



Radiocommunication Bureau
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Addendum 1 to
Administrative Circular
CA/162

12 October 2006

To Administrations of Members of the ITU and Radiocommunication Sector Members

Subject: Fourteenth meeting of the Radiocommunication Advisory Group
Geneva, 24-26 January 2007

Administrative Circular CA/162 announced the fourteenth meeting of the Radiocommunication Advisory Group (RAG) meeting to be held in Geneva from 24 to 26 January 2007. It was indicated in the Administrative Circular that further information would subsequently be provided regarding on-line delegate registration. The relevant information is given below.

Registration

Registration for the RAG meeting will begin on 15 November 2006 and will be carried out exclusively on-line. In exceptional circumstances where on-line registration is not possible, Member State and Sector Member focal points should contact the BR Registration Service by fax (+41 22 730 6600) in order to obtain a registration form.

Designated Focal Point (DFP) for participation

Each Member State/Sector Member has been requested to designate a focal point to be responsible for the handling of all registration requests. These designations are indicated on the RAG webpage <http://www.itu.int/cgi-bin/htsh/edrs/TIES/auth/ITU-R/edrs.focalpoint.1>. This list has been prepared in accordance with the information received in response to Annex 4 of Administrative Circular CA/162 or based on the TIES focal point indicated in the ITU Global Directory for each entity. In the event that the focal point must be modified, please contact the BR Secretariat at linda.kocher@itu.int by **20 October 2006**. Immediately following this date, each focal point will receive a username and password providing access to the on-line system where instructions will be provided.

Pre-registration

Pre-registration using the on-line system is highly recommended for all participants in order to avoid delays upon arrival at the Conference Registration Desk in the Montbrillant building. Pre-registered participants will receive a confirmation letter, by e-mail, following the receipt of the completed registration form.

Additional meeting

As mentioned in CA/162, an additional meeting on preparations for RA-07, under the Chairmanship of Mr. Bruce Gracie, will take place on 23 January 2007. The draft agenda for this meeting is contained in the Annex to this addendum.

Valery Timofeev
Director, Radiocommunication Bureau

Distribution:

- Administrations of Members of the ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex

ANNEX

**Agenda of the Informal Meeting on
Preparations for RA-07 (Including Associated Study Group Activities)**

**23 January 2007, at 9h00
(Room B, ITU Tower)**

- 1 Working methods - required changes to Resolution ITU-R 1-4 to bring it up-to-date with current practices
- 2 Study Group structure (Resolution ITU-R4-4) (CA/161 refers)
- 3 Coordination arrangements for high-priority items (e.g., emergency communications)
- 4 General review of ITU-R Resolutions (supported by a contribution from BR containing comments and observations based on experiences of the last study period)
- 5 Election of Study Group Chairmen and Vice-Chairmen
 - reminder of the procedures laid down in Resolutions ITU-R 15 and ITU-R 49
- 6 Organizational aspects of RA-07 (having in mind the very limited time available)
 - limiting the time for addresses by Study Group Chairmen
 - provisional time-table