



FLORIANÓPOLIS, 5-14 OCTOBER 2004

MEETING VENUE

Florianópolis Convention Center

Av. Governador Gustavo Richard s/ nº - Aterro Baía Sul – Centro

Florianópolis – Santa Catarina – Brazil – Zip Code: 88010-290

Tel: + (55 48) 251-4000

Fax: + (55 48) 251-4010

Home page: www.centrosul.net

HOTEL ACCOMMODATION AND RESERVATION

All hotel reservations are handled by: **SMAC TURISMO LTDA**

SMAC TURISMO LTDA

Av. Jerônimo Coelho 293 sala 802 - Centro

Florianópolis – Santa Catarina – Brazil – Zip Code: 88010-030

Tel: + (55 48) 322-4055 / 4035 / 4033

Fax: + (55 48) 322-4056

E-mail : wtsa@smacturismo.com.br

Home Page: www.smacturismo.com.br

The hotel reservation forms must be sent to SMAC TURISMO LTDA.

The special rates are valid only for reservations made through SMAC TURISMO LTDA

HOTELS

Hotel Blue Tree Towers Florianópolis:

Rua Bocaiúva, 2304 – Centro - CEP: 88015-530 – Florianópolis – SC

Phone.: (48) 251-5555 / fax: (48) 251-5500

www.bluetree.com.br

Category: Superior

There are 95 apartments, with cable TV, access to internet (ADSL), electronic safe, air conditioner, bath, windows with double glass (sound proof), 2 phone lines, voice mail and mini bar. The Luxury Apartments offer a gorgeous view of the Bay North.

The Hotel offers pool with deck and showers, sauna, fitness center, room service 24 hours, laundry, Business Center (ADSL), energy generator, massage room, floor for non smokers, parking, Lobby Bar and Restaurant.

Hotel Coral Plaza:

R. Felipe Schmidt, 1320 – Centro - CEP: 88010-002 - Florianópolis – SC

Phone.: (48) 225-6002 / fax: (48) 225-3308

www.westcoral.com.br

Category: Tourist Superior

There are 72 apartments, being 48 suites and 24 studios. All the apartments offers Television 20 inches, cable TV, access the internet (ADSL), safe, air conditioner, roof fan, micro-system sound, telephone, voice mail, kitchen (equipped with microwave oven, electric coffeepot, mini bar, dishes and silverwares).

The Hotel offers swimming pool with deck and showers, sauna, fitness center, room service 24 hours, laundry, Business Center (with connection ADSL), energy generator, parking and Restaurant. All the suites have view of the Bay and the Ponte Hercílio Luz.

Baia Norte Palace Hotel:

Av. Beira Mar Norte, 220 – Centro - CEP: 88015-600 – Florianópolis – SC

Phone.: (48) 229-3144 / fax: (48) 225-3227

www.baianorte.com.br

Category: Tourist Superior

There are 108 apartments, being 08 suites and 03 master, 28 apartments in the standard category, 56 apartments in the superior category and 18 apartments in the luxury category.

All the apartments offers air conditioner, cable TV, mini bar, telephone, access to the internet (ADSL) and individual safe. The Lux Category apartments also offers sound proof windows and ceramic floor * (ideal for allergic people). The Master Suite offers sound proof windows*, ceramic floor* (ideal for allergic people) and bath.*

**Only in the 4th floor*

The Hotel offers pool, room service 24 hours, laundry, Business Center (ADSL), energy generator, parking (included in the daily), Restaurant and bicycles for walk in the bike lane of North Sea Avenue.

Hotel Parthenon Lindacap:

R. Felipe Schmidt, 1102 – Centro – CEP: 88010-002 – Florianópolis – SC

Phone.: (48) 225-4500 / fax: (48) 225-3645

www.accorhotels.com.br

Category: Flat

There are 84 apartments with air conditioner, cable TV, telephone, access to the Internet, individual safe and kitchen (equipped with stove, electric coffeepot and mini bar).

The Hotel offers pool, sauna, room service 24 hours, laundry, Business Center (ADSL), parking, Restaurant and non smokers and anti-allergic apartments.

Hotel Bristol Castelmar:

R. Felipe Schmidt, 1260 – Centro - CEP: 88010-002 – Florianópolis – SC

Phone.: (48) 225-3228 / fax: (48) 225-3126

www.castelmar.com.br

Category: Tourist Superior

There are 192 apartments with air conditioner, cable TV, telephone, access to the Internet, individual safe and mini bar.

The Hotel offers pool, sauna, room service 24 hours, laundry, Business Center (ADSL), beauty parlor, energy generator, parking and Restaurant.

Florianópolis Palace Hotel - Floph:

R. Artist Bittencourt, 14 – Center - CEP: 88020-060 – Florianópolis – SC

Phone.: (48) 224-9633 / fax: (48) 223-0300

www.floph.com.br

Category: Tourist

There are 99 apartments with air conditioner, cable TV, telephone, access to the internet, individual safe and mini bar.

The Hotel offers pool, sauna (masculine), room service 24 hours, laundry, Business Center (ADSL), energy generator, parking, Piano Bar and Restaurant.

Hotel Faial:

R. Felipe Schmidt, 603 – Center - CEP: 88010-001 – Florianópolis – SC

Phone.: (48) 225-2766 / fax: (48) 225-0435

www.hotelfaial.com.br

Category: Tourist

There are 120 apartments with air conditioner, cable TV, telephone, access to the internet, individual safe and mini bar.

The Hotel offers room service 24 hours, laundry, Business Center (ADSL), Fitness Center, parking, Bar and Restaurant.

Hotel Porto da Ilha:

R. Dom Jaime Câmara, 43 – Centro - CEP: 88015-120 - Florianópolis – SC

Phone.: (48) 322-0007 / fax: (48) 322-0144

www.hotelportodailha.com.br

Category: Tourist

There are 55 apartments and 06 suites equipped with cable TV, access to the internet, telephone, mini bar and air conditioner.

The Hotel offers room service 24 hours, laundry, Business Center (ADSL), parking, Bar and Restaurant.

Hotel IBIS:

Av. Rio Branco, 37 – Centro - CEP: 88015-2000 – Florianópolis – SC

Phone.: (48) 216-0000 / fax: (48) 216-0001

www.accorhotels.com.br

Category: Economic

There are 198 apartments, equipped with air conditioner, cable TV, access to the internet, voice mail, electronic safe and mini bar.

The Hotel offers Business Center (ADSL), apartment with installation for incapacitated, laundry, parking, energy generator, Bar and Restaurant.

HOTEL RATES

The number of rooms available in the Hotels is limited and rooms will be assigned on a first come first served basis. Therefore, early reservation is recommended.

Hotel	Category	Location	Type of the apartment	Apartments Fares:	
				Single	Double
IBIS Florianópolis Accor Hotels	Economic	Downtown	Standard	U\$ 38.00	U\$ 38.00
Porto da Ilha	Tourist	Downtown	Luxe	U\$ 52.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 53.80	U\$ 63.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 65.10
			Superior	U\$ 58.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 59.95	U\$ 71.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 73.28
			Suite	U\$ 64.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 66.10	U\$ 79.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 81.48
Faial	Tourist	Downtown	Standard	U\$ 80.00	U\$ 100.00
Baia Norte Palace Hotel	Tourist Superior	Downtown	Superior	U\$ 41.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 42.53	U\$ 48.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 49.70
			Superior Suite	U\$ 59.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 60.98	U\$ 59.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL : U\$ 60.98
			Luxe	U\$ 48.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 49.70	U\$ 56.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 57.90
			Luxe Suite	U\$ 71.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 73.28	U\$ 71.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 73.28
			Suíte Master	U\$ 86.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 88.55	U\$ 86.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 88.55
Bristol Castelmar	Tourist Superior	Downtown	Standard	U\$ 45.00 + U\$ 0,50 room tax TOTAL: U\$ 45.50	U\$ 55.00 + U\$ 0,50 room tax TOTAL: U\$ 55.50
Parthenon	Tourist Superior	Downtown	Standard	U\$ 48,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 49.70	U\$ 51,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 52.78
Coral Plaza	Tourist Superior	Downtown	Studio	U\$ 50.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 51.75	U\$ 60.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 62.00
			Suíte	U\$ 60.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 62.00	U\$ 70.00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 72.25

◆ Breakfast is included in the fares and served at the hotel's restaurant from 07:00 to 10:00 hours.

Hotel	Category	Location	Type of the apartment	Apartments Fares:	
Floph	Tourist Superior	Downtown	Luxe	U\$ 40.00 + 2,5% ISS TOTAL: U\$ 41.00	U\$ 45.00 + 2,5% ISS TOTAL: U\$ 50.63
Blue Tree Towers	Superior	Downtown	Standard	U\$ 75,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 77.38	U\$ 82,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 84.55
			Superior	U\$ 83,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 85.58	U\$ 89,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 91.73
			Luxe	U\$ 90,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 92.75	U\$ 99,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 101.98
			Suíte	U\$ 260,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 267.00	U\$ 283,00 + 2,5% ISS + U\$ 0,50 room tax TOTAL: U\$ 290.58

◆ Breakfast is included in the fares and served at the hotel's restaurant from 07:00 to 10:00 hours.

DISTANCES

1 kilometer = 0,621 miles

Convention Center / International Airport Hercílio Luz – 13 km

IBIS Florianópolis – Accor Hotels:

- Convention Center / Hotel – 2 km
- International Airport Hercílio Luz / Hotel – 14 km

Porto da Ilha Hotel:

- Convention Center / Hotel – 3 km
- International Airport Hercílio Luz / Hotel – 15 km

Faial Hotel:

- Convention Center / Hotel – 2 km
- International Airport Hercílio Luz / Hotel – 14 km

Baia Norte Palace Hotel:

- Convention Center / Hotel – 3 km
- International Airport Hercílio Luz / Hotel – 15 km

Bristol Castelmar Hotel:

- Convention Center / Hotel – 3 km
- International Airport Hercílio Luz / Hotel – 15 km

Coral Plaza Hotel:

- Convention Center / Hotel – 3 km
- International Airport Hercílio Luz / Hotel – 15 km

Floph – Florianópolis Palace Hotel:

- Convention Center / Hotel – 2 km
- International Airport Hercílio Luz / Hotel – 14 km

Blue Tree Towers Hotel:

- Convention Center / Hotel – 6 km
- International Airport Hercílio Luz / Hotel – 13 km

TRANSPORT FACILITIES

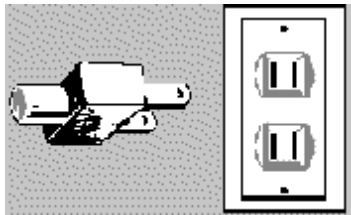
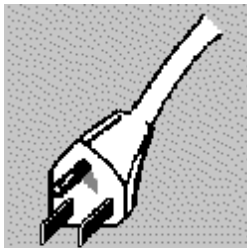
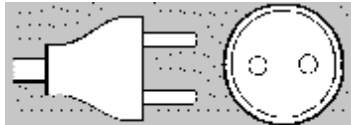
Delegates wishing to avail of this service are kindly requested to inform their **flight number**, the **air company** they are flying with as well as the **arrival/departure/date and time** by E-mail to: wtsa@smacturismo.com.br in order to make the necessary arrangements for a transfer to the Hotel. **If the transfer is needed for some other date, please feel free to contact the above E-mail and the possibility of providing the service will also be considered.**

During the Assembly, shuttles will be organized between the hotels listed and the Convention center.

ELECTRICITY

Electricity supply is 220 Volts 60 Hz.

Most common Types of Plugs used in Brazil:

 <p>Plug Type A A - 2 parallel flat prongs - "American" type</p>	 <p>Plug Type B B - Similar to A but with an earth connector</p>
 <p>Plug Type C C - 2 parallel flat prongs - "French" type</p>	

LANGUAGE

The official language is Portuguese but most people in the hotels speak English or Spanish.

TIPPING

A normal tip is anywhere around 10%. Sometimes the tip is already included in the receipt.

FLIGHT ARRANGEMENTS

Most flights to Florianópolis arrive via São Paulo or Rio de Janeiro. If you arrive via Sao Paulo or Rio de Janeiro it is sometimes necessary to transfer from the International to the Domestic airport.

We would like to suggest the following homepage as a reference for possible flights that may be suitable: <http://www.digirotas.com.br>

Appendix 1
(to ANNEX 1)

HOTEL RESERVATION FORM

Please complete and return this form by fax or e-mail to:

SMAC TURISMO

Fax: +55 48 322 4056

E- mail: wtsa@smacturismo.com.br

Last Name:	First Name:	
Organization – Company:		
Address:		
Tel.:	Fax:	E- mail:

Hotel	Type of the apartment	Apartments Fares:	
		Single	Double
IBIS Florianópolis Accor Hotels	Standard	() U\$ 38.00	() U\$ 38.00
Porto da Ilha	Luxe	() U\$ 53.80	() U\$ 65.10
	Superior	() U\$ 59.95	() U\$ 73.28
	Suite	() U\$ 66.10	() U\$ 81.48
Faial	Standard	() U\$ 80.00	() U\$ 100.00
Baia Norte Palace Hotel	Superior	() U\$ 42.53	() U\$ 49.70
	Superior Suite	() U\$ 60.98	() U\$ 60.98
	Luxe	() U\$ 49.70	() U\$ 57.90
	Luxe Suite	() U\$ 73.28	() U\$ 73.28
	Suíte Master	() U\$ 88.55	() U\$ 88.55
Bristol Castelmar	Standard	() U\$ 45.50	() U\$ 55.50

Hotel	Type of the apartment	Apartments Fares:	
		Single	Double
Parthenon	Standard	() U\$ 49.70	() U\$ 52.78
Coral Plaza	Studio	() U\$ 51.75	() U\$ 62.00
	Suíte	() U\$ 62.00	() U\$ 72.25
Floph	Luxe	() U\$ 41.00	() U\$ 50.63
Blue Tree Towers	Standard	() U\$ 77.38	() U\$ 84.55
	Superior	() U\$ 85.58	() U\$ 91.73
	Luxe	() U\$ 92.75	() U\$ 101.98
	Suíte	() U\$ 267.00	() U\$ 290.58

We would therefore appreciate your providing the following details concerning your arrival/departure flight.

Room shared with:	
Arrival date and time:	
Airline and flight No.:	
Departure date and time:	

I authorize the use of the following credit card to guarantee my hotel reservation:

Type of Card:	Number:
Name on Card:	Expiration Date:
Signature:	

ANNEX 2

(to Addendum 1 to TSB Circular 221)

GENERAL INFORMATION

GEOGRAPHY

Florianópolis is located in *Santa Catarina*, on the South coast of Brazil.

CLIMATE

The temperature in *Florianópolis* ranges from 17°C to 23°C in October.

	October
Maximum	23°C
Minimum	17°C
Media	19°C
Precip.	127 mm

FLORIANÓPOLIS

Florianópolis is the capital of *Santa Catarina*. The city fascinates tourists from all over the world with unique natural beauty, 451 square kilometers, that has a 172 kilometer coastline with 42 beaches, many entertainment and leisure options, exquisite food, art crafts and above all, great hospitality from the local people.

Florianópolis has a busy and exciting nightlife, a variety of bars and restaurants. The city provides an excellent infra-structure for the tourists. There are many cosy kiosks and bars along the shores, welcoming their visitors.

By combining the conveniences of a metropolis with the bucolic life of fishing villages, *Florianópolis* has enchantments for everyone, with a rich history, excellent restaurants, broad diversity of flora and fauna and culture of myth and magic.

Adjacent to the administrative, financial and commercial center of the city, Centro Sul locates organizers and participants where they can best take advantage of the events and charm of this Island.

PASSPORT AND VISA REGULATIONS

A visa is required for foreign citizens (including United States citizens) wishing to visit Brazil. The usual requirements to apply for a visa are: two passport-size photographs, proof of roundtrip airfare and the duly-completed application form in duplicate. Visas are generally processed within two working days.

Delegates are advised to check with the Brazilian Embassy or Consulate in their own country if a visa is required for the purposes of their visit to Brazil. Please mention the purpose of the trip, as 'meeting attendance' might have a different visa status in different countries. Delegates are also urged to process their visa requests at the earliest date possible, preferably at least three weeks before their scheduled travel date.

They must also bring a valid passport.

Delegates should also be aware that, according to Brazilian health regulations, participants arriving from the following countries **MUST** carry an international health/vaccination card (issued by the World Health Organization) which states that a Yellow Fever vaccination has been taken no less than 10 days prior to departure:

South America: Bolivia, Colombia, Ecuador, Peru, Venezuela and French Guiana;

Africa: Angola, Benin, Burkina Faso, Cameroon, Congo, Gabon, Gambia, Ghana, Guinea, Liberia, Nigeria, Sierra Leone and Sudan.

CURRENCY

The Real (R\$) is the official currency in Brazil. Traveller cheques and major credit cards are generally accepted; personal cheques are not accepted. For cash exchange we strongly recommend delegates to have American dollars. Exchange rates can fluctuate.

BUSINESS HOURS

Banks are open from 9:00 hours to 16:00 hours from Monday to Friday.

Most department stores are open from 10:00 hours to 19:00 hours (22:00 hours those located in the malls). They are normally also open on Saturdays, Sundays and some national holidays.

Retail stores operate similar hours to department stores, but they may differ, depending on the store.
