



Caribbean Seminar for Training of the Trainers in Spectrum Management System for Developing Countries (SMS4DC)

St John's, Antigua and Barbuda, 27 November – 1 December 2006

Organised by the BDT and hosted by Government of Antigua & Barbuda

INFORMATION NOTE

A. VENUE OF THE SEMINAR

Grand Royal Antiguan Beach Resort, St. John's, Antigua and Barbuda
from 27 November to 1 December 2006

B. WORKING LANGUAGES

The Seminar will be conducted in English only.

C. REGISTRATION

Registration of participants will take place at the seminar venue on 27 November 2006 at 8h30.

D. COORDINATORS

Registration forms should be returned by 17 November 2006 to:

Mr. P. CROSS, ITU Area Office, Bridgetown, Barbados, Tel.: +246 431 0343/03444,
Fax: +246 437 7403, e-mail: philip.cross@itu.int.

ITU Headquarters Coordinator: Mr. Emamgholi BEHDAD, International Telecommunication Union, Place des Nations, 1211 Genève 20, Switzerland, Fax: +41 22 730 5484, e-mail: emamgholi.behdad@itu.int

Seminar Coordinator: Mr. Clement Samuel, Telecommunications Officer, Ministry of Broadcasting, Information and Telecommunications, e-mail: clement.samuel@antigua.gov.ag, tel.: 1-268-562-1868, fax: 1-268-562-1872.

E. ACCOMMODATION

Seminar Participants are requested to reserve their hotel accommodations directly with the hotel. For assistance with reservations the national coordinator may be contacted.

Name of hotel:

Grand Royal Antiguan Beach Resort

Rates are all-inclusive

Mountain View: Single room US \$ 131.00

Lagoon View Hotel: Single room US \$ 146.00

Hotel coordinator

Ms. Juliet DeSouza, Tel: 1-268-462-3727, Fax: +1 268 462 3732,
<http://www.grandroyalantiguan.com>

F. VISA FORMALITIES

Valid passport is required to enter Antigua & Barbuda. For participants requiring visa, these can be issued from any Consulate or Embassy of Antigua & Barbuda in your country of origin. Visas can also be issued upon request at the airport if a copy of the passport with detailed information on arrival is communication to the Seminar Coordinator at **least two weeks before the travel date.**

G. CLIMATE

Weather is dry and sunny and the temperature is approximately 28⁰ C.

H. TIME DIFFERENCE

GMT - 4

I. CURRENCY

The official currency is the *Eastern Caribbean Dollar (US Dollar accepted islandwide)*.

\$ 1 US = EC \$ 2.67.

J. DETAILS OF ARRIVAL AND TRANSPORT

Please provide the Seminar Coordinator with details of arrival and departure. The airport, VC Bird International airport caters to regional and international flights and local transportation to and from the airport is easily available.

Departure tax: 30 US\$ 20.