



Radiocommunication Bureau
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Addendum 1 to
Administrative Circular
CA/159

5 October 2006

To Administrations of Members of the ITU and Radiocommunication Sector Members

Subject: Conference Preparatory Meeting (CPM) for the purpose of preparing the CPM Report to the 2007 World Radiocommunication Conference (WRC-07) and to address preparatory studies for the following Conference

Administrative Circular CA/159 announces the second Conference Preparatory Meeting (CPM07-2) to be held in Geneva from 19 February to 2 March 2007. As indicated in the Administrative Circular, further information would subsequently be provided on:

- the availability of documentation during the CPM;
- on-line registration.

The relevant information is given below.

Documentation availability at the CPM

Administrative Circular CA/159 indicates that there will be a single dispatch of contributions on CD-ROM in early January 2007.

On arrival at the CPM, delegates will be provided with a copy of all contributions on CD-ROM in the languages available at the time. In addition, and during the first two days of the CPM, paper copies will be distributed of any contributions not originally contained on the CD-ROM in all languages.

In the interests of economy, and in line with previous practice, a form will be issued to each Member State and Sector Member on which should be indicated a maximum of five recipients of a complete set of paper copies of all contributions. As from the third day of the CPM, documents will be placed in the respective pigeon-hole(s) of the designated recipients. However, administrative and information documents will be made available to all participants throughout the CPM.

Registration

Registration for the CPM will begin on 1 November 2006 and will be carried out exclusively on-line. In exceptional circumstances where on-line registration is not possible, Member State and Sector Member focal points should contact the BR Registration Service by fax (+41 22 730 6600) in order to obtain a registration form.

Designated Focal Point (DFP) for participation

Each Member State/Sector Member has been requested to designate a focal point to be responsible for the handling of all registration requests. These designations are indicated on the CPM webpage <http://www.itu.int/cgi-bin/htsh/edrs/TIES/auth/ITU-R/edrs.focalpoint.2>. This list has been prepared in accordance with the information received in response to Annex 3 of Administrative Circular CA/159 or based on the TIES focal point indicated in the ITU Global Directory for each entity. In the event that the focal point must be modified, please contact the BR Secretariat at linda.kocher@itu.int by 20 October 2006. Immediately following this date, each focal point will receive a username and password providing access to the on-line system where instructions will be provided.

Pre-registration

Pre-registration using the on-line system is highly recommended for all participants in order to avoid delays upon arrival at the Conference Registration Desk in the CICG building. Pre-registered participants will receive a confirmation letter, by e-mail, following the receipt of the completed registration form.

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Director, Radiocommunication Bureau

Distribution:

- Administrations of Members of the ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau