



Bureau de développement
des télécommunications (BDT)



Réf.: Circulaire BDT/DNS/FNS/116

Genève, le 16 février 2022

Aux Administrations des États Membres de l'UIT

Objet: Base de données sur le passage à la radiodiffusion télévisuelle numérique de Terre

Madame, Monsieur,

J'ai l'honneur de me référer à la Lettre circulaire BDT/IEE/TND/16 en date du 12 février 2019 relative à la base de données sur le passage à la radiodiffusion télévisuelle numérique de Terre (<http://www.itu.int/en/ITU-D/Spectrum-Broadcasting/Pages/DSO/Default.aspx>), dans laquelle les Administrations étaient invitées à effectuer les mises à jour nécessaires pour veiller à ce que leur situation effective et leurs données soient dûment prises en compte sur le portail.

Après la date limite fixée par la Conférence GE-06, et pour permettre à toutes les administrations de tirer parti de la situation et des informations les plus récentes, l'Union internationale des télécommunications (UIT) a procédé à la mise à jour de la base de données sur le passage à la radiodiffusion télévisuelle numérique de Terre. En conséquence, il est demandé aux Administrations de fournir ou de mettre à jour les renseignements qui les concernent (ainsi que le nom de la personne à contacter), en utilisant le portail web accessible à l'adresse: <https://www.itu.int/net4/ITU-D/CDS/gq/META/DSO/index.asp>.

Au cas où elles rencontreraient des difficultés ou des problèmes techniques liés au passage à la radiodiffusion télévisuelle numérique de Terre lors des mises à jour ou de la saisie des informations (par exemple documents, réunions) ou des observations, les Administrations sont invitées à communiquer ces mises à jour à M. Walid Mathlouthi, Chef de la Division des réseaux futurs et de la gestion du spectre ou à M. Désiré Karyabwite, Coordonnateur principal IP, courriel: fns@itu.int.

Pour faciliter ce processus, nous vous prions de trouver ci-joint un Guide à l'intention des utilisateurs du portail web.

Nous vous remercions de votre collaboration.

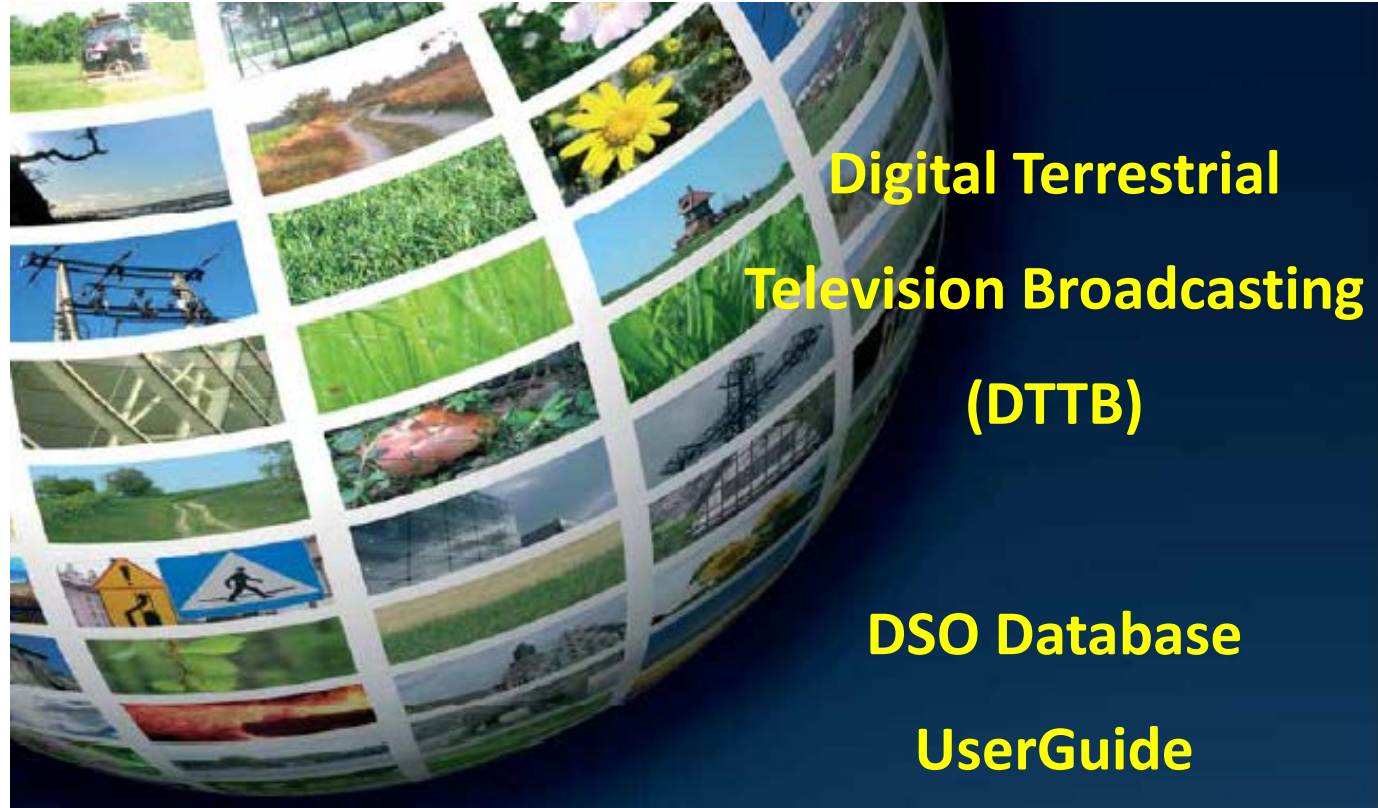
Veillez agréer, Madame, Monsieur, l'assurance de ma considération distinguée.

[Original signé]

Doreen Bogdan-Martin
Directrice

Pièce jointe: Guide à l'intention des utilisateurs

INTERNATIONAL TELECOMMUNICATION UNION



Telecommunication
Development Bureau (BDT)

How to access to the information of your country:



Go the ASO website

<http://www.itu.int/net4/ITU-D/CDS/gg/META/DSO/index.asp>



The first time, you need to **Request a Password:**

1. Select your country
2. Type your E-mail
3. Type your First Name
4. Type your Last Name
5. Click on «Submit» button
6. Check your mailbox, you will receive shortly an email from bdtwebsupport@itu.int with your password



Once you received your password:

1. Select your country
2. Type the password
3. Click on «Submit» button

ITU Committed to connecting the world

Analog to Digital Switch Over Project

Country:

YOU HAVE A PASSWORD?
You received an email from us with your password, you can login and fill all or parts of the questionnaire :

Password:

REQUEST A PASSWORD
You need a password to fill the questionnaire. If you don't have yet one, please enter your personal information and email, you will receive an email with the password.

E-mail:

First Name:

Last Name:



Telecommunication
Development Bureau (BDT)

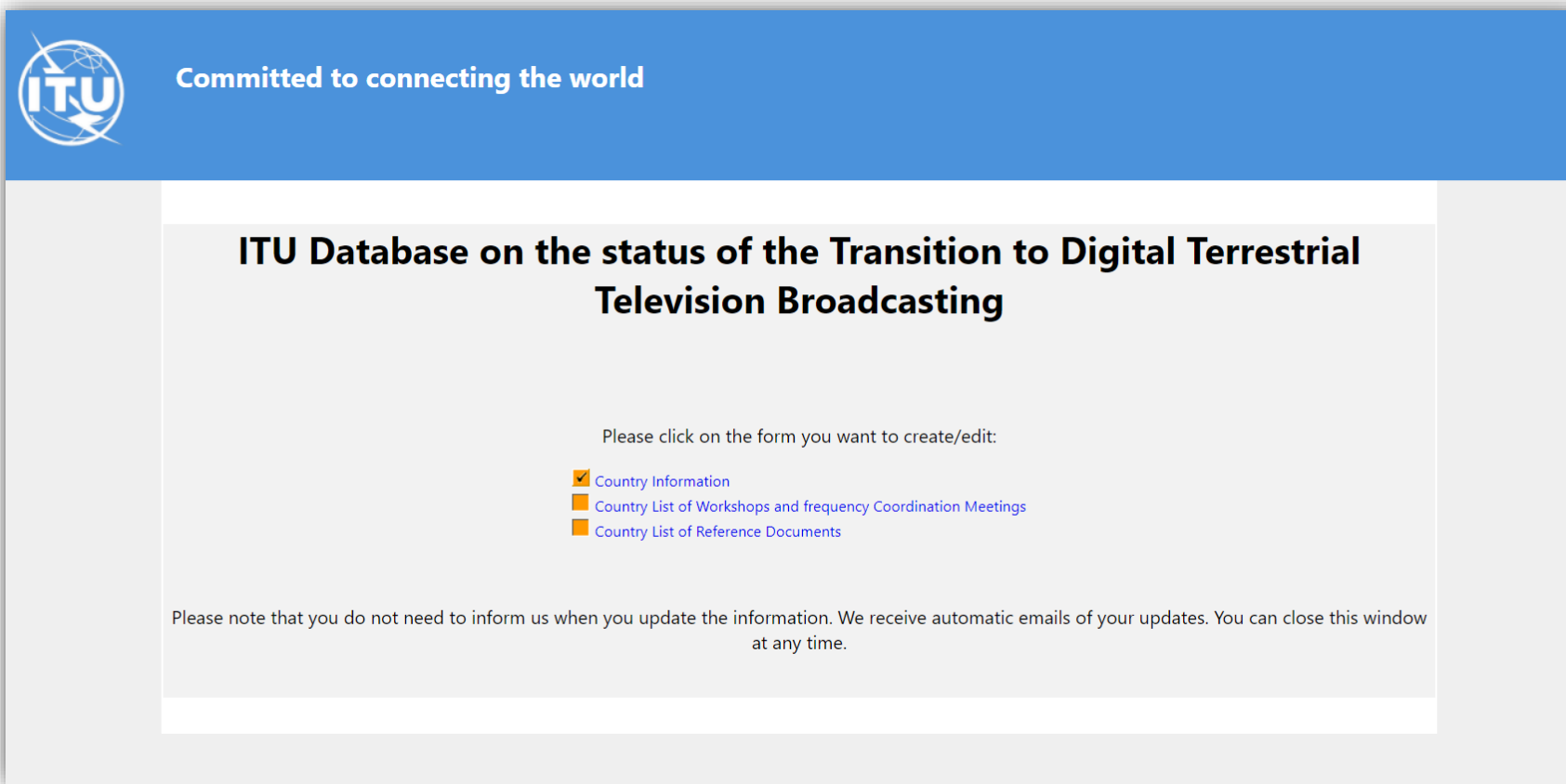
Administration Portal

After the login, the Administration Portal opens.

You can see the three different information sections available for you country

You can click on them, it will open them and you will be able to edit their information.

You can close this page whenever you want, there is no need to save anything in this Administration Portal.

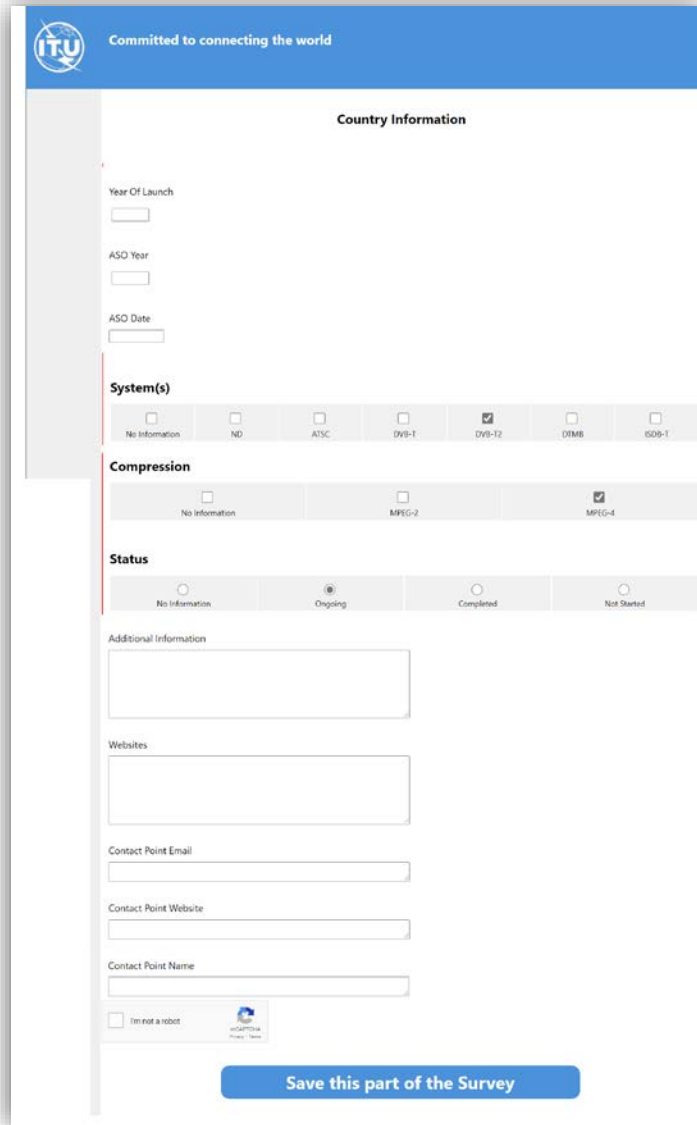


The screenshot shows the ITU Administration Portal interface. At the top, there is a blue header with the ITU logo on the left and the text "Committed to connecting the world" on the right. Below the header, the main content area has a light gray background. The title "ITU Database on the status of the Transition to Digital Terrestrial Television Broadcasting" is centered in bold black text. Below the title, there is a line of text: "Please click on the form you want to create/edit:". Underneath this, there are three items listed, each with a small square icon to its left: a checked orange square for "Country Information", an unchecked orange square for "Country List of Workshops and frequency Coordination Meetings", and an unchecked orange square for "Country List of Reference Documents". At the bottom of the main content area, there is a note: "Please note that you do not need to inform us when you update the information. We receive automatic emails of your updates. You can close this window at any time."



Telecommunication
Development Bureau (BDT)

1. The Country Information



The screenshot shows the ITU 'Country Information' form. At the top left is the ITU logo and the slogan 'Committed to connecting the world'. The form title is 'Country Information'. It contains several input fields: 'Year Of Launch', 'ASO Year', and 'ASO Date'. Below these are sections for 'System(s)', 'Compression', and 'Status', each with radio button options. The 'System(s)' section includes 'No Information', 'ND', 'ATSC', 'DVB-T', 'DVB-T2', 'DTMB', and 'ISDB-T'. The 'Compression' section includes 'No Information', 'MPEG-2', and 'MPEG-4'. The 'Status' section includes 'No Information', 'Ongoing', 'Completed', and 'Not Started'. There are also text input fields for 'Additional Information', 'Websites', 'Contact Point Email', 'Contact Point Website', and 'Contact Point Name'. At the bottom left, there is a checkbox for 'I'm not a robot' and a reCAPTCHA widget. A prominent blue button at the bottom center reads 'Save this part of the Survey'.

Once you have filled the information, you need to save it. Click on the button «Save this part of the Survey»

The page will be closed and you should go back to the Administration Portal.

You can come back to this page and save it as many times as you want.


Everytime you save this page, an automatic email is sent to the ITU administrator to inform him of a change.

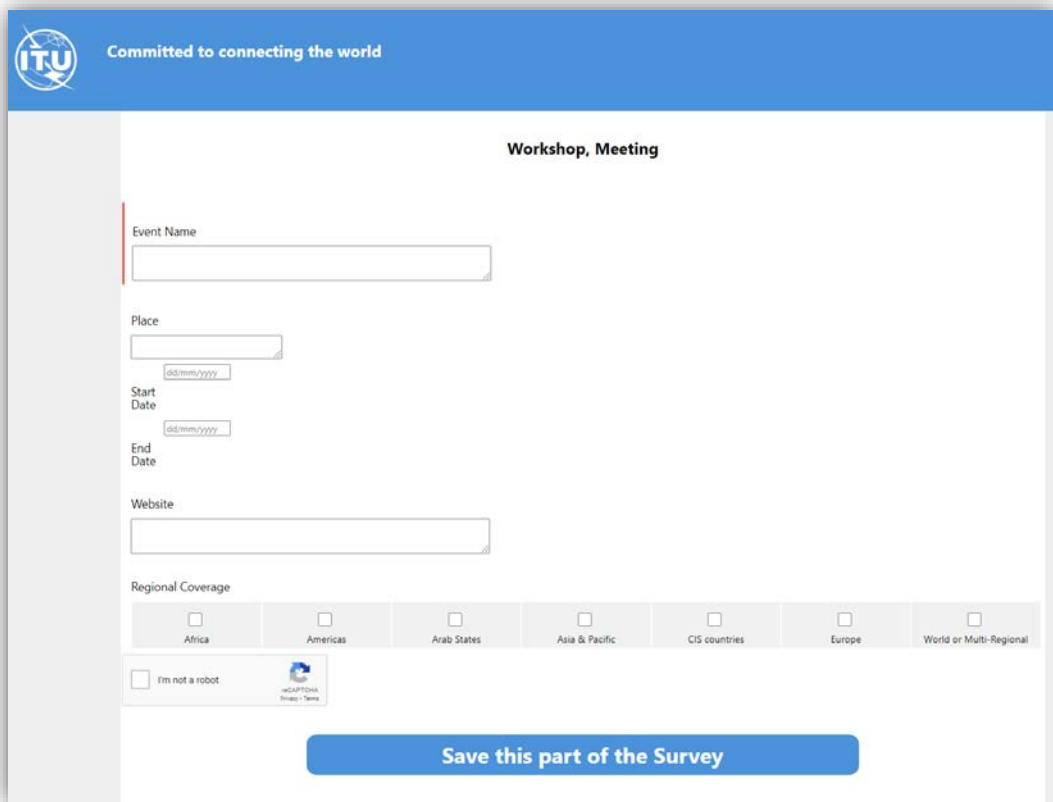
Save this part of the Survey



Telecommunication
Development Bureau (BDT)

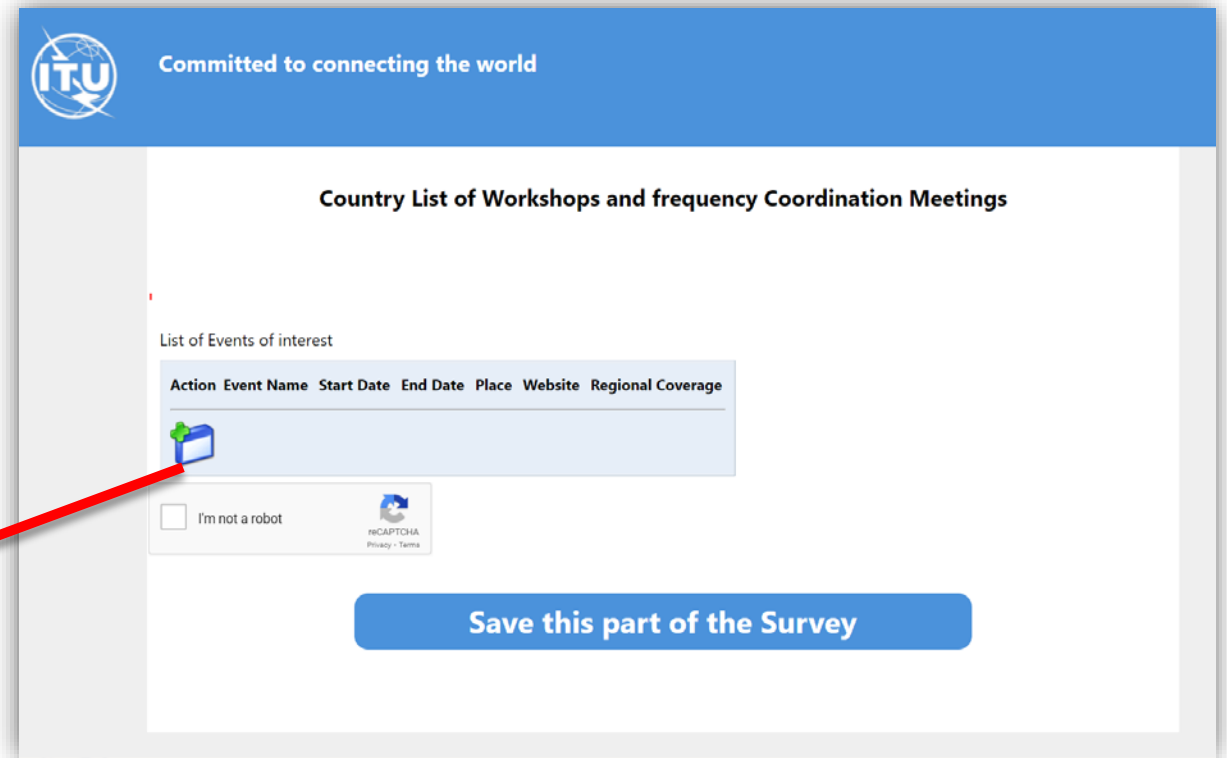
2. Country List of Workshops and frequency Coordination Meetings

Here you can see the list of workshops and meetings for your country.
To create a workshop/meeting, click on the icon 
It will open a new window
You can fill the details of the concerned Workshop/meeting and save the form.
You need also to save the Section page to inform ITU.




The screenshot shows a form titled "Workshop, Meeting" with the following fields and options:

- Event Name:
- Place:
- Start Date:
- End Date:
- Website:
- Regional Coverage: Africa, Americas, Arab States, Asia & Pacific, CIS countries, Europe, World or Multi-Regional
- Security: I'm not a robot (with reCAPTCHA icon)
- Button: **Save this part of the Survey**



The screenshot shows a page titled "Country List of Workshops and frequency Coordination Meetings" with the following elements:


- Header: ITU logo and "Committed to connecting the world"
- Section: **Country List of Workshops and frequency Coordination Meetings**
- Section: List of Events of interest
- Table header: **Action Event Name Start Date End Date Place Website Regional Coverage**
- Table body:

						
---	--	--	--	--	--	--
- Security: I'm not a robot (with reCAPTCHA icon)
- Button: **Save this part of the Survey**

A red arrow points from the calendar icon in the table to the "Workshop, Meeting" form in the adjacent screenshot.

3. Country List of Reference Documents

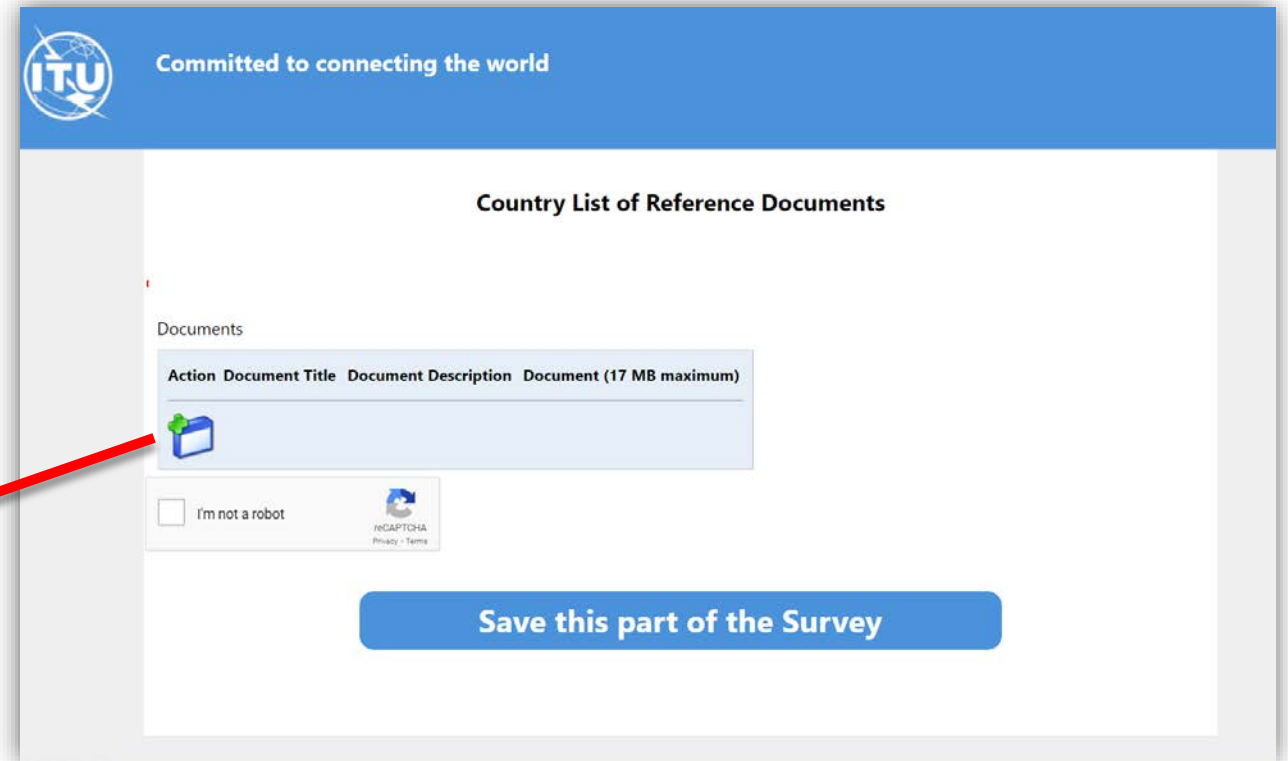
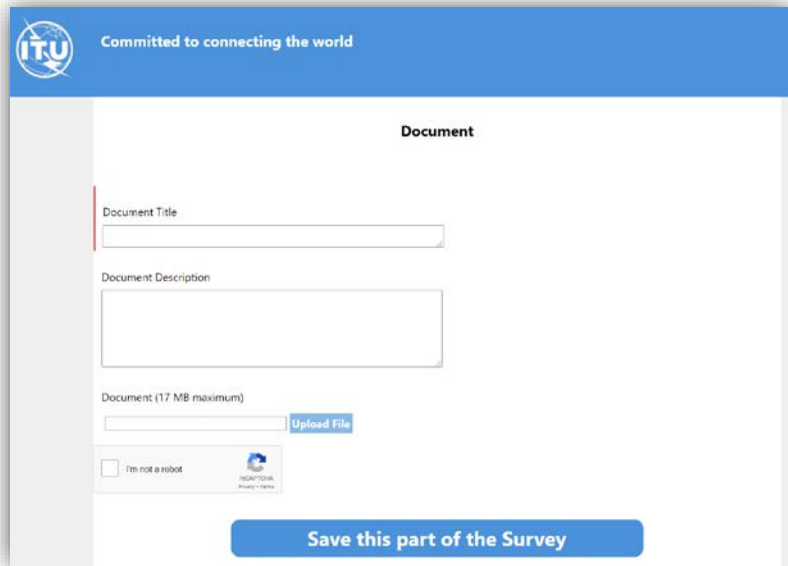
Here you can see the list of documents for your country.

To create a workshop/meeting, click on the icon 

It will open a new window

You can fill the details, upload the document (17 MB max) and save the form.

You need also to save the Section page to inform ITU.



In case of any difficulty in accessing, modifying the database, please contact fns@itu.int
or bdtwebsupport@itu.int



Telecommunication
Development Bureau (BDT)