



**Telecommunication
Development Bureau (BDT)**

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Geneva, 5 April 2024

- Administrations of ITU Member States in the Caribbean
- National Statistics Offices (NSOs) in the Caribbean
- Regulators in the Caribbean
- ITU Sector Members in the Caribbean
- Academia in the Caribbean
- Regional organizations in the Caribbean
- WTI and HH contacts in the Caribbean

Subject: ITU regional workshop for the Caribbean on promoting and measuring universal and meaningful connectivity, 11-13 June 2024, Nassau, Bahamas

Dear Sir/Madam,

I am pleased to invite you to attend the regional workshop for the Caribbean on promoting and measuring universal and meaningful connectivity (UMC) on **11 to 13 June 2024** in Nassau, the Bahamas.

This workshop is organized by the International Telecommunication Union (ITU)'s Telecommunication Development Bureau (BDT) in collaboration with the Utilities Regulation and Competition Authority (URCA) of the Bahamas. It is part of the three-year project "Promoting and Measuring Universal and Meaningful Connectivity" funded by the European Union.

This workshop is intended for policymakers in charge of national policies and strategies for digital connectivity, and executives and experts responsible for the measurement of telecom/ICT development from ministries, national statistics offices (NSOs), regulators, telecom operators, research institutions, and other relevant organizations from the Caribbean.

The workshop will cover the following topics:

- Embracing universal and meaningful connectivity: The new policy imperative (day 1)
- Data-driven decision making: Enhancing statistician-policymaker collaboration (day 2)
- Tracking UMC: Strategies for overcoming measurement challenges (day 3)

More information about the workshop's content and logistics can be found on [this webpage](#), which will be updated regularly. The workshop will be conducted in English. A separate workshop for Spanish-speaking countries in Latin America and the Caribbean is planned for a later date. Participants from national statistical offices and other institutions that collect data on ICT are encouraged to complete two free, self-paced courses available through the ITU Academy: "[Measuring digital development: ICT access and use by households and individuals](#)" and "[Measuring digital development: Telecommunication/ICT indicators](#)".

Registration for the event is exclusively online and can be completed via this [link](#). Participants should register using their existing ITU user account credentials, which include a username and password. If you have previously created a user account for any recent ITU meeting, that account remains valid and can be used for this event. Delegates who do not have an ITU user account can create one by following the instructions available [here](#). For assistance with the registration process, please contact BDTMeetingsRegistration@itu.int.

There is no participation fee for this event. However, all expenses related to the travel, accommodation and insurance of participants should be covered by your Administration/Organization.

To encourage participation of [developing countries](#) and subject to availability of funds, one full or two partial fellowships may be granted per eligible Member State in the Caribbean region. Full fellowships will cover the air ticket (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), and appropriate daily subsistence allowance intended to cover accommodation, meals and incidental expenses. Partial fellowships will cover either the travel or the subsistence allowance. Member States shall cover the remainder of the cost of participation.

To apply for fellowships, participants must first register for the workshop and complete the two mandatory ITU Academy training courses. Then, they should complete the [fellowship application form](#) by **30 April 2024** at the latest. Successful fellowship applicants will receive further guidance on preparing a short contribution.

In line with Plenipotentiary Resolution 213 (Dubai, 2018), it is encouraged that fellowship nominations take into consideration gender balance and inclusion of persons with disabilities and with specific needs.

For questions concerning the venue, accommodation, and visa support, please contact Ms Sheron Small at sheron.small@itu.int. For any other questions, please contact Mr José Luis Cervera-Ferri at jose.cervera@itu.int.

I look forward to active participation from your Administration/Organization.

Yours faithfully,

[Original signed]

Cosmas Luckyson Zavazava
Director