



ANNEX 3

**REGIONAL SEMINAR FOR TRAINING OF THE TRAINERS ON SMS4DC
FOR AFRICAN COUNTRIES**

Dar-Es-Salaam, Tanzania, 1 – 10 May 2006

Organised by the BDT and hosted
by Tanzania Communications Regulatory Authority (TCRA)

INFORMATION NOTE

I. VENUE OF THE SEMINAR

Golden Tulip Hotel, Dar-Es-Salam, Tanzania, 1 – 10 May 2006

II. WORKING LANGUAGES

The Seminar will be conducted in English only.

III. DELEGATES' REGISTRATION

Registration will start on Monday 1st May 2006 from 8h00 to 9h00.

IV. WORKING HOURS

The opening ceremony will take place on Monday 1st May 2006, at 9 h 30. The proposed working hours are as follows: 9h00 - 18h00. For Seminar time allocation, a tentative programme will be sent to you in due course.

V. PROPOSED HOTELS

1. **Golden Tulip Hotel** (4 stars) Venue of the Seminar (30 minutes from the International Airport and 10 minutes from the city centre).

Rates: single room, B&B US\$ 80

2. **Protea Hotel Apartments** (3 stars) (25 minutes from the International Airport and 10 minutes from the city centre).

Rates: single room, B&B US\$ 100

3. **Peacock Hotel** (3 stars) (25 minutes from the International Airport and 4 minutes from the city centre).

Rates: single room, B&B US\$ 68

4. **Holiday Inn** (4 stars) (25 minutes from the International Airport and 4 minutes from the city centre).

Rates: single room, B&B US\$ 131

5. **New Africa Hotel** (4stars) (25 minutes from the International Airport and 3 minutes from the city centre).

Rates: single room, B&B US\$ 95

6. **Millenium Tower Hotel** (4 stars) (30 minutes from the International Airport and 10 minutes from the city centre).

Rates: single room, B&B US\$ 98

7. **Markham Suites** (3 stars) (25 minutes from the International Airport and 10 minutes from the city centre).

Rates: single room, B&B US\$ 50*

* This rate applies to a standard room. Rate for a suite is US\$ 65 and US\$ 75 for single and double occupancy respectively.

8. **Movenpick** (5 stars) (25 minutes from the International Airport and 5 minutes from the city centre).

Rates: single room, B&B US\$ 135

In order to facilitate transportation, participants are encouraged to stay at the Golden Tulip (venue of the workshop).

VI. RESERVATION OF HOTEL ROOMS

The reservation of hotel rooms proposed above should be done through Mr. Dennis Melchior LIBENA, Head, Frequency Monitoring Evaluation, Tanzania Communications Regulatory Authority (TCRA), Tel. +255 22 2773008, Fax: +255 22 211 6664, e-mail: dlibena@tcra.go.tz or dg@tcra.go.tz, **not later than 10 April 2006** to ensure hotel rooms are available.

VII. TRANSPORTATION

Upon your arrival at the airport, please look for the panel **ITU SEMINAR**, where you will find the welcome committee of Tanzania. Block reservations had been arranged, consequently, transportation to and from the airport will be ensured by the Tanzania Communications Regulatory Authority

VIII. POLICE AND VIHEALTH FORMALITIES

Valid passport is required to enter Tanzania. Should visa be required and should there be no consular representation of Tanzania in your country, please contact urgently Mr. Dennis Melchior LIBENA, Head, Frequency Monitoring Evaluation, Tanzania Communications Regulatory Authority (TCRA), Tel. +255 22 2773008, Fax: +255 22 211 6664, e-mail: dlibena@tcra.go.tz or dg@tcra.go.tz, has been appointed as the local contact person for assistance.

IX. PRIVATE CALLS

The franking privilege (**6 minutes** once a week or 3 minutes twice a week will be granted to all Member Administrations' participants. Private calls exceeding this limit will have to be paid in cash in local currency at the Telecommunication Centre of the Conference. Official calls and faxes will, however, be free of charge.

X. CLIMATE

During May the average temperature varies from 24 to 31 degree Celsius. For more information please visit website at www.tanzania.go.tz

XI. ELECTRICAL CURRENT

220 volts AC, 50 Hz, with three square-prong plugs/sockets. [UK standard]

XII. CURRENCY

The unit of Tanzania currency is Shilling. The exchange rate is Tshs 1,200. to 1 USD approximately.

Visa and American Express cards are widely accepted, whilst Access/Mastercard and Diners Club have more limited use. Travellers cheques are accepted by licensed banks and bureaux de change. To avoid additional exchange rate charges, travellers are advised to take travellers cheques in US dollars.

XIII. TIME DIFFERENCE

GMT or Universal Time + 3 hours

XIV. HEALTH

Vaccinations or health restrictions to enter Tanzania - No restriction

XV. REGISTRATION FORMS SHOULD BE RETURNED BY 10 APRIL 2006 AT THE LATEST TO:

Mr. Dennis Melchior LIBENA, Head, Frequency Monitoring Evaluation, Tanzania Communications Regulatory Authority (TCRA), Tel. +255 22 2773008, Fax: +255 22 211 6664, e-mail: dlibena@tcra.go.tz or dg@tcra.go.tz.

with copy to: Mr. Emamgholi Behdad, International Telecommunication Union Place des Nations, 1211 Genève 20, Switzerland, Fax: +41 22 730 5484, email: emamgholi.behdad@itu.int and

Mrs. Brahima Sanou, ITU Regional Office Addis Ababa, Ethiopia
Phone: +2511 51 33 46, Fax: +2511 517 299, e-mail: brahima.sanou@itu.int