

Document TDAG-21/2/DT/8-E
5 November 2021
English only

Ethiopia

Logistical preparations for WTDC

Summary:

This document contains information on the logistical preparations that the host country is putting in place for WTDC.

Action required:

TDAG is invited to note this document and provide guidance as deemed appropriate.

References:

n/a

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ITUWTDC

World Telecommunication Development Conference

Document TDAG-21/2/DT/8



World Telecommunication Development Conference

UN Conference Centre in Addis Ababa, 6-15 June 2022

Preceded by

Generation Connect Global Youth Summit

UN Conference Centre in Addis Ababa, 3pm-5 June 2022



Conference Dates

- WTDC was originally Scheduled for 8 to 19 November 2021
- Due to impact of Covid-19 pandemic on planning and likely attendance, Ethiopia requested a postponement to **6 – 15 June 2022** (8 working days (or 9, if including Saturday))
- Based on inputs from ITU on the proposed time available for the conference, Ethiopia wishes to express its willingness to host the conference up to 17 June 2022, should the additional time be needed for WTDC

Venue: UNCC-AA (1/2)

NAME OF THE ROOM	CAPACITY AND SPECIFICATIONS OF THE ROOM	With COVID restrictions	
1 Conference Room 1 (CR1)	576 places (+180 places in the gallery), with 6 interpretation booths, classroom style with 2 rows of chairs, webcast, recording, name handling system, captioning	144 places (+45 gallery)	On 1 st floor
2 Conference Room 2 (CR2)	420 places (+48 places in the gallery), with 6 interpretation booths, classroom style with 2 rows of chairs, webcast, recording, name handling system, captioning	105 places (+12 gallery)	On 1 st floor
3 Conference Room 3 (CR3)	115 places in boardroom style (55 places at table) with 3 interpretation booths	28	On 1 st floor
4 Conference Room 4 (CR4)	115 places in boardroom style (55 places at table) with 3 interpretation booths	28	On 1 st floor
5 Conference Room 5 (CR5)	115 places in boardroom style (55 places at table) with 3 interpretation booths	28	On 1 st floor
6 Conference Room 6 (CR6)	115 places in boardroom style (55 places at table) with 3 interpretation booths	28	On 1 st floor
7 Large Briefing Room (LBR)	60 places, U-shape style	15	On 1 st floor
8 Small Briefing room (SBR)	44 places, Cinema-style with fold-down table	11	On 1 st floor
9 Caucus 11	50 places (EDCOM meeting room)	12	On 2 nd floor
10 Caucus 1	20-30 places, Boardroom style	5-7	On 1 st floor
11 Caucus 2	20-30 places, Boardroom style	5-7	On 1 st floor
12 Caucus 3	20-30 places, Boardroom style	5-7	On 1 st floor

Venue: UNCC-AA (2/2)



Hotels for Conference and Youth Summit participants

- We have gathered [information about 30 different hotels](#), including
 - Their location, in approximation to the airport and UNCC-AA.
 - Rating (number of stars)
- We will gather more information about,
 - Price range,
 - Cancellation policy,
 - Early check-in and late checkout,
 - Access friendliness (esp. for people with disability)
 - Other accommodation options such as available guest houses,
- [All of the information about hotels will be made available on the HC website at least two weeks before the start of registration for WTDC \(17 January 2022\)](#)

Transportation

- There will be transportation service **between Bole international airport and official hotels**
- And **between official hotels, conference center and social events**

Visas

- The visa process will be in accordance with Ethiopia's Immigration policy and procedure, as well as the host country agreement
- There are three ways that the Ethiopian government issues visas, 1) Via Ethiopian Consulate, B) E-visa service, C) Visa On Arrival
- Participants will be required to apply at Ethiopian consulate/e-visa
- Visas will be issued on arrival (as specified on HCA)
- Dedicated visa stands/booths will be prepared for ITU officials, staff and WTDC participants at Bole International Airport
- Visa fee waiver (as specified on HCA) will be arranged in collaboration with Prime minister's office, Ministry of foreign affairs and Immigration and nationality affairs Agency,
- The details of visa process and procedure will be posted on the HC website as the day approaches

COVID-19 mitigation measures

- COVID-19 measures will be [in accordance with the Ethiopian COVID-19 directive](#) (Currently 803/2013) [and international protocols](#)
- There will also be a [COVID-19 response protocol in place specifically for WTDC](#)
- The measures will be categorized in to three major areas,
 - [Pre arrival strategies](#)
 - Vaccine
 - PCR Tests
 - [Arrival](#)
 - RDT Tests (If necessary)
 - [During Event](#)
 - Testing and vaccination (If necessary)
 - Enforcing non pharmaceutical interventions (sitting arrangement, wearing masks, sanitizing...)
 - There will be a disaster management and response plan in place during the event (scenario-based mitigation strategies)

Security measures

- All mitigation measures must ideally be part of the Event Security Plan (ESP), drafted initially by the Event Security Coordinator; shared between the Host Country, and UNDHS-SSS operations by the [ITU Event Security Coordinator](#) and will include:
 - Recommendations of a Security Risk Assessment,
 - An overview of the security plan in town,
 - An overview of the security plan within the UNECA compound and conference center, as well as the official hotels, activities and the social events,
 - Detailed coordination mechanism with Security Focal Points (HC and UNDHS-SSS - English speakers will be required), "who does what",
 - VVIP & VIP close protection plan,
 - Access control and screening procedures,
 - Contingency plans for safety and security scenarios, including response time and contact list of first responders,
- [The Event Security Plan will be in line with the Article IV and Annex 4 of the Host Country Agreement](#)
- [Participants will receive security recommendations specific to the WTDC + GC-GYS](#)

Social events

- After-conference social events and special, such as spousal/family social events will be arranged
- Social events will be prepared in packages and will be **made available on the host country website, at least four weeks before the event starts** and will be continuously updated,
- Social events may include, site seeing packages, cultural events (music, dance, food...), exhibition/bazar etc.
- **Transportation for social events will be made available**, from hotels and conference center,
- Social events will be conducted **in accordance with the safety and security protocol of WTDC, (incl. COVID-19)**,
- For any Member wishing to organize a social event, the first contact is ITU Protocol Service (protocol.service@itu.int)

Internet connectivity

- Currently, [Ethiotelecom](#) (the incumbent telecom operator) is on board. We will discuss with Safaricom Ethiopia (the new telecom operator) to bring them on board
- [Preliminary discussions have been underway to have redundant lines through two separate International Gateways](#)
- We will also be using the [satellite connection](#) at UNCC-AA. We will have to discuss further to decide on the final capacity of the satellite link.
- The capacity of the fiber links will be as per the Host country agreement (Annex 3)

Thank you!