

INTERNATIONAL TELECOMMUNICATION UNION



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Ref: BDT/FOP/EUR

To: CEE, CIS and Baltic States Telecommunication
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Subject: **Regional Workshop on planning of digital terrestrial TV networks in relation to RRC-06 for CEE, CIS and Baltic States, Moscow, Russian Federation, 21-24 September 2004**

Dear Sir/Madam,

At the kind invitation of the Ministry of Information Technologies and Communications of the Russian Federation and in collaboration with the Regional Commonwealth in the Field of Communications (RCC), the Telecommunication Development Bureau (BDT) is organizing a **Regional Workshop on Planning of Digital Terrestrial TV Networks in relation to RRC-06** for Central Eastern European countries (CEE), Commonwealth of Independent States (CIS) and Baltic States, which will take place in **Moscow, Russian Federation, from 21 to 24 September 2004.**

The workshop will be conducted in English with simultaneous interpretation into Russian. It is however, recommended that participants have an appropriate knowledge of English.

Your Administration/Regulator is invited to participate in this event. The ITU will offer partial fellowships limited to **only one** participant per country on first come first served basis covering the cost of accommodation and miscellaneous expenses. **Please note that the cost of travel should be covered by your Administration/Regulator.**

In this respect, should either your Administration or Regulator require a partial fellowship, you are requested to kindly fill in the attached Fellowship Nomination Form and return it to the ITU by fax (No. +41 22 730 57 78) **by Monday 30 August 2004 at the latest.**

You are requested to fill in and fax to us, by the above-mentioned date, the attached Registration Form for all participants.

Those participants requiring entry visa to the Russian Federation are requested to fill in the attached Visa Assistance Form and fax it to the Russian Administration **no later than Monday 30 August 2004.** You will be able to apply for Russian entry visa to the Russian Consulate upon notification by the host Administration. **Please note that due to administrative procedures, Visa Assistance Forms sent after the deadline will not be accepted by the Russian Administration.**

We are attaching the Draft Programme, for your information. Other administrative details (hotel booking, venue of the workshop, etc) as well as the final programme of the workshop will be forwarded to you at a later stage.

Should you require any further information please do not hesitate to contact us.

Yours faithfully,

Hamadoun I. Touré
Director