



**Telecommunication
Development Bureau (BDT)**

Ref.: BDT/EUR/DM/092

Geneva, 24 August 2015

To:

Administrations of ITU Member States,
Regulators, ITU-D Sector Members and Academia
in Europe

Subject: **ITU Centres of Excellence face-to-face training on E-Waste Management: From Waste to Resource, Lisbon, Portugal, 18-20 November 2015**

Dear Sir/Madam,

I am pleased to invite your organization to participate in the face-to-face training on **“E-Waste Management: From Waste to Resource”** to be held in **Lisbon, Portugal from 18 to 20 November 2015**. This face-to-face training is organized jointly by the International Telecommunication Union and the **Institute for Technology and Quality (ISQ)** under the auspices of the ITU Centres of Excellence for Europe. The training will be delivered in English.

This training aims to build knowledge and skills of participants about the latest technology, organizational and legal developments, best practices and benefits of handling e-waste.

Detailed information on this training is described in the training outline which can be downloaded from the ITU Academy Portal at the following link <http://academy.itu.int>.

This training is targeted at professionals, engineers and decision-makers dealing with promoting, designing, operating or managing e-waste handling systems.

Registration for the training should be made online at the aforementioned link no later than **4 November 2015**. Payment details are specified in the training outline.

Mr Jaroslaw Ponder (eurregion@itu.int), Coordinator for Europe Region is at your full disposal should you require any information.

Additional information on this training, such as an information note for participants, including a list of recommended hotels, is available at the ITU Academy Portal at <http://academy.itu.int>.

We look forward to your active participation and invaluable contribution.

Yours faithfully,

[Original signed]

Brahima Sanou
Director