



**Telecommunication  
Development Bureau (BDT)**

Ref.: Circular BDT/DDR/TDAG/064

Geneva, 22 October 2020

To:

- Administrations of ITU Member States
- State of Palestine (Resolution 99)
- ITU-D Sector Members
- ITU Academia
- TDAG Bureau members
- Chairmen and Vice-Chairmen of ITU-D study groups
- Regional Telecommunication Organizations

**Subject: Continuation of the 4th meeting of the TDAG Working Group on WTDC preparations,  
4 November 2020**

Dear Sir/Madam,

I refer to the meeting of the TDAG Working Group on WTDC Preparations (TDAG-WG-Prep) that took place on 20 October 2020.

This meeting was intended to be the last one of this Working Group and its objective was to agree on a final report to submit to the TDAG meeting on 23 November, containing its recommendations. Unfortunately, due to the complexity and number of issues that needed to be agreed, the group did not manage to finish its work and decided to continue the meeting at a later date to finalise the report.

I am now pleased to announce that the continuation of the said meeting will take place on 4 November 2020, from 1300h to 1600h CET.

Given that it is a continuation of the meeting that started on 20 October, the agenda will remain the same (available in **Annex 1**) and submission of contributions will not be re-opened. In addition to this, participants who have already registered will not need to re-register.

Participants will be able to connect to the session through the [Restricted Virtual Events](#) portal, if they are registered for the event. Otherwise, they may [register here](#) to the 4th block of TDAG Working Groups.

I look forward to meeting all of you online for a successful conclusion to the work of this group.

Yours faithfully,

(Original signed)

Doreen Bogdan-Martin  
Director

Annex: Draft agenda for the meeting of TDAG-WG-Prep

ANNEX 1

**Draft agenda for the meeting of the TDAG-WG-Prep**

1. Opening of the meeting and welcome remarks
  2. Approval of the agenda
  3. Presentation and discussion of contributions received
  4. Discussion and agreement on proposals to TDAG-20/3
  5. Any other business
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