

INTERNATIONAL TELECOMMUNICATION UNION



*Telecommunication
Development Bureau*

20 May 2010

Ref: DM-297
Contact: Ms. Chali Tumelo,
ITU Regional Office for Africa,

Mr. Istvan Bozsoki, Geneva
Tel: +251 11 5514855/+251 11 5514977/
+41 22 730 6347
Fax: +251 5517299 or + 41 22 730 5494
E-Mail: Chali.tumelo@itu.int or
istvan.bozsoki@itu.int

To:
- Administrations of Member States of the
Union;
- ITU-D Sector Members and Associates;
- Regional Organizations

—Subject: **ITU-D Regional Development Forum for the Africa Region on “Modern Spectrum Management and Transition from Analogue to Digital Broadcasting- Trends and Technologies”, Banjul (Gambia), 14 (afternoon) to 16 July 2010**

Dear Sir/Madam,

I have the pleasure to inform you that, at the kind invitation of the Government of the Gambia, the ITU-D Regional Development Forum on: “**Modern Spectrum Management and Transition from Analogue to Digital Broadcasting**”, will be held from 14 (afternoon) to 16 July 2010 in Banjul, Gambia. I would therefore like to take this opportunity to invite you to participate in this forum whose aim, objectives and purpose are stipulated below.

This Forum will follow the 11th Forum on Telecommunication/ICT Regulation and Partnership in Africa (FTRA-2010) be held from 12th to 14th (morning) July 2010 at the same venue. Separate invitation letter for the FTRA-2010 will be sent. All information will be available on the web: <http://www.itu.int/ITU-D/afr/events/FTRA/2010>

The main aim of this Regional Development Forum is to provide an opportunity for experts and participants from regulatory, technology and legal areas of spectrum management to share the current trends, existing best practices of management experiences and views on how spectrum management could best evolve in the future.

The forum will also lay emphasis on providing ITU members with information that would assist in the planning process and facilitate decision making on how best the countries in the region could prepare themselves for transition to digital broadcasting. The sessions would discuss matters on the following issues pertaining to developing a roadmap (what, how and when to do?), action plan for digital broadcasting transition on a national level; the role of various stakeholders; international trends and migration experiences, activities of international organizations related to digital broadcasting transition and digital broadcasting technologies trends;

The Regional Development Forum is opened to all ITU Member States, Sector Members and Associates, as well as to any individual from an ITU Member State wishing to contribute to the work (no registration fee).

The discussions will be held in English and French. Please note that the Regional Development Forum is a paperless event. All documents and their updated versions will be posted at: <http://www.itu.int/ITU-D/tech/indexDevelopmentForum.html>. Delegates are encouraged to carry their laptop computers for the meeting.

Additional information with respect to programme, entry visa, registration, fellowships, hotel reservation as well as other practical and general information can be found as follows:

- Draft programme for the meeting in **Annex 1**;
- Practical and general information and entry visa requirements for the Gambia in **Annex 2**;
- Hotel Reservation Form in **Annex 3**. Transportation from the airport to the hotel will be provided by host country;
- Fellowships: please note that ITU will provide limited number of **partial fellowship** (one partial fellowship per eligible country: least developed country or low income country) subject to the availability of budget. You are kindly requested to nominate your candidate by filling the form in **Annex 4**;
- Registration form in **Annex 5**.

Please note that the above-mentioned forms should be filled and returned to the respective focal points (see details in the forms) as soon as possible, and no later than the specified deadlines.

Any presentations and contributions for the Forum will be highly appreciated and should be notified electronically to the attention of Mr. István Bozsóki, BDT/PRI/TND (istvan.bozsoki@itu.int) and Mrs. Margarida Evora-Sagna, ITU Area Office for Africa (margarida.evora@itu.int), 22 June 2010.

For any further information, or should you require any clarification, please contact:

For ITU:

Ms. Chali Tumelo,
ITU Regional Office for Africa,
Addis Ababa, Ethiopia

Tel.: +251 11 5514855/+251 11 5514977
Fax: +251 11 5517299
E-mail: chali.tumelo@itu.int

Mr. István Bozsóki
BDT/PRI/TND, Geneva

Tel: + 41 22 730 6347
Fax: + 41 22 730 5484
email: tnd@itu.int

**For the Public Utilities Regulatory
Authority**

Mr. Alex Dacosta

Tel.: +220 446 5184
Fax: +220 446 5187
E-mail: adc@pura.gm

Yours faithfully,

Original signed

Sami Al Basheer Al Morshid
Director

Annexes: 5