



*Radiocommunication Bureau*  
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Administrative Circular  
CACE/448

25 February 2008

**To Administrations of Member States of the ITU and  
Radiocommunication Sector Members participating in the  
work of the Radiocommunication Study Groups and the Special  
Committee on Regulatory/Procedural Matters**

**Subject:** Meeting of Radiocommunication Study Group 6 (Broadcasting service),  
Geneva, 26-27 May 2008

## **1 Introduction**

Radiocommunication Study Group 6 “Broadcasting service” was established by the Radiocommunication Assembly 2007 (15-19 October 2007) in [Resolution ITU-R 4-5](#). The Study Group will henceforth address the studies undertaken by the former Study Group 6, with the exclusion of certain parts of the former Study Group 6 dealing with the broadcasting-satellite service. The interim structure of Study Group 6 is shown in Annex 1.

By means of this Administrative Circular, we wish to announce that a meeting of ITU-R Study Group 6 will take place in Geneva from 26 to 27 May 2008, following the meetings of Working Parties 6D, 6G and 6X (see Circular Letter 6/LCCE/59).

The Study Group meeting will be held in the ITU Headquarters, Geneva. Services directly connected with meeting activities, such as delegate registration, document distribution, etc. will be located in the vicinity of the meeting room. The opening session will take place at 09:30 hours and registration of delegates will start at 08:30 hours, **in the Montbrillant building only (all delegates should enter the building exclusively through this entrance)**, on the opening day.

## **2 Programme of the meeting**

The draft agenda for the meeting of Study Group 6 is contained in Annex 2. Contributions from participants will be processed in accordance with Resolution ITU-R 1-5.

The Questions assigned to Study Group 6 may be found on:

<http://www.itu.int/ITU-R/go/que-rsg6/en>

## **2.1 Adoption of draft Recommendations at the Study Group meeting (§ 10.2.2 of Resolution ITU-R 1-5)**

No Recommendations are proposed for adoption by the Study Group in accordance with the §10.2.2 of Resolution ITU-R 1-5.

## **2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ 10.2.3 of Resolution ITU-R 1-5)**

The procedure described in § 10.2.3 of Resolution ITU-R 1-5 concerns draft new or revised Recommendations which are not specifically included in the agenda of a Study Group meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meetings of Working Parties 6D, 6G and 6X held prior to the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. In such cases, the Study Group may also decide to apply the procedure for simultaneous adoption and approval (PSAA) of a draft Recommendation as described in § 10.3 of Resolution ITU-R 1-5 (see also § 2.3 below).

In accordance with § 2.25 of Resolution ITU-R 1-5, Annex 3 to this Circular contains a list of topics to be addressed at the meetings of the Working Parties held prior to the Study Group meeting, and for which draft Recommendations may be developed.

## **2.3 Decision on approval procedure**

At the meeting, the Study Group shall decide on the eventual procedure to be followed for seeking approval for each draft Recommendation in accordance with § 10.4.3 of Resolution ITU-R 1-5. Approval may be sought by submitting the draft Recommendation to the next Radiocommunication Assembly, or by consultation of the Member States; alternatively, the Study Group may decide to use the PSAA procedure described in § 10.3 of Resolution ITU-R 1-5.

## **3 Visa requirements**

We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa.

Visa requests should be made via an official covering letter from the administration or company you represent. This letter must specify your name and function, date of birth, passport number as well as the date of issuance and expiration. The letter must be accompanied by a photocopy of your passport and completed registration form and must be sent by fax to the ITU-R Document and Meetings Unit, Office V.434, Attention: Mrs. L. Kocher. The fax number is +41 22 730 6600. Please note that the Union needs at least one week to process all papers required for the delivery of a visa.

## **4 Participation**

Based on the registration of participants received one month prior to the meeting, appropriate interpretation facilities will be provided.

In order to make the necessary arrangements, it is requested that the intended participation of your representative(s) be advised not later than one month before the opening of the meeting, by means of the annexed form (Annex 4) (to be photocopied as required). For hotel accommodation see: <http://www.itu.int/travel/>.

Valery Timofeev  
Director, Radiocommunication Bureau

**Annexes:** 4

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- ITU-R Associates participating in the work of Radiocommunication Study Group 6
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

## Annex 1

### Interim structure for Study Group 6 (Broadcasting service)

<b>Working Party</b>	<b>Interim Chairman</b>
WP 6D (Broadcasting delivery, excluding the RF system and spectrum aspects of the BSS)	Mr. L. Olson
WP 6G (Generation of broadcasting services, including technologies for content signal creation, production and quality control)	Mr. D. Wood
WP 6X (Access to broadcasting services, including converged services, multimedia, interactivity and service requirements)	Mr. Y. Nishida

## **Annex 2**

### **Draft agenda for the meeting of Radiocommunication Study Group 6**

(Geneva, 26 – 27 May 2008)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Chairman's Report / Summary Record (Document 6/416)
- 5** Result of CPM 11-1
- 6** Report on the meeting of RAG-08
- 7** Executive Reports from Acting Working Party Chairmen
  - 7.1** WP 6D
  - 7.2** WP 6G
  - 7.3** WP 6X
- 8** Consideration of new and revised Recommendations
  - 8.1** Recommendations where notice of intention to seek adoption was given (see Resolution ITU-R 1-4, §§ 10.2.2 and 10.4)
    - Decision to adopt the text by Study Group
    - Decision on eventual approval procedure to be followed
  - 8.2** Recommendations where notice of intention to seek adoption was not given (see Resolution ITU-R 1-4, §§ 10.2.3, 10.3 and 10.4)
    - Decision to adopt the text by Study Group
    - Decision on eventual approval procedure to be followed
- 9** Results of the meetings of ITU-R SG 6 Steering Committee
- 10** Consideration of Questions
- 11** Structure of the Working Parties and appointment of their Chairmen
- 12** Status of Handbooks, Questions, Recommendations, Reports, Opinions, Resolutions and Decisions
- 13** Liaison with other Study Groups and international organizations
- 14** Organization of the Editorial Group working by correspondence
- 15** Schedule of meetings
- 16** Any other business

**C. DOSCH**  
Chairman, Radiocommunication Study Group 6

## **Annex 3**

### **Topics to be addressed at meetings of Working Parties 6D, 6G and 6X held prior to the meeting of Study Group 6 and for which draft Recommendations may be developed**

#### **Working Party 6G:**

Preliminary draft new Recommendation ITU-R BT.[IMAGE] - Guidelines on tailoring television programme material to broadcasting applications at various image quality levels and sizings ([Annex 1 to 6J/132](#))

Preliminary draft revision of Recommendation ITU-R BT.1728 - Guidance on the use of flat panel displays in television production and postproduction ([Annex 2 to Document 6J/132](#))

Proposed working document toward a preliminary draft new Recommendation on safe areas of 16:9 aspect ratio productions ([Annex 3 to Document 6J/132](#))

#### **Working Party 6X:**

Preliminary draft revision of Recommendation ITU-R BT.1205 ([Annex 3 to Document 6A/159](#))

Preliminary draft new Recommendation ITU-R BT.XXXX - Harmonization of middleware for digital video recorder platform ([Annex 1 to Document 6M/183](#))

Draft revision of Recommendation ITU-R BT.1722 - Harmonization of the instruction set for the execution engine for interactive TV applications ([Annex 4 to Document 6M/183](#))

Preliminary draft new Recommendation – Technical methods to secure interactive broadcast services against malicious attacks on DVB-RCT ([Annex 6 to Document 6M.183](#))

Working document towards a preliminary draft revision of Recommendation ITU-R BT.810 - Conditional-access broadcasting systems ([Annex 9 to Document 6M/183](#))



**ITU-R Block Meetings**  
Geneva, Switzerland, 13 May – 3 June 2008

## REGISTRATION FORM

<b>WP 6D</b> 13-19/5	<b>WP 6X</b> 15-21/5	<b>WP 6G</b> 19-23/5	<b>SG 6</b> 26-27/5	<b>JTG 5-6</b> 28/5-3/6

Mr. Mrs. Ms. Miss: .....  
(family name)
(first name)

Accompanied by family member(s): .....  
(family name)
(first name)

### 1. REPRESENTATION

**Name of Member State:** .....

- Head of Delegation
  Deputy
  Delegate

*(to be completed by representatives of Member States only)*

**Name of Sector Member:** .....

- |   |  |
|---|--|
| <input type="checkbox"/> Recognized Operating Agencies                  | <input type="checkbox"/> Regional Telecommunication Organizations                    |
| <input type="checkbox"/> Scientific or Industrial Organizations         | <input type="checkbox"/> Intergovernmental Organizations operating Satellite Systems |
| <input type="checkbox"/> UN, Specialized Agencies and the IAEA          | <input type="checkbox"/> Other Entities dealing with Telecommunication matters       |
| <input type="checkbox"/> Regional and other International Organizations | <input type="checkbox"/> Associates  |

### 2. OFFICIAL ADDRESS

Name of the Company: .....

Street Address: .....

City/State/Code/Country: .....

Business tel.: ..... Fax: .....

E-mail: ..... In case of emergency: .....

### 3. DOCUMENTS

I wish to receive paper copies during the meeting:  Yes  No

Language required:  English  French  Spanish  
 Arabic  Chinese  Russian

*(Upon request, contributions are available at the Document Distribution Desk)*

Date: .... Signature: .....

#### For BR Secretariat use only

Approved (if applicable)	Personal Section	Meeting Section	Pigeonhole
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

To be returned duly completed to the  
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