



Radiocommunication Bureau

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Addendum 1 to
Administrative Circular
CA/171

19 December 2008

To Administrations of Member States of ITU and Radiocommunication Sector Members

Subject: Preparation of the draft CPM Report to WRC-11

Introduction

At its 2008 session, the ITU Council adopted Resolution 1291 (see Document C08/89) which contains, *inter-alia*, the agenda of the 2011 World Radiocommunication Conference (WRC-11).

Taking into account this Resolution and the results of the first session of the Conference Preparatory Meeting (CPM11-1), the CPM-11 Steering Committee met on 24 November 2008 to review the preparation of the draft CPM Report to WRC-11. The Chairmen of the ITU-R Study Groups, the CCV and the responsible groups were invited to attend this meeting.

Preparation of the draft CPM Report to WRC-11

Based on Resolution 1291 (C08), Resolution ITU-R 2-5 and the availability of the CICG, the second session of CPM-11 (CPM11-2) was agreed to be held in Geneva from 14-25 February 2011. It was further decided that the final draft CPM texts from the responsible groups must be received by the respective CPM-11 Chapter Rapporteurs, with a copy to the Bureau, by **16 July 2010**.

The meeting of the CPM-11 Management Team will be held in Geneva from **26-30 July 2010** to consolidate the draft CPM texts from the responsible groups into the draft CPM Report. It was foreseen that the meeting of the Special Committee will be held during the last quarter of 2010.

In view of Note 2 in Annex 8 to CA/171 and the agreed structure of ITU-R Study Groups, the CPM-11 Steering Committee has updated the table on the allocation of ITU-R preparatory work for WRC-11, as indicated in Annex 1. The proposed detailed structure for the draft CPM Report to WRC-11 has been revised accordingly and can be found at the following ITU web address:

<http://www.itu.int/oth/R0A0A000001>.

In accordance with Section 2.5 of Annex 1 to Resolution ITU-R 2-5, the CPM-11 Steering Committee and the Bureau would like to recall that an executive summary for each WRC-11 agenda item has to be developed on a regular basis by the relevant responsible group. Executive summaries must be in the form of progress status reports of the on-going preparatory studies and will be used by the Bureau for informing the regional groups of progress throughout the WRC study cycle. The final executive summaries will be prepared and included in the final draft CPM texts by the responsible groups.

Detailed information regarding the ITU-R preparatory studies for the WRC-11 Agenda items can be found on the following ITU web page: <http://www.itu.int/ITU-R/go/rcpm-wrc-11-studies>.

The Bureau would like to take this opportunity to stress the importance for all relevant groups to use the [2008 Edition of the Radio Regulations](#) for the preparation of draft CPM texts.

Updated coordinates of the CPM Chairman, Vice-Chairmen and Chapter Rapporteurs are given in Annex 2.

Valery Timofeev
Director, Radiocommunication Bureau

Annexes:

- Annex 1 Amendments to the Allocation of ITU-R preparatory work for WRC-11
- Annex 2 List of mailing addresses of CPM-11 Chairman, Vice-Chairmen and Chapter Rapporteurs

Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the CPM
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex 1

Amendments to the allocation of ITU-R preparatory work for WRC-11

The attached Table contains the updated allocation of ITU-R preparatory work for WRC-11 agenda items. It includes entries for the identification of the ITU-R “responsible groups” and “concerned groups” for the WRC-11 agenda items.

NOTE 1 – All appropriate regulatory/procedural studies on relevant agenda items will be carried out by the Special Committee on Regulatory/Procedural matters (SC) on the basis of proposals from the membership of ITU and the relevant ITU-R Study Groups.

NOTE 2 – The responsible groups are invited to communicate on a regular basis the progress and results of their studies to the concerned groups.

Allocation of ITU-R preparatory work for WRC-11			
WRC-11 Agenda item	WRC Resolution	Responsible Group	Concerned Group ¹
1.1	26 (Rev. WRC-07)	–	–
1.2	951 (Rev. WRC-07)	WP 1B	WP 4A, WP 4C, WP 5A, WP 6A, (SG 3), (WP 5B), (WP 5C), (WP 7A), (WP 7B), (WP 7C)
1.3	421 (WRC-07)	WP 5B	WP 4A, WP 4C, (WP 7B), (WP 7C), (WP 7D)
1.4	413 (Rev.WRC-07)	WP 5B	WP 4C, WP 6A, (WP 3K)
	417 (WRC-07)		WP 4C
	420 (WRC-07)		WP 4C, WP 7D, (WP 3M)
1.5	954 (WRC-07)	WP 5C ²	WP 5A, WP 6A, (WP 4A), (WP 4C), (WP 6B), (WP 6C), (WP 7B), (WP 7D)
1.6	950 (Rev.WRC-07)	WP 1A ³	WP 7C, WP 7D, (WP 3M)
	955 (WRC-07)	WP 1A	WP 5C, WP 7B, (WP 3M)
1.7	222 (Rev.WRC-07)	WP 4C	WP 5C, (WP 4B), (WP 7B), (WP 7C), (WP 7D)
1.8	731 (WRC-2000)	WP 5C	WP 7C, WP 7D, (WP 1A), (WP 4A)
	732 (WRC-2000)		WP 7B, (WP 1A), (WP 4A)

¹ A concerned ITU-R group may be either a contributing group on a specific item (indicated in bold), or an interested group (indicated between round brackets) that will follow the work on a specific issue and act as appropriate.

² NOTE – this work should be based on requirements developed by SG 6.

³ NOTE – this work should be based on requirements developed by SG 7.

Allocation of ITU-R preparatory work for WRC-11			
WRC-11 Agenda item	WRC Resolution	Responsible Group	Concerned Group¹
1.9	351 (Rev.WRC-07)	WP 5B	–
1.10	357 (WRC-07)	WP 5B	WP 6A, (WP 4C), (WP 5A), (WP 5C), (WP 7B), (WP 7C), (WP 7D)
1.11	753 (WRC-07)	WP 7B	WP 4A, WP 5C, (WP 3M), (WP 5A)
1.12	754 (WRC-07)	WP 7B	WP 4A, WP 5B, WP 5C, (WP 5A)
1.13	551 (WRC-07)	WP 4A	WP 5C, WP 6B, (WP 3M), (WP 4B), (WP 5A), (WP 6A), (WP 7D)
1.14	611 (WRC-07)	WP 5B	WP 6A, (WP 5A), (WP 5C), (WP 7B), (WP 7D)
1.15	612 (WRC-07)	WP 5B	WP 5C, WP 6A, (WP 3L), (WP 5A), (WP 7A), (WP 7B), (WP 7D)
1.16	671 (WRC-07)	WP 7C	(WP 3L), (WP 5B), (WP 5C), (WP 7A)
1.17	749 (WRC-07)	JTG 5-6	–
1.18	613 (WRC-07)	WP 4C	WP 5A, WP 5B, WP 5C, (WP 3L), (WP 4A)
1.19	956 (WRC-07)	WP 1B	SG 3, WP 4A, WP 4C, WP 5A, WP 6A, WP 7D, (WP 5B), (WP 5C), (WP 6C), (WP 7B), (WP 7C)
1.20	734 (Rev.WRC-07)	WP 5C	WP 4A, (WP 3M), (WP 5A), (WP 5B), (WP 7B), (WP 7C)
1.21	614 (WRC-07)	WP 5B	WP 4A, (WP 3M), (WP 7D)
1.22	953 (WRC 07)	WP 1A	SG 3, WP 4A, WP 4B, WP 4C, WP 5A, WP 6A, WP 7D, (WP 1C), (WP 5B), (WP 5C), (WP 5D), (WP 7B), (WP 7C)
1.23	-	WP 5A	(WP 5B), (WP 5C), (WP 6A)
1.24	672 (WRC-07)	WP 7B	WP 5C, (WP 5A), (WP 5B)
1.25	231 (WRC-07)	WP 4C	SG 3, WP 4A, WP 5C, WP 7B, WP 7C, (WP 1A), (WP 5A), (WP 5B), (WP 6A), (WP 7A), (WP 7D)
2	28 (Rev.WRC-03) 27 (Rev.WRC-07)	CPM11-2	–
4	95 (Rev.WRC-07)	CPM11-2	–
7	86 (Rev.WRC-07)	WP 4A, SC 4	WP 7B, WP 7C, (WP 4C)
8.1.1-Issue A	63 (Rev.WRC-07)	WP 1A	–
8.1.1-Issue B	547 (Rev.WRC-07)	WP 4A	–
8.1.1-Issue C	673 (WRC-07)	SG 7	WP 7C, (WP 7B)
8.1.3	80 (Rev.WRC-07)	-	WP 4A

⁴ WP 4A: Technical aspects, SC: Regulatory and procedural aspects.

Annex 2

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