

ITU Forum on “Conformity and Interoperability Testing in CIS and Europe Regions”

09-11 November 2011, Moscow, Russian Federation

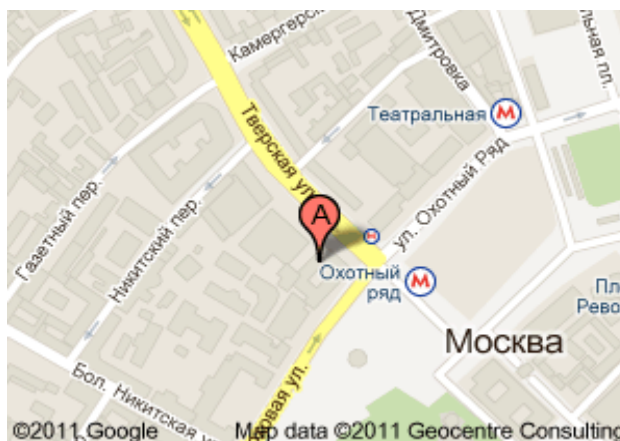
INFORMATION FOR PARTICIPANTS

1. Forum venue:

Address:

Hotel National, «Petrovskiy» hall
15/1 Mokhovaya Street,
125009, Moscow, Russia

Subway station «Okhotniy ryad»



Forum participants get from airport to hotel themselves. Participants may travel from airport to nearest Metro station by unit taxi-cabs and by buses (from Sheremetievo airport to “Rechnoi Vokzal” Metro station; from Domodedovo airport to “Domodedovskaya” Metro station and also by unitrain from Domodedovo airport to “Paveletskaya” Metro station; from Vnukovo airport to “Jugo-Zapadnaya” Metro station).

After that participants get to “Okhotniy ryad” Metro station, the nearest station to the Forum holding point. Then, it will take 1 minute for participants to go by foot from “Okhotniy ryad” Metro station to the Forum venue.

2. Registration

Registration will take place in the Forum venue, i.e. Hotel National building, «Petrovskiy» hall, on 09 November, 2011 from 9.30 to 10.00 a.m.



3. Working Languages

Working languages of the Forum are Russian and English (with simultaneous interpretation).

4. Accommodation and Hotel Reservation Procedure

Forum participants will be accommodated in “Izmailovo” Hotel, Beta building (www.hotelbeta.ru)

Address: 2B building, house 71, Izmailovskoye Highway, Moscow, 105613

Forum participants will be accommodated in “National” Hotel

(www.national.ru)

Address: 15/1 Mokhovaya Street, Moscow, 125009

Forum participants will be accommodated in “AST HOF Park” Hotel

(www.ast-hof.ru)

Address: 25 bulding 1 Bol'shaya Philevskaya Street, Moscow, 121309

<i>Room type</i>	<i>Tariffs, Roubles*</i>	<i>Tariffs,USD</i>
<i>Izmaylovo Single room “ Econom ”</i>	<i>2550*</i>	<i>88*</i>
<i>AST HOF Park Single room</i>	<i>4500</i>	<i>155</i>
<i>National Single room</i>	<i>8710</i>	<i>300</i>

* - In Izmaylovo hotel you will need to pay for a breakfast – 400 rubles per day.

5. Transportation

The transfer to the event and to/from airport will not be provided by hosting company. For transportation participants can use the Moscow subway in accordance with route which is described in clause 1 (Forum venue) of this document and also using the subway scheme. Rooms in hotels are booked through filling in a **Hotel reservation form** which should be forwarded to the Forum Coordinator (as specified in item 6) **by October 18th, 2011, at the latest.**



6. Contacts

Requests on additional information may be forwarded to:

Expo-telecom:

Ms. Olga Ivanova

Forum Coordinator

Tel/Fax: (+7495) 692-1316

E-mail: ivanova@expo-telecom.ru

ITU Area Office for CIS:

Mr Andrei Untila,

Programme Officer,

tel: +7 495 926 60 70

fax.: +7 495 926 60 73

E-mail: andrei.untila@itu.int

7. Communications

Forum participants will have unlimited access to Internet (Wi-Fi zone) in the Forum holding point.

High-quality and inexpensive telephone services can be obtained through IP-telephony cards.

For calling to Moscow first dial code (+7495) or (+7499) and then subscriber's number.

For long-distance calls from Moscow to another city dial code 8+tone signal+city code.

For international calls dial code 8+tone signal+10+country code(from hotel rooms or from municipal pay phones) or follow directions given on phone cards.

8. Currency/Currency Exchange/ Credit Cards

National monetary unit of the Russian Federation is Rouble. Credit cards are accepted for payment in banks, first-rate hotels, tourist agencies and major shop. Rate of currency exchange to Roubles is inquired in a bank or currency exchange point. For information: as of September 2, 2011 the official exchange rates were as follows:

1 USD – 29,06 Roubles,

1 EURO – 41,38 Roubles.

The additional information about exchange rates can found at:
http://www.cbr.ru/currency_base/monthly.aspx

9. Banks

Banks work from 9.00 to 19.00 from Monday to Saturday inclusive.

Currency exchange is executed by all banks.

10. Climate

Moscow is characterized by continental climate. Average temperatures in Moscow in November are from -5° to 0°C by night and from +5° to 0°C by day.

11. Electric Appliances



Mains voltage in the Russian Federation is 220V/50Hz. Euro sockets are in use.

12. Transport

Moscow employs public conveyances network including Metro, buses, trolley buses, trams and taxi. Taxi may be ordered by phone. It is recommended to use official taxi cabs belonging to first-rate companies and having special identification symbols.

13. Visa

Those participants requiring entry **visa** to the Russian Federation are requested to contact their local Embassy/Consulate of Russian Federation for information well in advance. Should the participants need a visa support, they are kindly asked to complete the Visa Support Form (Annex 5) and email it **not later than 18 October 2011, together with the copy of passport**, to:

Mr. Andrei Untila, ITU Area Office for CIS, Moscow

E-mail: andrei.untila@itu.int