



Radiocommunication Bureau (BR)

Administrative Circular
CA/248

8 May 2019

To Administrations of Member States of the ITU and Radiocommunication Sector Members

Subject: **3rd ITU Inter-regional Workshop on WRC-19 Preparation
Geneva, 4 to 6 September 2019**

By means of this Administrative Circular, the ITU Radiocommunication Bureau has the pleasure to invite your Administration or organization to attend the 3rd ITU Inter-regional Workshop on WRC-19 Preparation, which is organized in response to Resolution **72 (Rev.WRC-07)**.

The Workshop will be held in the International Conference Centre of Geneva (CICG), from 4 to 6 September 2019. The opening session will take place at 0930 hours on 4 September 2019.

Using the summary of the ITU-R preparatory studies and the envisaged solutions for the issues on the WRC-19 agenda that are included in the CPM Report to WRC-19, as well as taking into account the up-to-date information regarding the Bureau and regional preparations for WRC-19, this meeting will provide participants with the opportunity to exchange views and have a better understanding of the positions and/or proposals of the concerned entities.

To meet these objectives, input documents in English are invited, in particular from the regional groups. They may be submitted by electronic mail to the BR Secretariat (brsgd@itu.int), preferably **not later than 23 August 2019**. They will be uploaded on the website of the event for reference during the discussions.

A preliminary programme for this meeting is proposed in the **Annex**. It will be available on the event website at www.itu.int/go/ITU-R/wrc-19-irwsp-19 and will be updated as new or modified information becomes available.

Please note that the meeting will be conducted in a “paperless” environment, i.e. all of the documents for the meeting will be available on the above-mentioned website.

Following the discussion during the 2019 RAG meeting on the possibility of having a physical meeting of the RAG Correspondence Group on Resolution ITU-R 2-7 alongside this 3rd ITU Inter-regional Workshop on WRC-19 Preparation, please note that the meeting of this Correspondence Group is planned to be held on Tuesday, 3 September 2019. Further information regarding this meeting will be announced in a separate invitation letter.

Interpretation

The meeting will be held with interpretation in the six official languages.

Remote participation

In order to follow the proceedings of the Workshop remotely, a live webcast of the Workshop sessions will be provided in the six official languages (see the [event website](#)). Archives will also be made available after the Workshop. Participants do not need to register for the Workshop to use the webcast facility, however, an ITU [TIES account](#) is required to access the webcast.

Participation/Visa requirements/Accommodation

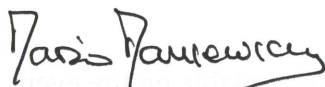
Registration to this event is mandatory and will be carried out exclusively on-line via Designated Focal points (DFPs) for ITU-R event registration. The Radiocommunication Bureau will progressively deploy from May 2019 a new event registration platform where participants must first complete an online registration form and submit their registration request for approval by the corresponding focal point. An ITU/TIES account is required from participants to submit a registration request and obtain registration approval from the corresponding focal point.

The list of ITU-R DFPS (TIES protected) as well as detailed information on this new event registration system, visa support requirements, hotel accommodation, etc. can be found at:

www.itu.int/en/ITU-R/information/events

On-site badging of participants will be possible in the ITU Montbrillant building from Monday, 2 September 2019. On Wednesday, 4 September, participants' badging will commence in the same place at 0800 hours. There will be no on-site badging of participants at the CICG.

For further information regarding the 3rd ITU Inter-regional Workshop on WRC-19 Preparation, contact Mr. Philippe Aubineau, Counsellor for the CPM, Radiocommunication Bureau (e-mail: philippe.aubineau@itu.int).



Mario Maniewicz
Director

Annex: 1

Distribution:

- Administrations of Member States of ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

3rd ITU Inter-regional Workshop on WRC-19 Preparation

Preliminary Programme¹

(Geneva, 4 to 6 September 2019)

Day 1 Wednesday, 4 September 2019	Day 2 Thursday, 5 September 2019	Day 3 Friday, 6 September 2019
0930 – 1015 hours, Opening addresses and introduction of the Director's Report to WRC-19	0900 – 1030 hours, Session 3 Round table on HAPS, WAS/RLAN and other fixed/mobile services related issues ²	0900 – 1000 hours, Session 7 Round table on ESIM, NGSO FSS and other satellite related issues ²
1015 – 1045 hours, Break	1030 – 1100 hours, Break	1000 – 1030 hours, Break
1045 – 1200 hours, Status of the overall preparations for RA-19, WRC-19 and CPM23-1 by the Regional Groups, ITU and the host country	1100 – 1200 hours, Session 4 Round table on HAPS, WAS/RLAN and other fixed/mobile services related issues (continued) ²	1030 – 1200 hours, Session 8 Round table on satellite regulatory issues ²
1200 – 1400 hours, Lunch Break	1200 – 1400 hours, Lunch Break	1200 – 1400 hours, Lunch Break
1400 – 1515 hours, Session 1 Round table on IMT related issues ²	1400 – 1530 hours, Session 5 Round table on maritime and aeronautical services related issues ²	1400 – 1515 hours, Session 9 Round table on future WRC agenda items and other issues ²
1515 – 1545 hours, Break	1530 – 1600 hours, Break	1515 – 1545 hours, Break
1545 – 1700 hours, Session 2 Round table on IMT related issues (continued) ²	1600 – 1700 hours, Session 6 Round table on science related issues ²	1545 – 1630 hours, Conclusion and closing

¹ The timing and scope of the sessions are indicative at this stage and will be confirmed later on the [event web page](#).

² Results of the ITU-R studies included in the CPM Report with the possible solutions identified to satisfy the WRC-19 agenda items and issues, and information on the common views, positions and/or proposals from the regional groups (African Group/ATU, APT-APG, Arab Group/ASMG, CITELE-PCC.II, RCC, CEPT-CPG). Other relevant information may also be provided by administrations, other organizations (e.g. ICAO, IMO, WMO, etc.) or other entities, as appropriate.