



**Telecommunication  
Development Bureau (BDT)**

Ref.: BDT/IEE/CYB/DM/043

Geneva, 12 July 2018

To:

- Communication Administrations of ITU Member States from CIS region
- Regulators, Sector Members, Associates, Regional Organizations, Academia from CIS region

**Subject: ITU Cyber Drill - ALERT (Applied Learning for Emergency Response Teams) for CIS Region, Baku, Republic of Azerbaijan, 3-7 September 2018**

Dear Sir/Madam,

I am pleased to invite you to participate in the ALERT – (Applied learning for Emergency Response Teams) cyber drill for CIS Region, from 3 to 7 September 2018 in Baku, Republic of Azerbaijan, at the kind invitation of the Ministry of Transport, Communications and High Technologies of the Republic of Azerbaijan.

This cyber drill is open to national CIRTs/CSIRTs, ministries, regulators, telecommunication operators, universities and general education institutions, telecommunication equipment manufacturers, research and design institutes, software developers and other interested stakeholders of the ITU Member States, Sector Members and Associates from CIS. It is strongly recommended that at least two technical team members and one management level staff be present. This capacity building exercise aims to enhance the communication and incident response capabilities of the participating teams as well as to ensure a continued collective effort in mitigating cyber threats among the regions' national Computer Incident Response Teams (CIRTs)/ Computer Security Incident Response Teams (CSIRTs).

The first two days are dedicated to a training on CIRTs/CSIRTs management which will be organized in collaboration with the Forum of Incident Response and Security Teams (FIRST). To ensure the quality of courses, places are limited to 40 persons.

The third day is dedicated to a series of workshops on current cybersecurity issues which is an open forum for ICT professionals and decision makers in government, industry, academia and NGOs to discuss their ideas for improving cybersecurity and resiliency for security in CIS region. The conference topics of interest include: incident response, Forensic and Malware Analysis, Threat Intelligence, Internet Resilience, Internet Security Policies...

The two last days are dedicated to the cyber drill exercises structured around various scenarios involving the most common types of cyberattacks while the sharing sessions provides a platform for cooperation and discussions on cybersecurity.

The draft agenda is attached hereto (Annex 1).

In line with the collaboration between ITU and FIRST, FIRST is pleased to support applications for FIRST membership from participants of ITU cyber drills.

The cyber drill will be conducted in Russian and English with simultaneous interpretation.

The event will be paperless. All materials will be available on the ITU website:

[https://www.itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2018/09\\_Baku/09\\_Baku.aspx](https://www.itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2018/09_Baku/09_Baku.aspx)

There is no participation fee for this event, however all expenses related to travel, accommodation and insurance of participants should be covered by your Administration/Organization.

Participants are requested to complete the Registration Form (Annex 2) and send it to the event coordinators **no later than 28 August 2018**.

To encourage the participation of low-income developing countries and subject to the availability of funds, the ITU will grant one full or two partial fellowships per eligible country of the CIS Region (Kyrgyz Republic, Republic of Tajikistan). An application for a fellowship must be authorized by the relevant Administration. Those intending to apply for a fellowship are required to complete the Fellowship Form (Annex 4) and send it to the ITU Fellowships Service by email: [fellowships@itu.int](mailto:fellowships@itu.int) or by fax: +41 22 730 57 78 **no later than 6 August 2018**.

Should you have any questions or need clarifications concerning the venue, accommodation etc., regarding the cyber drill, please do not hesitate to contact Mr. Fuad Mushtag oğlu Mushtagov, Consultant, International Events and Protocol Division, International Cooperation Department, Ministry of Transport, Communications and High Technologies of the Republic of Azerbaijan (email: [International\\_fm@mincom.gov.az](mailto:International_fm@mincom.gov.az); phone: +99412 493 2152). For any other questions concerning this cyber drill please contact Mr. Farid Nakhli, Programme Officer, ITU Regional Office for CIS (email: [farid.nakhli@itu.int](mailto:farid.nakhli@itu.int); phone: +7 495 926 60 70).

I look forward to active participation from your Administration/Organization.

Yours faithfully,

[ Original signed ]

Brahima Sanou  
Director

**Annexes:**

1. Draft Agenda
2. Registration Form
3. Practical Information
4. Fellowship Request Form
5. Visa Support Form



**ITU Cyber Drill - ALERT**  
**(Applied Learning for Emergency Response Teams) for CIS Region**  
*Baku, Republic of Azerbaijan, 3-7 September 2018*

Event venue: [Excelsior Hotel, Heydar Aliyev Avenue 2, Baku, Azerbaijan](#)

**DRAFT AGENDA**

**3 September 2018, Monday**

09:00-09:30	Registration and Reception
10:00-11:00	Training - CIRT management (FIRST)
11:00-11:30	Coffee break. Group photo
11:30-12:30	Training - CIRT management (FIRST)
12:30-14:00	Lunch break
14:00-15:30	Training - CIRT management (FIRST)
15:30-16:00	Coffee break
16:00-17:00	Training - CIRT management (FIRST)

**4 September 2018, Tuesday**

09:30-11:00	Training - CIRT management (FIRST)
11:00-11:30	Coffee break
11:30-13:00	Training - CIRT management (FIRST)
13:00-14:00	Lunch break
14:00-15:30	Training - CIRT management (FIRST)
15:30-16:00	Coffee break
16:00-17:30	Training - CIRT management (FIRST)

**5 September 2018, Wednesday**

09:00-09:30	Participants registration
09:30-10:00	Opening ceremony: <ul style="list-style-type: none"> <li>• Ministry of Transport, Communications and High Technologies of the Republic of Azerbaijan</li> <li>• International Telecommunication Union (ITU)</li> </ul>
10:00-11:00	Session 1
11:00-11:30	Coffee break. Group photo
11:30-12:30	Session 1 (continued)
12:30-14:00	Lunch break
14:00-15:30	Session 2
15:30-16:00	Coffee break
16:00-17:00	Session 2 (continued)

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**6 September 2018, Thursday**

<b>08:30-09:30</b>	<b>Team creation, registering team accounts to Cyber Range</b>
<b>09:30-11:00</b>	<b>Scenario 1</b>
<b>11:00-11:30</b>	<b>Coffee break</b>
<b>11:30-13:00</b>	<b>Scenario 2</b>
<b>13:00-14:00</b>	<b>Lunch break</b>
<b>14:00-15:30</b>	<b>Scenario 3</b>
<b>15:30-16:00</b>	<b>Coffee break</b>
<b>16:00-17:30</b>	<b>Scenario 4</b>

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**7 September 2018, Friday**

<b>09:30-11:00</b>	<b>Scenario 5</b>
<b>11:00-11:30</b>	<b>Coffee break</b>
<b>11:30-13:00</b>	<b>Scenario 6</b>
<b>13:00-14:00</b>	<b>Lunch break</b>
<b>14:00-15:30</b>	<b>Scenario 7</b>
<b>15:30-16:00</b>	<b>Coffee break</b>
<b>16:00-17:00</b>	<b>Scenario 8</b>
<b>17:00-17:30</b>	<b>Closing remarks by organizers</b>



**Региональные учения МСЭ по кибербезопасности для стран СНГ - ALERT  
(Applied Learning for Emergency Response Teams)**

*Баку, Азербайджанская Республика, 3-7 сентября 2018 года*



**ITU Cyber Drill - ALERT  
(Applied Learning for Emergency Response Teams) for CIS Region**  
*Baku, Republic of Azerbaijan, 3-7 September 2018*

<b>Регистрационная форма Registration Form</b>	
Фамилия, имя, отчество: Surname, name:	
Название ведомства/компании: Institution/Company:	
Должность: Title:	
Адрес: Address:	
Телефон: Tel.:	
Электронная почта: Email:	
Дата и время прибытия: Arrival date and time:	
Дата и время отъезда: Departure date and time:	
Номер рейса/поезда, которым Вы приедете: Arriving by flight/train:	
Номер рейса/поезда, которым Вы уедете: Departing by flight/train:	
Просьба забронировать номер в гостинице Excelsior по специальному тарифу (185,00 манатов/110,12 долл.) Please book a room in the Excelsior Hotel at the special rate (185.00 AZN/ 110.12 USD)?	<input type="checkbox"/>  <input type="checkbox"/>
Трансфер нужен: Transfer is necessary:	<input type="checkbox"/> <input type="checkbox"/>

Please send the form duly completed to the workshop coordinator Mr. Fuad Mushtag oglu Mushtagov by email: [international-fm@mincom.gov.az](mailto:international-fm@mincom.gov.az) and to the ITU Regional Office for CIS by email: [vera.soloveva@itu.int](mailto:vera.soloveva@itu.int) by **28 August 2018**.

Просьба направить заполненную регистрационную форму координатору семинара Фуаду Муштаг оглу Муштагову на электронную почту: [International-fm@mincom.gov.az](mailto:International-fm@mincom.gov.az) и в Региональное отделение МСЭ на электронную почту: [vera.soloveva@itu.int](mailto:vera.soloveva@itu.int) до **28 августа 2018 года**.



**ITU Cyber Drill - ALERT**  
**(Applied Learning for Emergency Response Teams) for CIS**  
**Region**



*Baku, Republic of Azerbaijan, 3-7 September 2018*

**ПРАКТИЧЕСКАЯ ИНФОРМАЦИЯ**

## 1. Event venue

### **Excelsior Hotel Afuja Conference Hall**

2 Heydar Aliyev Avenue  
 Baku, AZ-1154, Azerbaijan  
 Tel: (+994 12) 496 80 00  
 Fax: (+994 12) 496 80 08  
[www.excelsior.az](http://www.excelsior.az)

## 2. Registration

Registration will start on **Monday, 3 September 2018, at 9:00 a.m.** in the event venue.

## 2. Languages

The event will be conducted in Russian and English with simultaneous interpretation.

## 4. Recommended hotels

### **Excelsior Hotel & Spa (event venue)**

2 Heydar Aliyev Avenue  
 Baku, AZ-1154, Azerbaijan  
 Tel: (+994 12) 496 80 00  
 Fax: (+994 12) 496 80 08  
[www.excelsior.az](http://www.excelsior.az)

Heritage Single (Deluxe Room) is offered to participants at a special rate of **185,00 AZN (equal to 110,12 USD)**.

The above rate includes 18% VAT, municipal tax (1.30 AZN), open buffet breakfast, use of *Aura* fitness centre and shuttle service from the hotel to the city centre and back (hourly).

To book Heritage Single (Deluxe Room) in Excelsior Hotel at the special rate of **185,00 AZN (110,12 USD)**, participants are requested to mark relevant field in the Registration Forms (Annex 2) and send it to Mr. Fuad Mushtag oglu Mushtagov at email: [International-fm@mincom.gov.az](mailto:International-fm@mincom.gov.az) by **28 August 2018**.

## 5. Transport

In Baku, there is a well-developed transport network, including metro, buses, and taxi. Taxi can be ordered by telephone. It is recommended to use official taxi provided by large companies, which have special markings.

The host will provide arrival and departure transfer from the airport of Baku to Excelsior Hotel and back. To enable the host to provide transfer, participants are kindly requested to mark relevant field in the Registration

Form (Annex 2) and send it to Mr. Fuad Mushtag oglu Mushtagov at email: [International-fm@mincom.gov.az](mailto:International-fm@mincom.gov.az) by 28 August 2018.

## 6. Contacts

<p><b><u>ITU Regional Office, Moscow</u></b>  <i>Mr. Farid Nakhli</i>          Programme Officer          Telephone: +7 495 926 60 70          Email: <a href="mailto:farid.nakhli@itu.int">farid.nakhli@itu.int</a></p>	<p><b><u>Ministry of Transport, Communications, and High Technologies of the Republic of Azerbaijan</u></b>  <i>Mr. Fuad Mushtag oglu Mushtagov</i>          Consultant, International Events and Protocol Division,          International Cooperation Department, Ministry of          Transport, Communications and High Technologies of          the Republic of Azerbaijan          Telephone: +99412 493 2152          Email: <a href="mailto:International-fm@mincom.gov.az">International-fm@mincom.gov.az</a></p>
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## 7. Currency/exchange rates/credit cards

National currency unit in the Republic of Azerbaijan is manat (AZN). Credit cards are accepted for payments in banks, large hotels, and shops.

As of 5 July 2018, AZN exchange rate was as following:

1 USD = 1.70 AZN, 1 EURO = 1.99 AZN.

Information on current exchange rate of AZN against other currencies is available at: [www.nba.az](http://www.nba.az) .

## 8. Banks

Banks are open from 9:00 till 19:00, Monday to Saturday. Currency exchange is carried out by all banks and exchange offices. Exchange offices are open all days of the week.

## 9. Climate

The climate of Baku is soft continental. In September, the average daily temperature is + 26.6 C°, average night temperature is + 24.9 C°.

## 10. Time

Time in Azerbaijan is 4 hours ahead of Greenwich Mean Time (GMT+4).

## 6. Communication tools

In the event venue, participants will be provided with the Internet access.

Telephone code of Baku is +998 71. For international calls from Baku, one should dial 00 + code of the country + code of the city or follow the instructions on telephone card.

## 9. Electricity

The standard supply is 220 V/ 50 Hz, third party adapter. In the hotels, electric points with standard supply of 220 V are used.

**11. Visa**

Participants should apply for visa information to Consulate of the Republic of Azerbaijan in their country well in advance. Those participants who need **a visa** to enter the Republic of Azerbaijan are kindly requested to fill in Visa Support Form (Annex 5) and send it along with copy of the passport to the event coordinator Fuad Mushtag oglu Mushtagov at email: [International-fm@mincom.gov.az](mailto:International-fm@mincom.gov.az) **by 6 August 2018.**







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Просьба при заполнении использовать **ЗАГЛАВНЫЕ** буквы/ Please use **CAPITAL** letters.

<b>ФОРМА ДЛЯ ПОЛУЧЕНИЯ ВИЗОВОЙ ПОДДЕРЖКИ VISA SUPPORT FORM</b>	
Фамилия, имя: Surname, name:	
Пол/Gender:	
Название ведомства/компании: Institution/Company:	
Должность/Title:	
Адрес/Address:	
Телефон/Tel.:	
Факс/Fax:	
Гражданство/Citizenship:	
Номер паспорта/Passport number:	
Дата выдачи/Date of issue:	
Действителен до/Valid till:	
Страна и город, где Вы будете получать визу/ Country & city where you will obtain visa:	
Дата рождения/Date of birth:	
Место рождения/Place of birth:	
Дата прибытия в Азербайджан/ Date of arrival in Azerbaijan:	
Дата отъезда/Date of departure:	

**Необходимо также приложить сканированную копию паспорта.**

**Please attach scan copy of your passport.**

Please send the form duly completed to the workshop coordinator Mr. Fuad Mushtag oglu Mushtagov by email: [international-fm@mincom.gov.az](mailto:international-fm@mincom.gov.az) by **6 August 2018**.

Просьба направить заполненную регистрационную форму координатору семинара Фуаду Муштаг оглу Муштагову на электронную почту: [International-fm@mincom.gov.az](mailto:International-fm@mincom.gov.az) до **6 августа 2018 года**.