



**Telecommunication
Development Bureau (BDT)**

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Subject: **ITU Regional Workshop on Transition to Digital Broadcasting and Digital Dividend, Hanoi, Vietnam, 26-27 May 2011**

Dear Sir/ Madam,

I am pleased to invite your organization to participate in ITU Regional Workshop on “**Transition to Digital Broadcasting and Digital Dividend**” co-organized by the International Telecommunication Union (ITU) and the Authority of Radio Frequency Management – MIC, which will be held in Hanoi, Vietnam, from 26-27 May 2011.

The main objective of this workshop is to provide information to participants on the transition from the analogue to digital terrestrial broadcasting issues, including digital dividend.

The workshop is addressed to Policy Makers, Regulators, Broadcast Engineers, Corporate Executives and Managers, Administrators and Officials dealing with migration from analogue to digital broadcasting. The preliminary programme as well as the registration form are attached (Annex 1 and 2) for your information. All documents relating to the event: updated programme, Registration form, fellowships request form and participant’s information will be posted on the ITU website at <http://www.itu.int/ITU-D/tech/events/index.html>. Participants are invited to download and print the documents needed for the event.

To register for this workshop, participants are kindly requested to complete the registration form (Annex 2) and send it to the e-mail address indicated in the form, **by 02 May 2011** at the latest.

Travel arrangements and accommodation should be made and borne by the participating Administration.

ITU is providing the daily subsistence allowance (DSA) to Least Developed Countries (LDCs) and possibly to Low Income Countries (LICs) subject to availability of funds. The last date for fellowship application is 02 May 2011.

If you require assistance for an entry visa to Vietnam please contact the Vietnamese local secretariat, e-mail: workshop@rfd.gov.vn.

I look forward to active participation from your organization.

Yours sincerely,

Original signed

Brahima Sanou
Director

Annexes: Annex 1: Preliminary Programme
 Annex 2: Registration form