



Radiocommunication Bureau (BR)

Administrative Circular
CA/232

2 December 2016

**To Administrations of Member States of the ITU and Radiocommunication Sector Members
(also invited to the event: Academia of the ITU)**

Subject: **Twenty-fourth meeting of the Radiocommunication Advisory Group
Geneva, 26-28 April 2017**

Introduction

By means of this Administrative Circular, I wish to announce that the twenty-fourth meeting of the Radiocommunication Advisory Group (RAG) will be held at the ITU Geneva headquarters from 26 to 28 April 2017 inclusive.

As stated in Article 11A of the ITU Convention, the RAG is open to representatives of Administrations of Member States and representatives of Sector Members, and to the Chairmen of the study groups and other groups.

The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, study groups and the preparation of radiocommunication conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

The draft agenda of the meeting has been established in consultation with the Chairman of RAG, and is contained in the **Annex**.

All documents and administrative information pertaining to the upcoming meeting of the RAG will be posted on the ITU website at www.itu.int/ITU-R/go/RAG as they become available.

Contributions

Contributions should be submitted to the Director of the Radiocommunication Bureau (BR), in electronic form, at brrag@itu.int, with a copy to the RAG Chairman and Vice-Chairmen at the email addresses indicated at www.itu.int/go/RAGchairs. Contributions should be received by BR not later than **12 April 2017**. In accordance with Resolution 165 (Guadalajara, 2010), contributions received by the Director later than 14 days before the commencement of the meeting will be published in the original language only.

Meeting schedule

The RAG meeting will commence its deliberations at 0900 hours on 26 April 2017. Registration will begin at 0830 hours on 26 April 2017 in the entrance of the Montbrillant building.

General information and delegate registration

Registration to the RAG meeting will be carried out through Designated Focal Points (DFPs). The list of DFPs for the upcoming RAG meeting can be found at www.itu.int/go/ITU-R/dfp (TIES protected). Participants will find the necessary information relating to accommodation and travel, delegate registration and visa information at www.itu.int/en/ITU-R/information/events.

The Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Mr Mario Maniewicz, telephone: +41 22 730 5940, e-mail: mario.maniewicz@itu.int).


for / François Rancy
Director

Annex: 1

Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- ITU Academia
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

**Draft agenda for the twenty-fourth meeting of the
Radiocommunication Advisory Group**

(Geneva, 26-28 April 2017)

- 1 Opening remarks
- 2 Approval of the agenda
- 3 Council-17
- 4 WRC-15 implementation
- 5 WRC-19 preparation
- 6 Study Group activities
- 7 Draft Rolling Operational Plan for 2017-2020
- 8 BR Information System
- 9 Inter-sector activities
- 10 Information and assistance
- 11 Date of next meeting
- 12 Any other business

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