INTERNATIONAL TELECOMMUNICATION UNION

*Telecommunication
Development Bureau*

T E L E F A X

Date: 13 May 2005	**Time:**	**Page** 1/	**Ref:**	BDT/FOP/EUR/DM -

To: CEE, CIS and Baltic States ITU-D Sector Members

Fax:
For your reply:

Contact: N. Stankovic, Head, Europe and CIS Unit

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Subject: **Regional Seminar on Evolving Network Infrastructures to NGN and related planning strategies and tools, Belgrade, Serbia and Montenegro, 20-24 June 2005**

Dear Sir/Madam,

At the kind invitation of the Department of Telecommunications of the Ministry of Capital Investments of the Republic of Serbia and in collaboration with the Regional Commonwealth in the Field of Communications (RCC), the ITU is organizing a **Regional Seminar on Evolving Network Infrastructures to NGN and related planning strategies and tools** for Central Eastern European Countries (CEE), Commonwealth of Independent States (CIS) and Baltic States, which will take place in **Belgrade, Serbia and Montenegro from 20 to 24 June 2005.**

Please note that further information regarding this Seminar will be available on the website: http://www.itu.int/ITU-D/tech/network-infrastructure/index.html

The Seminar has been designed to cater for Middle and Senior Network Planning Managers from:

- National Administrations involved in Network Planning Strategies;

- National Operators involved in Network Planning and Management;

The Seminar aims:

- to provide information on the evolving network architectures moving from PSTN to NGN (Next Generation Networks);

- to provide a common base of understanding on Network Planning approach in the evolving network architectures scenario;

- to demonstrate how automated Network Planning Tolls can assist countries in planning their network infrastructures;

- to establish a forum for exchange of current status of Network Planning experiences and strategies among countries of the region.

At the end of the Seminar, participants should be able to have a sound understanding of the various planning tools available in the market and how to adapt them to their local needs.

Prerequisites:

- Knowledge of Network Architectures evolution moving from PSTN to NGN;

- Knowledge of Network Planning aspects.

Participants Seminar Contribution:

Provision in the programme has been made for participating countries willing to present National Case Studies on Network Planning. The countries that are interested in such presentations should contact Mr. Nenad Stankovic, Head, Europe and CIS Unit by e-mail: nenad.stankovic@itu.int .

The Seminar will be conducted in English with simultaneous interpretation into Russian. It is, however, recommended that participants have an appropriate knowledge of English.

Your Company is invited to participate in this event with one or more qualified participants. Please note that all the expenses concerning travel, accommodation and insurance of your experts should be covered by your Company.

You are requested to fill in and fax to us the attached Registration Form for all participants by **Friday 3 June 2005 at the latest.**

We are also attaching an Information Note and the Hotel Reservation Form, which should be sent to the fax number indicated in the form **no later than Friday 10 June 2005**.

Those participants requiring entry visa to Serbia and Montenegro are requested to contact the local Consulate of Serbia and Montenegro for information well in advance. For any additional information, please contact the local coordinator, Mr. Branko BERIC (tel: +381 11 311 71 23, fax: +381 11 311 70 84, e-mail:b.beric@gov.yu)

The Seminar Draft Agenda is attached for your information.

Should you need any further information, please do not hesitate to contact us.

Yours faithfully,

Original letter signed by:

Hamadoun I. Touré
Director

Annexes:
• Draft agenda
• Registration form
• Information note
• Hotel Reservation Form