectors, Study Group 2 decided to propose such a mechanism for one working day preceding immediately a TDAB meeting and invite Study Group 1 to take note of this decision and to propose similar action, if so desired.

2. Guidelines for the work of the Rapporteurs

2.1 Based on the decision adopted by Study Group 2 to limit its structure to an enlarged role of Rapporteurs (no Working Parties), it was found necessary to prepare detailed guidelines for the responsibilities of rapporteurs, including a proper guide for liaising with relevant bodies in the three Sectors.

2.2 Taking into consideration that the same might also be needed in Study Group 1, it is proposed to create a joint group shared jointly by the Chairmen of the two Study Groups and any member of the two Study Groups, assisted by the BDT.

2.3 The base document for this guide would be the one used by the Standardization Sector, as well as the guidelines for liaison action and statements.

2.4 The proposed guide will be presented to the next TDAB for consideration and adoption, if so desired.

Study Group 1 is invited to consider this proposal in order to take relevant action.

3. Creation of an HRD/HRM Group within Study Group 2 with a clear mandate (see Annex attached)

Study Group 1 is invited to take note of this decision, as well as of the TDAB request for both Study Groups to provide their views on:

- the need of a subgroup of the TDAB for HRM/HRD policies and strategies or an independent committee with the same task within the Development Sector;
- in either case, what would be its mandate?

This Group will be chaired by Mr. D. Meller of the United Kingdom.

Study Group 1 is invited to participate actively in this Group and to encourage representatives in this Group. Study Group 1 is also invited, if so wished, to nominate an official liaison officer to this Group representing the views of Study Group 1.

4. Creation of a Joint Working Group between Study Group 2 and Study Group 1 in the Radio Sector in order to collaborate with the implementation of Resolution 9 of WTDC-98

Study Group 1 is invited to take note of this important decision by Study Group 2 and is also invited to participate in this Joint Group, if so desired. The Chairman of this Group is Mr. T. Jeacock of the United Kingdom (also Vice-Chairman of Study Group 1 in the Radio Sector and Chairman of Working Party 1/A on "Spectrum Management").

5. Liaising with other regular Questions of Study Group 2

5.1 **Question 9/2:** Identify study group Questions in the ITU-T and ITU-R Sectors which are of particular interest to developing countries and systematically, by way of annual progress reports, inform them of the progress of work on the Questions to facilitate their contributions to the work on those Questions as well as, ultimately, to benefit from their outputs in a timely manner

Collaboration of the two Study Groups is essential in this domain. Rapporteurs of Study Group 1 on issues relevant to the work of Study Group 3 in the Standardization Sector are invited to collaborate

with the Rapporteur for Question 9/2 on selecting relevant Questions of Study Group 3/T of particular concern to developing countries.

5.2 **Question 10/2:** Communications for rural and remote areas

Collaboration of the two Study Groups is essential and relevant Study Group 1 Rapporteurs with Questions in Study Group 1 which are related to universal access are invited to collaborate with Questions:

10a/2 Communications for rural and remote areas

10b/2 Development of multi-purpose community telecentres

10f2 Measurement of the impact of information and communication technologies in rural and remote areas

10g/2 Enhancing the capacity of the NGOs to achieve development aims, through the use of telecommunication

Note: Study Group 2 decided that Question 10g should be handled directly by BDT through a Focus Group. The Chairman of this Focus Group is Mr. Seán O'Siochru. Study Group 1 participants are invited to take note of this decision.

5.3 **Question 13/2:** Methods to enhance the viability of public service broadcasting, particularly focusing on developing countries

Study Group 2 endorsed the proposal to transfer the modified version of this Question to Study Group 1 for its consideration.

5.4 **Question 15/2:** Human resource management and development to successfully meet the challenges of sector reform and transformation, with special emphasis to employment including consideration of gender issues

Liaising is important in addition to participation in the newly created Group on HRD/HRM.

5.6 **Question 16/2:** Preparation of Handbooks for developing countries

Please note that the following three Handbooks are stable and for each one a coordinator was nominated by Study Group 2 to be assisted by a group of specialists for final editing before publication as follows:

5.6.1. Handbook on National Spectrum Management System - Economic, Organizational and Regulatory Aspects

Coordinator: Mr. T. Jeacock
Box No. 391
Head of International Spectrum Engineering Section
Radiocommunications Agency
New Kings Beam House
22 Upper Ground
GB-London SE1 9SA
Email: terence.jeacock@itu.int

Date limit for comments: 10 November 1998

5.6.2 Handbook on rural telecommunications

Coordinator: J. Ernberg of ITU-D
Box No: 711
johan.ernberg@itu.int

Date limit for comments: 10 November 1998

5.6.3 ITU-D Handbook on New Services and New Technologies

Coordinator: Mrs. N. Gospic
Box No: 333
Director of International PTT Affairs
Community of Yugoslav PTT
Palnoticeva 2
11001 Belgrade
Email: zjptt@eunet.yu

Date limit for comments: End of 1998

6. Other Issues

For any other issues not covered above, the normal collaboration between the two Chairmen, the management teams and the Rapporteurs of both Study Groups are expected to continue the excellent relations exercised during the last cycle.

ANNEX

CONCLUSION OF STUDY GROUP 2 ON THE ISSUE OF HRD

Background

TDAB during its meeting 3/4 September 1998, discussed at length a proposal to establish a TDAB sub-group on human resource development (HRD).

During the discussion all speakers recognised the importance of the HRD issue. Although there was support for a special group on HRD, there were strong divergent views on whether this group should be within TDAB. It was pointed out that the study groups, particularly Study Group 2 (through Questions 15/2 and 16/2), have an important role to play in HRD. In addition the BDT has a number of wide ranging activities, particularly with respect to Programme 6.

One possible compromise solution proposed during TDAB, was to establish such a group within Study Group 2. TDAB concluded that it would not establish a group, at this time but would return to the matter at its next meeting in February 1999 at which time account can be taken of discussions on the subject both in Study Groups 1 and 2, and the Plenipotentiary Conference.

During its meeting 7-9 September 1998, Study Group 2 decided to establish, as an interim measure, pending further consideration at the Plenipotentiary Conference and TDAB, a special group on HRD which would be an open group. This would require good liaison with BDT activities under Programme 6, and Study Group 1. The Rapporteurs for Questions 15/2 and 16/2 will report to the group on the studies conducted in accordance with Questions 15/2 and 16/2, and in turn the group will report directly to Study Group 2. Between Study Group 2 meetings the group is authorised to report directly to TDAB, through the chairman of Study Group 2.

Terms of Reference of Special Group on HRD

1. The Special Group shall be open to all HRD experts, and every effort shall be made to ensure balanced representation from both developed and developing countries on a regional basis.
2. Liaise with Study Group 1, and the BDT on matters related to HRD.
3. Report to Study Group 2 on its activities.
4. Place special emphasis on employment and gender issues related to HRD.
5. Propose strategies to ensure that the study group outputs are utilised in the BDT HRD activities.
6. Advise and coordinate the work related to Questions 15/2 and 16/2.
Study and propose recommendations on the strategy for the development of the ITU Centres of Excellence.
7. Between Study Group 2 meetings report, through the chairman of Study group 2, to TDAB on its activities and recommend advice and guidance, on how most effectively to address strategic human resource development issues.