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| **Telecommunication DevelopmentAdvisory Group (TDAG)****25th Meeting, Geneva, 2-5 June 2020** | C:\Users\comas\AppData\Local\Temp\Rar$DRa0.735\jpg\ITU official logo_blue_RGB.jpg |
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|  | **Document** **TDAG-20****/DT/6-E** |
|  | **5 June 2020** |
|  | **English only** |
| Coordinator, Ad hoc group |
| Cote d’ivoire: PROPOSALS ON THE WORKING GROUPS TO PREPARE WTDC |
|  |
| **Summary:**This document provides a follow-up to Canada’s contribution 37(Rev.2).COTE D’IVOIRE: This document provides proposals and TORs related to the preparations for WTDC, and proposals for reform to the conference itself.**References:**[TDAG-20/37](https://www.itu.int/md/D18-TDAG25.2-C-0037/) |

**COTE D’IVOIRE:** Based on the outcomes from the discussions, the Secretariat noted that the proposals presented would more concisely be grouped into two broad areas, namely, proposals related to the preparations for WTDC, and proposals for reform to the conference itself.

2.3 Therefore, the Director submits the following proposals for WTDC reform for consideration by, and the advice of, TDAG:

2.4 Before the Conference:

 Consideration should be given to the following approaches:

* Implement a comprehensive preparatory process that introduces formal inter-regional coordination meetings (IRMs). These meetings should have a clearly defined format and clear agendas. Outcomes of IRMs would be non-binding as Member States have the sovereign right to submit proposals at the Conference.
* Define the number of representatives from each region to attend IRMs and decide on the chairmanship of IRMs.
* Define target lists by constituent group, and a focus on funding entities and beneficiaries of ITU-D activities (youth, women, representatives from LDCs, persons from indigenous communities, etc.).
* Ensure proper planning and coordination between RPMs, IRMs and RTO preparatory meetings to safeguard the efficiency of the Conference preparatory process.
* Establish, in collaboration with the Secretariat, a list of coordinators from each region for each topic on the Conference agenda.
* Leverage on a selected basis other high-profile fora to raise awareness and interest on WTDC.

2.5 During the Conference:

Consideration should be given to merging the high-level segment and the side-events into thematic events, a “Development Track” as follows:

* Carefully select themes to match the WTDC agenda, and establish a clear agenda and value proposition with the intention of addressing development challenges and membership priorities, and obtaining funding/pledges to complement the ITU budget.
* Invite high-level participants to chair and/or deliver key-note speeches on the theme(s) selected.
* Organize thematic tracks to be separate from the “administrative” part of the conference.

Following the practice of the other sectors, the ITU-D contribution to the ITU Strategic Plan should be the responsibility of the TDAG (revision of WTDC Resolutions 1 and 31 required).

1. Recommended TDAG Groups
	1. Based on the proposals set out in 2 above, it is recommended that TDAG establish two working groups, to advise the Director on the implementation of the proposals and preparation for WTDC-21, as set out below.
	2. TDAG Working Group on WTDC Reform
* To review WTDC preliminary proposals, which were discussed during the two TDAG web dialogues on WTDC held in March and April 2020.
* To advise and assist the Director with arrangements for preparatory meetings and promotional events prior to the conference;
* To advise and assist the Director with arrangements for the work of the conference, including:
	+ Conference agenda;
	+ Determination of conference theme(s);
	+ Design of the Thematic tracks;
	+ Key partners, including high level participants and potential funding partners.
	1. TDAG Working Group on Resolutions and Declaration:
* To review WTDC resolutions, examine their number and subject matter, and consider streamlining, to avoid repetitions and duplication with the Resolutions of the Plenipotentiary Conference.
* To align the BDT thematic priorities, proposed regional priorities and proposed study group questions having regard to the 2030 Sustainable Development Goals and taking into consideration the WSIS Action Lines (C2, C5 and C6) for which ITU has lead responsibility.
* To propose elements and make recommendations to membership for the future draft Declaration.

The composition and terms of reference of the groups would be as determined by TDAG.

As a follow-up to contribution 37 rev 2 Canada invites TDAG to consider agreeing on the following proposals for WTDC reform, based on the discussions in the TDAG Web Dialogues on 16 March and 30 April 2020, and proposals submitted to TDAG-20:

USA:

Based on the discussions in the TDAG Web Dialogues on 16 March and 30 April 2020, and proposals submitted to TDAG-20, TDAG-20 agrees that the BDT Director should proceed to implement the following proposals related to WTDC reform to the extent possible for WTDC-21, and has formed these Working Groups to provide advice and assistance to the BDT Director in their further development and implementation, as follows:

**TDAG Working Group on WTDC Reform:**

The objective of the Working Group on WTDC Reform is to facilitate a solutions-based Conference focusing on development issues. It will report to the 2021 meeting of TDAG on actions taken and progress toward reform of WTDC-21 as well provide as any recommendations to the BDT for implementation or for consideration by Members in support of their WTDC-21 preparations.

RUSSIAN FEDERATION: Based on the discussions in the TDAG Web Dialogues on 16 March and 30 April 2020, and proposals submitted to TDAG-20, there is a need to reform the WTDC. To increase the efficiency of preparatory process for WTDC and the Conference itself, TDAG should:

JORDAN: Based on the discussions in the TDAG Web Dialogues on 16 March and 30 April 2020, and proposals submitted to TDAG-20:

1. Consideration should be given to the following approaches in preparation for WTDC-21:

1. On preparation for WTDC-21:

* Implement a comprehensive preparatory process that introduces formal inter-regional coordination meetings (IRMs). These meetings should have a clearly defined format and clear agendas. Outcomes of IRMs would be non-binding as Member States have the sovereign right to submit proposals at the Conference.
* Implement a comprehensive preparatory process that introduces formal inter-regional coordination meetings (IRMs) with clearly defined format, objectives, agendas and participation. Outcomes of IRMs should support Members and RTOs in developing proposals to the Conference but would be non-binding as Member States have the sovereign right to submit proposals at the Conference.
* Evaluate possible ways to improve this process, for example by introduction of formal inter-regional coordination meetings (IRMs). These meetings should have a clearly defined format and clear agendas. Outcomes of IRMs would be non-binding as Member States have the sovereign right to submit proposals at the Conference.
* Implement a comprehensive preparatory process that incorporates formal inter-regional coordination meetings (IRMs). These meetings should have a clearly defined format and agenda. Whereas Member States have the sovereign right to submit proposals at the Conference, to the extent possible Member States shall endeavour to respect and support the negotiated outcomes of IRMs,
* Implement a comprehensive preparatory process that introduces formal inter-regional coordination meetings (IRMs) and establish a clearly defined format and clear agendas. Outcomes of IRMs would be non-binding as Member States have the sovereign right to submit proposals at the Conference.
* Define the number of representatives from each region to attend IRMs and decide on the chairmanship of IRMs.
* Propose the number of representatives from each region to attend IRMs and decide on the chairmanship of IRMs.
* Through their respective Regional Telecommunications Organizations (RTOs), Member States shall decide on the chairmanship and respective representatives from each region to attend IRMs.
* Define the number of representatives from each region to attend IRMs and decide on the chairmanship of IRMs.
* Define target lists by constituent group, including a short list of “stars” and a focus on funding entities and beneficiaries of ITU-D activities (youth, women, representatives from LDCs, persons from indigenous communities, etc.).
* Identify target lists of stakeholders by constituent group, including a focus on funding entities and beneficiaries of ITU-D activities (representatives from youth, women, LDCs, SIDS, persons with specific needs and from indigenous communities, etc.).
* Propose target lists by constituent group, including a short list of “stars” and a focus on funding entities and beneficiaries of ITU-D activities (youth, women, representatives from LDCs, persons from indigenous communities, etc.).
* Through their respective Regional Telecommunications Organizations (RTOs), Member States shall identify target lists by constituent group, including a short list of “stars” with a focus on funding entities and beneficiaries of ITU-D activities (youth, women, representatives from LDCs, persons from indigenous communities, etc.).
* Define target lists by constituent group, and a focus on funding entities and beneficiaries of ITU-D activities (youth, women, representatives from LDCs, persons from indigenous communities, etc.).
* Ensure proper planning and coordination between RPMs, IRMs and RTO preparatory meetings to safeguard the efficiency of the Conference preparatory process.
* Ensure proper planning and coordination between RPMs, IRMs and RTO preparatory meetings to safeguard the efficiency and effectiveness of the Conference preparatory process.
* Stakeholders to ensure proper planning and coordination between RPMs, IRMs and RTO preparatory meetings to ensure efficiency of the Conference preparatory process.
* Ensure proper planning and coordination between RPMs, IRMs and RTO preparatory meetings to safeguard the efficiency of the Conference preparatory process.
* Establish, in collaboration with the Secretariat, a list of coordinators from each region for each topic on the Conference agenda.
* Establish, in collaboration with the Secretariat, a list of coordinators from each region for each topic on the Conference agenda.
* Establish, in collaboration with the Secretariat, a list of coordinators from each region for each topic on the Conference agenda to be posted at WTDC web-site.Through their respective Regional Telecommunications Organizations (RTOs), Member States shall establish, in collaboration with the Secretariat, a list of coordinators from each region for each topic on the Conference agenda.
* Establish, in collaboration with the Secretariat, a list of coordinators from each region for each topic on the Conference agenda.
* Leverage on a selected basis other high-profile fora to raise awareness and interest on WTDC.
* Leverage on a selected basis other high-profile fora to raise awareness and interest on WTDC.
* Member States shall leverage on selected high-profile fora to raise awareness and interest on WTDC.
* To advise and assist the Director to leverage on a selected basis other high-profile fora to raise awareness and interest on WTDC.
* **Review WTDC Resolutions and Study Group Questions to provide initial ideas for RTOs and Member States.**
1. Consideration should be given to merging the high-level segment and the side-events into thematic events, a “Development Track” as follows:

 Organization of thematic events to address development challenges and priorities, as well as development funding and enhanced partnerships.

2. On the conducting of side events at WTDC:

* Carefully select themes to match the WTDC agenda, and establish a clear agenda and value proposition with the intention of addressing development challenges and membership priorities, and obtaining funding/pledges to complement the ITU budget.
* Selection of themes to match the WTDC agenda, with the intention of addressing development challenges and membership priorities, enhancing partnerships and obtaining funding/pledges to complement the ITU budget. Enhance the participation at WTDC-21 of new and relevant stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC-21.
* Prepare the list of themes to match the WTDC agenda, and propose a clear agenda and value proposition with the intention of addressing development challenges and membership priorities, and obtaining funding/pledges to complement the ITU budget.
* Invite high-level participants to chair and/or deliver key-note speeches on the theme(s) selected.
* Invite high-level participants to chair and/or deliver key-note speeches on the theme(s) selected.Identify high-level participants to chair and/or deliver key-note speeches on the theme(s) selected.
* Invitation of high-level participation to chair and/or deliver key-note speeches on the theme(s) selected.
* Organize thematic tracks to be separate from the “administrative” part of the conference.
* Organization of thematic tracks to be separate from the “administrative” part of the conference.

3. The conference should no longer discuss the ITU-D contribution to the ITU Strategic Plan, with this responsibility being transferred to TDAG.

USA:

RUSSIAN FEDERATION: JORDAN: 3. Based on the required revision of WTDC Resolutions 1 and 31.The conference could no longer discuss the ITU-D contribution to the ITU Strategic Plan, with this responsibility being transferred to TDAG.

TDAG-20 agrees that the BDT Director should proceed to implement those proposals to the extent possible for WTDC-21, and has formed this Working Group on WTDC Reform to provide advice and assistance to the BDT Director in the further development and implementation of the proposals, as follows:

USA:

RUSSIAN FEDERATION: TDAG-20 agrees that two TDAG Working Groups should be formed with mandates, as follows[[1]](#footnote-1):

**TDAG Working Group on WTDC Reform**

**Proposed Terms of Reference**

On the basis of contributions from Member States, Sector Members and others to TDAG-20, as well as the results of the two Web Dialogues on WTDC Reform, it is proposed that a dedicated TDAG Working Group be established with the following terms of reference:

* To review WTDC preliminary proposals, including the responds on BDT Survey on WTDC Reform, which were discussed during the two TDAG web dialogues on WTDC reform held in March and April 2020 and during [TDAG-20 virtual meeting, 2-5 June 2020](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/TDAG25/default.aspx).

TDAG-20 agrees that the BDT Director should proceed to implement those proposals to the extent possible for WTDC-21, and has formed the following two Working Group to advise the Director on the implementation of the proposals and preparation for WTDC-21:

1) Working Group on WTDC Preparations to provide advice and assistance to the BDT Director in the further development and implementation of the proposals, with the following Terms of Reference :

KENYA: TDAG-20 agrees that the BDT Director should proceed to implement those proposals to the extent possible for WTDC-21, and has formed this Working Group on WTDC Reform to provide advice and assistance to the BDT Director in the further development and implementation of the proposals, as follows:

* To implement a refined preparatory process for WTDC-21 and enhancing the role and interaction between RTO preparations, RPMs and inter-regional meetings, in terms of efficiency, effectiveness and economy taking into account the preparations underway in the regional telecommunication organizations (RTOs).
* To develop proposals for a refined preparatory process for WTDC-21 and enhancing the role and interaction between RTO preparations, RPMs and inter-regional meetings, in terms of efficiency, effectiveness and economy taking into account the preparations underway in the regional telecommunication organizations (RTOs).
* To implement a refined preparatory process for WTDC-21 and enhancing the role and interaction between RTO preparations, RPMs and inter-regional meetings, in terms of efficiency, effectiveness and economy.
* To consider proposals from RTOs for regional priorities reflected in regional initiatives for the purpose of encouraging focus on issues which create wider interest, lead to financing and proper implementation by BDT in all of the regions.
* To consider proposals from Members and RTOs for regional priorities reflected in regional initiatives for the purpose of encouraging focus on issues which create wider interest, lead to financing and wider implementation by BDT in all of the regions.
* To consider proposals from Regional Telecommunications Organizations (RTOs) for regional priorities to be reflected in regional initiatives for the purpose of encouraging focus on common regional issues which create wider interest, lead to financing and proper implementation by BDT in all of the regions.
* Consider and develop an approach to repurposing of high-level policy statement process and Side Events into thematic events to address development challenges and priorities, as well as development funding and enhanced partnerships.

**Composition of the Working Group on WTDC-21 Reform:**

* The Working Group is open to all ITU Member States and ITU-D Sector Members;
* The Working Group is convened by……;
* The Working Group will work normally by correspondence but could use e-meetings, if any;
* The Working Group may meet during TDAG, normally not at the same time as another Group.
* To develop an approach to repurposing the high-level policy statement process and Side Events to thematic events and development tracks to address development challenges, as well as development funding and enhanced partnerships.
* Consider and develop a new approach for the high-level policy statement process and Side Events into thematic events to address development challenges and regional development priorities, as well as development funding and enhanced partnerships.
* Consider and develop an approach to repurposing of high-level policy statement process and Side Events into thematic events to address developmental challenges and priorities, as well as development funding and enhanced partnerships.
* Propose strategies for assisting Member States prepare inputs for WTDC-21.
* To propose strategies for assisting Member States prepare inputs for WTDC-21.
* Propose strategies for common conference priorities, in order to assisting Member States and Sector Members to prepare inputs for WTDC-21.
* Enhancing the participation at WTDC-21 of the right stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC-21.
* To consider and propose actions necessary for enhancing the participation at WTDC-21 of the right stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC-21.
* Propose means and ways to enhance the participation at WTDC-21 of the right stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC-21.
* Enhancing the participation of the right stakeholders at WTDC-21 (e.g., problem owners, solution owners, fund owners and beneficiaries).
* MEXICO: Enhancing the participation at WTDC-21 of the key stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC-21.
* Identifying the elements associated with the elaboration of the draft Declaration as the blueprint for the implementation of the Action Plan.
* To identify the elements associated with the elaboration of the draft Declaration as the blueprint for the implementation of the Action Plan.
* Identifying the elements associated with the elaboration of the draft Declaration as the blueprint for the implementation of the Action PlanIdentifying the constituent elements of the draft Declaration as the blueprint for the implementation of the Action Plan.

The working group should report to the 2021 meeting of TDAG on actions taken and progress toward reform of WTDC-21.

**TDAG Working Group on Resolutions, Declaration and Thematic Priorities:**

The Working Group on WTDC Resolutions, Declaration and Thematic Priorities has as its mission to advance initial discussions on the administrative elements of the Conference in order to help facilitate inter-regional agreement and create efficiencies in time spent on these matters at the Conference. It will conduct its work via correspondence and virtual meeting sessions and report to the 2021 meeting of TDAG on actions taken and progress toward reform of WTDC-21.

* To review WTDC resolutions, examine their number and subject matter, and consider streamlining as proposed by Members.
* To align the BDT thematic priorities, proposed regional priorities and proposed study group questions having regard to the 2030 Sustainable Development Goals and taking into consideration the WSIS Action Lines (C2, C5 and C6) for which ITU has lead responsibility.
* To propose elements and make recommendations to membership for the future draft Declaration.

**Composition of the Correspondence Group on WTDC-21 Resolutions, Declaration and Thematic Priorities:**

* The Correspondence Group is open to all ITU Member States and ITU-D Sector Members;
* The Correspondence Group is convened by……;
* The Correspondence Group will work normally by correspondence but could use e-meetings, if any;
* The Correspondence Group may meet during TDAG, normally not at the same time as another Group.
* To report to the 2021 meeting of TDAG.

**Composition of the Group:**

* The Correspondence Group is open to all ITU Member States and ITU-D Sector Members;
* The Correspondence Group is convened by……;
* The Correspondence Group will work normally by correspondence but could use e-meetings, if any;
* The Correspondence Group may meet during TDAG, normally not at the same time as another Group.

:**TDAG Working Group on WTDC Resolutions and ITU-D thematic priorities**

**Proposed Terms of Reference**

On the basis of contributions from Member States, Sector Members and others to TDAG-20, it is proposed that a dedicated TDAG Working Group be established with the following terms of reference:

* To review WTDC Resolutions examine their number and subject matter, and consider with a view to streamlining them to avoid repetitions and duplication with existing Resolutions of the Plenipotentiary Conference, Council, WTSA and RA as appropriate.
* To align the ITU-D thematic priorities with proposed to WTDC regional priorities and study group questions taking into account proposals of ITU-D Study Groups, outcomes of the Regional Preparatory Meetings for WTDC-21, 2030 Sustainable Development Goals and relevant WSIS Action Lines for which ITU has responsibility.
* To report to the 2021 meeting of TDAG.

**Composition of the Group:**

* The Correspondence Group is open to all ITU Member States and ITU-D Sector Members;
* The Correspondence Group is convened by……;
* The Correspondence Group will work normally by correspondence but could use e-meetings, if any;
* The Correspondence Group may meet during TDAG, normally not at the same time as another Group.

JORDAN:

* The Working Group is open to all ITU-D membership.
* The Working Group shall operate in English/six languages.
* The Working Group meetings should normally be held electronically and if necessary the Working Group may hold face to face meeting before 2021 meeting of TDAG.

The working group should report to the 2021 meeting of TDAG on actions taken and progress toward the needed reform of WTDC-21.

2) TDAG Working Group on Resolutions and ITU-D thematic priorities; with the following Terms of Reference:

* To review WTDC resolutions, examine their number and subject matter, and consider streamlining, to avoid repetitions and duplication with the Resolutions of the Plenipotentiary Conference.
* To propose alignment for the ITU-D part of the strategic plan, with the proposed WTDC regional initiatives and study group questions, taking into account proposals of ITU-D Study Groups, outcomes and the Regional Preparatory Meetings, having regard to the 2030 Sustainable Development Goals and and relevant WSIS Action Lines for which ITU has responsibility..
* The Working Group is open to all ITU-D membership.
* The Working Group shall operate in English/six languages.
* The Working Group meetings should normally be held electronically and if necessary the Working Group may hold face to face meeting before 2021 meeting of TDAG.

The working group should report to the 2021 meeting of TDAG on actions taken and progress.

The working group should report to the 2021 meeting of TDAG on the arising proposals as well as the group’s work progress.

The working group should report to the 2021 meeting of TDAG on actions taken and progress toward reform of WTDC-21.

GHANA:

**TDAG Working Group on WTDC-21 Preparation**

**Proposed Terms of Reference**

On the basis of contributions from Member States, Sector Members and others to TDAG-20, as well as the results of the two Web Dialogues on WTDC, it is clear that there are several actions which TDAG can undertake which will be necessary for the achievement of a successful WTDC-21. Accordingly, it is proposed that a dedicated TDAG Working Group be established with the following terms of reference:

* To review WTDC preliminary proposals, which were discussed during the two TDAG web dialogues on WTDC held in March and April 2020 and during [TDAG-20 virtual meeting, 2-5 June 2020](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/TDAG25/default.aspx).
* Develop proposals for structural arrangements by the role and interaction between RTO preparations, RPMs and inter-regional meetings, in terms of efficiency, effectiveness and economy, for undertaking the preparations for WTDC-21, taking into account the preparations underway in the regional telecommunication organizations (RTOs).
* Consider proposals from RTOs for regional priorities reflected in regional initiatives for the purpose of focusing on issues which create wider interest, lead to financing and proper implementation by BDT in all of the regions.
* Propose changes for repurposing the high-level policy statement process and Side Events to thematic events and development tracks to address development challenges, as well as development funding and enhanced partnerships.
* Propose strategies for assisting Member States prepare inputs for WTDC-21.
* Consider and propose actions necessary for enhancing the participation at WTDC-21 of the right stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC-21.
* Identify the elements associated with the elaboration of the draft Declaration as the blueprint for the implementation of the Action Plan.
* To report to the 2021 meeting of TDAG.

It is further proposed that the composition and working methods including timelines of the Working Group be established by TDAG-20 to enable the work to begin as soon as practicable.

The development of issues associated with the ITU-D part of the Strategic Plan could be considered in a correspondence group established by TDAG for the purpose of identifying any pertinent matters at WTDC-21, but focused principally on the formulation of an input via the BDT Director to the Council Working Group on the elaboration of the draft Strategic Plan for the Plenipotentiary Conference in 2022.

**TDAG Working Group on WTDC Resolutions and ITU-D thematic priorities**

**Proposed Terms of Reference**

* To review WTDC Resolutions with a view to streamlining them to avoid repetitions and duplication with existing Resolutions of the Plenipotentiary Conference, Council, WTSA and RA as appropriate.
* To align the ITU-D thematic priorities with proposed to WTDC regional priorities and study group questions taking into account proposals of ITU-D Study Groups, outcomes of the Regional Preparatory Meetings for WTDC-21, 2030 Sustainable Development Goals and relevant WSIS Action Lines for which ITU has responsibility.
* To report to the 2021 meeting of TDAG.

RUSSIAN FEDERATION:

**TDAG Working Group on WTDC Reform**

**Proposed Terms of Reference**

On the basis of contributions from Member States, Sector Members and others to TDAG-20, as well as the results of the two Web Dialogues on WTDC Reform, it is proposed that a dedicated TDAG Working Group be established with the following terms of reference:

* To review WTDC preliminary proposals, including the responds on BDT Survey on WTDC Reform, which were discussed during the two TDAG web dialogues on WTDC reform held in March and April 2020 and during [TDAG-20 virtual meeting, 2-5 June 2020](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/TDAG25/default.aspx).
* To develop proposals for a refined preparatory process for WTDC-21 and enhancing the role and interaction between RTO preparations, RPMs and inter-regional meetings, in terms of efficiency, effectiveness and economy taking into account the preparations underway in the regional telecommunication organizations (RTOs).
* To consider proposals from RTOs for regional priorities reflected in regional initiatives for the purpose of encouraging focus on issues, which create wider interest, lead to financing and proper implementation by BDT in all of the regions.
* To develop an approach for repurposing the high-level policy statement process and Side Events to thematic events and development tracks to address development challenges, as well as development funding and enhanced partnerships.
* To propose strategies for assisting Member States prepare inputs for WTDC-21.
* To consider and propose actions necessary for enhancing the participation at WTDC-21 of the right stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC-21.
* To identify the elements associated with the elaboration of the draft Declaration as the blueprint for the implementation of the Action Plan.
* To report to the 2021 meeting of TDAG.

**Composition of the Group:**

* The Correspondence Group is open to all ITU Member States and ITU-D Sector Members;
* The Correspondence Group is convened by……;
* The Correspondence Group will work normally by correspondence but could use e-meetings, if any;
* The Correspondence Group may meet during TDAG, normally not at the same time as another Group.

**TDAG Working Group on WTDC Resolutions and ITU-D thematic priorities**

**Proposed Terms of Reference**

On the basis of contributions from Member States, Sector Members and others to TDAG-20, it is proposed that a dedicated TDAG Working Group be established with the following terms of reference:

* To review WTDC Resolutions examine their number and subject matter, and consider with a view to streamlining them to avoid repetitions and duplication with existing Resolutions of the Plenipotentiary Conference, Council, WTSA and RA as appropriate.
* To align the ITU-D thematic priorities with proposed to WTDC regional priorities and study group questions taking into account proposals of ITU-D Study Groups, outcomes of the Regional Preparatory Meetings for WTDC-21, 2030 Sustainable Development Goals and relevant WSIS Action Lines for which ITU has responsibility.
* To report to the 2021 meeting of TDAG.

**Composition of the Group:**

* The Correspondence Group is open to all ITU Member States and ITU-D Sector Members;
* The Correspondence Group is convened by……;
* The Correspondence Group will work normally by correspondence but could use e-meetings, if any;

The Correspondence Group may meet during TDAG, normally not at the same time as another Group.

UAE:

**TDAG Working Group on WTDC review**

**Proposed Terms of Reference**

it is proposed that a dedicated TDAG Working Group on WTDC review be established with the following terms of reference:

* To study ITU-D Membership proposals on WTDC review taking into account the preliminary proposals which were discussed during the two TDAG web dialogues on WTDC reform held in March and April 2020 and during [TDAG-20 virtual meeting, 2-5 June 2020](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/TDAG25/default.aspx).
* Review WTDC working methods with the aim of enhancing efficiency, effectiveness and transparency.
* review the role and interaction between RTO preparations, RPMs and inter-regional meetings, in terms of efficiency, effectiveness and economy, for undertaking the preparations for WTDC-21, taking into account the preparations underway in the regional telecommunication organizations (RTOs).
* Review the high-level policy statement process and Side Events to improve them.
* Identify the elements associated with the elaboration of the draft Declaration as the blueprint for the implementation of the Action Plan. (its not clear?? We would need explanation from the proponents)
* The Working Group is open to all ITU-D membership.
* The Working Group shall operate in English/six languages.
* The Working Group meetings should normally be held electronically and if necessary, the Working Group may hold face to face meeting before 2021 meeting of TDAG.
* To report its progress to the 2021 meeting of TDAG.

The development of issues associated with the ITU-D part of the Strategic Plan could be considered in a correspondence group established by TDAG for the purpose of identifying any pertinent matters at WTDC-21, but focused principally on the formulation of an input via the BDT Director to the Council Working Group on the elaboration of the draft Strategic Plan for the Plenipotentiary Conference in 2022. (we agree)

**TDAG Working Group on review of WTDC Resolutions and Declaration**

**Proposed Terms of Reference**

* To review existing WTDC Resolutions with a view to streamlining them to avoid repetitions and duplication with existing Resolutions of the Plenipotentiary Conference, Council, WTSA and RA as appropriate.
* To align the ITU-D part of the strategic plan with the proposed WTDC regional initiatives and study group questions taking into account proposals of ITU-D Study Groups, outcomes of the Regional Preparatory Meetings for WTDC-21, 2030 Sustainable Development Goals and relevant WSIS Action Lines for which ITU has responsibility.
* To make recommendations to ITU-D Membership for the future draft Declaration.
* The Working Group is open to all ITU-D membership.
* The Working Group shall operate in English/six languages.
* The Working Group meeting should normally be held electronically and if necessary, the Working Group may hold face to face meeting before 2021 meeting of TDAG. To report its progress to the 2021 meeting of TDAG.

SAUDI ARABIA:

**TDAG Working Group on WTDC**

**Proposed Terms of Reference**

it is proposed that a dedicated TDAG Working Group on WTDC be established with the following terms of reference:

* To study ITU-D Membership proposals on WTDC enhancement.
* To Review WTDC preparation and working methods with the aim of enhancing efficiency, effectiveness and transparency.
* The Working Group shall operate in English/six languages.
* The Working Group meetings should normally be held electronically and if necessary, the Working Group may hold face to face meeting before 2021 meeting of TDAG.
* To report its progress to the 2021 meeting of TDAG.

It is further proposed that the composition and working methods including timelines of the Working Group be established by TDAG-20 to enable the work to begin as soon as practicable.

The development of issues associated with the ITU-D part of the Strategic Plan could be considered in a correspondence group established by TDAG for the purpose of identifying any pertinent matters at WTDC-21, but focused principally on the formulation of an input via the BDT Director to the Council Working Group on the elaboration of the draft Strategic Plan for the Plenipotentiary Conference in 2022.

EGYPT:

**Egypt’s Proposal on the TOR of the TDAG WGs**

**TDAG Working Group on WTDC Reform**

**Proposed Terms of Reference**

On the basis of contributions from Member States, Sector Members and others to TDAG-20, as well as the results of the two Web Dialogues on WTDC Reform, it is clear that there are several actions which TDAG can undertake which will be necessary for the achievement of a successful WTDC. Accordingly, it is proposed that a dedicated TDAG Working Group be established with the following terms of reference:

* To review preliminary proposals on WTDC reform, which were presented toTDAG web dialogues on WTDC reform held in March and April 2020 and during [TDAG-20 virtual meeting, 2-5 June 2020](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/TDAG25/default.aspx).
* Develop proposals for structural arrangements by the role and interaction between RTO preparations, RPMs and inter-regional meetings, in terms of efficiency, effectiveness and economy, for undertaking the preparations for WTDC, taking into account the preparations underway in the regional telecommunication organizations (RTOs). This is a good point but needs more scope clarification
* Consider proposals from RTOs for regional priorities reflected in regional initiatives for the purpose of focusing on issues which create wider interest, lead to financing and proper implementation by BDT in all of the regions.
* Propose changes for repurposing the high-level policy statement process and Side Events to thematic events and development tracks to address development challenges, as well as development funding and enhanced partnerships.
* Consider and propose actions necessary for enhancing the participation at WTDC of effective stakeholders (e.g., problem owners, solution owners, fund owners and beneficiaries) at WTDC.
* To report to the 2021 meeting of TDAG.

It is further proposed that the composition and timelines of the Working Group be established by TDAG-20 to enable the work to begin as soon as practicable.

The development of issues associated with the ITU-D part of the Strategic Plan could be considered in a correspondence group established by TDAG for the purpose of identifying any pertinent matters at WTDC-21, but focused principally on the formulation of an input via the BDT Director to the Council Working Group on the elaboration of the draft Strategic Plan for the Plenipotentiary Conference in 2022.

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1. The conference should no longer discuss the ITU-D contribution to the ITU Strategic Plan, with this responsibility being transferred to TDAG. At next TDAG meeting it will be viable to establish certain Correspondence Group with that task [↑](#footnote-ref-1)