

# INTERNATIONAL TELECOMMUNICATION UNION



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**Ref:** BDT/FOP/EUR

**To:** CEE, CIS and Baltic States Telecommunication  
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**Subject:** Regional Workshop on planning of digital terrestrial TV networks in relation to RRC-06 for CEE, CIS and Baltic States, Moscow, Russian Federation, 21-24 September 2004

Dear Sir/Madam,

At the kind invitation of the Ministry of Information Technologies and Communications of the Russian Federation and in collaboration with the Regional Commonwealth in the Field of Communications (RCC), the Telecommunication Development Bureau (BDT) is organizing a **Regional Workshop on Planning of Digital Terrestrial TV Networks in relation to RRC-06** for Central Eastern European countries (CEE), Commonwealth of Independent States (CIS) and Baltic States, which will take place in **Moscow, Russian Federation, from 21 to 24 September 2004.**

The workshop will be conducted in English with simultaneous interpretation into Russian. It is however, recommended that participants have an appropriate knowledge of English.

Your Company is invited to participate in this event. Although there is no participation fee for this workshop, please note that all the expenses concerning travel, accommodation and insurance of your experts should be covered by your Company.

In this respect, you are kindly requested to complete the attached Registration Form and return it to the ITU by fax (+41 22 730 54 32) no later than **Monday 30 August 2004.**

Those participants requiring entry visa to the Russian Federation are requested to fill in the attached Visa Assistance Form and fax it to the Russian Administration **no later than Monday 30 August 2004.** You will be able to apply for Russian entry visa to the Russian Consulate in your country upon notification by the host Administration. **Please note that due to administrative procedures, Visa Assistance Forms sent after the deadline will not be accepted by the Russian Administration.**

We are attaching the Draft Programme, for your information. Other administrative details (hotel booking, venue of the seminar, etc) as well as the final programme of the workshop will be forwarded to you at a later stage.

Should you need any further information please do not hesitate to contact us.

Yours faithfully,

Hamadoun I. Touré  
Director