

**International training seminar  
“TESTING OF SYSTEM AND NETWORK SOLUTIONS”  
within ITU-ZNIIS joint project on creation of  
“International Telecommunication Testing Centre” (ITTC)**

**December 15-17, 2008  
Moscow, Russian Federation**

**INFORMATION FOR PARTICIPANTS**

**1. Seminar venue:**

Address:

FSUE ZNIIS Training Center  
7a, 1-st Parkovaya Street,  
105037, Moscow, Russia



Seminar participants get from airport to hotel themselves. Participants may travel from airport to nearest Metro station by unit taxi-cabs and by buses (from Sheremetievo airport to “Rechnoi Vokzal” Metro station; from Domodedovo airport to “Domodedovskaya” Metro station and also by unitrain from Domodedovo airport to “Paveletskaya” Metro station; from Vnukovo airport to “Jugo-Zapadnaya” Metro station).

After that participants get to “Izmailovskaya” Metro station, the nearest station to the seminar holding point, the last carriage of Metro train from the center. Then, it will take several minutes for participants to go by foot from “Izmailovskaya” Metro station to the seminar venue.

## 2. Registration

Registration will take place in the seminar venue, i.e. ZNIIS building, ground floor, Training Center hall, on December 15, 2008 from 8.30 to 9.30 a.m.

## 3. Working Languages

Working languages of the seminar will be Russian and English (simultaneous translation).

## 4. Accommodation in Hotel and Room Reservation Procedure

Seminar participants will be accommodated in “Izmailovo” Hotel, Beta building ([www.hotelbeta.ru](http://www.hotelbeta.ru))

Address: 2B building, house 71, Izmailovskoye Highway, Moscow, 105613

Tel: (+7495) 792-9913

Fax: (+7495) 792-9914

E-mail: bron@hotelbeta.ru

<i>Room type</i>	<i>Tariffs, Roubles.</i>	<i>Tariffs,USD</i>
<i>Single room “Standard”</i>	<i>4280</i>	<i>170</i>
<i>Double room “Econom”</i>	<i>4480</i>	<i>175</i>
<i>“Business class”</i>	<i>4890</i>	<i>190</i>
<i>“1-st class”</i>	<i>5910</i>	<i>230</i>

## 5. Transportation

Seminar participants accommodated in “Izmailovo” Hotel will be provided with transportation to get to the seminar venue and back to the hotel.

Rooms in “Izmailovo” Hotel are booked through filling in a **Hotel reservation form** which should be forwarded to the Seminar Coordinator (as specified in p.6) by **November 21, 2008, at the latest**.

## 6. Contacts

Requests on additional information may be forwarded to ZNIIS address:

### **Seminar Coordinator**

***Kholopov Artem Victorovich***

FSUE ZNIIS

Tel.: (+7495) 306-2202

Tel/Fax: (+7495) 306-2202

Mob. (+7985) 774-0094

E-mail: [akholopov@zniis.ru](mailto:akholopov@zniis.ru)

## 7. Communication Means

Seminar participants will have unlimited access to Internet (Wi-Fi zone) in the seminar holding point.

High-quality and inexpensive telephone communication services for calling from Moscow will be provided by using IP-telephony cards.

For calling to Moscow first dial code (+7495) or (+7499) and then subscriber's number.

For long-distance calls from Moscow to another city dial code 8+tone signal+city code.

For long-distance international calls dial code 8+tone signal+10+country code(from hotel rooms or from municipal pay phones) or follow directions given on phone cards.

## 8. Currency/Currency Exchange/ Credit Cards

National monetary unit of the Russian Federation is Rouble. Credit cards are accepted for payment in banks, first-rate hotels, tourist agencies and major shop. Rate of currency exchange to Roubles is inquired in a bank or currency exchange point. For information: as of October 15, 2008 the following official exchange rates were in force:

1 USD – 25,1 Roubles,

1 EURO – 35,6 Roubles.

## 9. Banks

Banks work from 9.00 to 19.00 from Monday to Saturday inclusive.

Currency exchange is executed by all banks.

## 10. Climate

Moscow is characterized by continental climate. Early in December average temperature in Moscow is -8 to +1°C by night and -3 to +3°C by day

## 11. Electric Appliances

Mains voltage in the Russian Federation is 220V/50Hz. Euro sockets are in use.

## 12. Transport

Moscow employs public conveyances network including Metro, buses, trolley buses, trams and taxi. Taxi may be ordered by phone. It is recommended to use official taxi cabs belonging to first-rate companies and having special identification symbols.

## 13. Visa

Seminar participants who need entry visa to the Russian Federation should in good time apply to local consulate of the Russian Federation to get relevant information about visa obtaining requirements. Participants who need visa support should fill in Visa Support Form enclosed with the invitation letter and send this Form together with the passport copy to Ms Natalia Gavrishina, ITU Area Office for CIS (Moscow) (fax: (+7495) 926-6073, e-mail: [natalia.gavrishina@itu.int](mailto:natalia.gavrishina@itu.int)), by **November 24, 2008, at the latest.**