

# INTERNATIONAL TELECOMMUNICATION UNION

*Telecommunication Development Bureau*



**Administrative Circular CA/31**

26 May 2008

Ref: CA/31/STG2  
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Subject: **Rapporteur's Group Meeting on Question 14-2/2:  
Telecommunication for E-Health, Tokyo, Japan, 3-4 July 2008**

## **TO ADMINISTRATIONS OF MEMBER STATES OF THE ITU AND MEMBERS OF THE DEVELOPMENT SECTOR**

Dear Sir/Madam,

In agreement with the Rapporteur on Question 14-2/2, you are invited to the Rapporteur's Group meeting on Question 14-2/2, which will be held on 3 and 4 July 2008 in Tokyo, Japan. Please find attached the draft Agenda for the meeting which will be held in English only.

You are invited to submit any contributions to the meeting not later than **6 June 2008** to [devsg2@itu.int](mailto:devsg2@itu.int). Contributions should be **no longer than 5 pages**.

### **Pre-Registration and Fellowships**

You are invited to confirm your participation to the meeting **before 6 June**. Participants from Least Developed Countries may apply for a fellowship, one per country. In order to qualify for a fellowship, participants will need to present a contribution about telemedicine projects/activities in their respective countries or at least about telecom network developments as a platform for a telemedicine network.

Due to budgetary constraints, the countries beneficiaries of a fellowship may have to contribute partly to the costs of the fellowship. You are invited to submit your requests for fellowships **not later than 6 June 2008** by completing the appropriate section of the online registration and fellowship form. To see the complete list of conditions to obtain a fellowship, please see [www.itu.int/ITU-D/study\\_groups/SGP\\_2006-2010/events/2008/RGQ14-2-2/conditions.html](http://www.itu.int/ITU-D/study_groups/SGP_2006-2010/events/2008/RGQ14-2-2/conditions.html). Please note that requests for fellowships arriving after this deadline will not be accepted.

## **Registration and Fellowship Form**

The Registration and Fellowship form can be found at:

[www.itu.int/ITU-D/study\\_groups/SGP\\_2006-2010/events/2008/RGQ14-2-2/registration](http://www.itu.int/ITU-D/study_groups/SGP_2006-2010/events/2008/RGQ14-2-2/registration)

## **Contribution**

All contributions should use the template available at

[www.itu.int/ITU-D/study\\_groups/SGP\\_2006-2010/events/2008/RGQ14-2-2/template](http://www.itu.int/ITU-D/study_groups/SGP_2006-2010/events/2008/RGQ14-2-2/template)

and should be returned by email to **devsg2@itu.int**.

## **Accommodation**

The Vice-Rapporteur has negotiated a variety of lodging packages to meet the needs of all attendees. The hotel will be booked by “Salongo” the travel agency of this meeting:

Keio Presso Inn Higashi-Ginza

4-7-3, Tsukiji Chuo-ku, Tokyo 104-0045

TEL: +81 3-3542-0202

FAX: +81 3-3542-0203

[www.presso-inn.com/en/hotel/higashiginza.html](http://www.presso-inn.com/en/hotel/higashiginza.html)

A note providing practical information on hotel reservation, onsite registration and document distribution, venue of the meeting, visa requirements, etc..., is available at:

[www.itu.int/ITU-D/study\\_groups/SGP\\_2006-2010/events/2008/RGQ14-2-2/](http://www.itu.int/ITU-D/study_groups/SGP_2006-2010/events/2008/RGQ14-2-2/)

You are invited to complete the hotel reservation form and sent it directly to Mr. Kazuhiko Kihara (email: [info@salongo.jp](mailto:info@salongo.jp)), tel: + 81-3-5157-3291, fax: +81-3-5157-3293 by **6 June 2008**.

We look forward to meeting you in Tokyo.

Yours sincerely,

Sami Al Basheer Al Morshid

Director

**Annex:** Draft agenda

### Distribution:

- Administrations of ITU Member States;
- ITU-D Sector Members;
- ITU-D Associates;
- Contact points for ITU-D Study Groups 1 and 2



INTERNATIONAL TELECOMMUNICATION UNION

**TELECOMMUNICATION  
DEVELOPMENT BUREAU**

ITU-D STUDY GROUPS

**Document RGQ14-2/2/032-E  
10 May 2008  
Original: English only**

RAPPORTEUR'S GROUP MEETING ON QUESTION 14-2/2 - TOKYO, JAPAN, 3-4 JULY 2008

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Question 14-2/2: Telecommunications for e-health

### **STUDY GROUP 2**

SOURCE: RAPPORTEUR FOR QUESTION 14-2/2

TITLE: DRAFT AGENDA OF THE RAPPORTEUR'S GROUP MEETING ON  
QUESTION 14-2/2, 3-4 JULY 2008, TOKYO, JAPAN, AT 09.00 HRS.

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#### **Documents**

- |     |   |                 |
|-----|---|-----------------|
| 1.  | Opening and adoption of Agenda  | RGQ14-2/2/032   |
| 2.  | Report of the Study Group 2 meeting ( September 2007)   | 2/REP/31(Rev.1) |
| 3.  | Study of input documents  |                 |
| 4.  | Country reports:  |                 |
|     | - Indonesia   |                 |
|     | - India   |                 |
|     | - Bhutan  |                 |
|     | - Japan   |                 |
| 5.  | New aspects- social economical policy, telecommunication<br>for disaster medicine, ICT for Bird Flue, etc |                 |
| 6.  | Standardization for telemedicine  |                 |
| 7.  | Round table discussion  |                 |
| 8.  | Review of the work distribution   |                 |
| 9.  | Review of the work plan   |                 |
| 10. | Any other business  |                 |
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