

**Administrative Circular CA/STG/39****Administrative Circular CACE/465**

22 December 2008

To Administrations of Member States of ITU,
Members of the Telecommunication
Development and Radiocommunication
Sectors, Observers and Associates

For your reply:

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Subject: ITU-D Study Group 2
Convening of the meeting Joint Group on Resolution 9 (Rev. Doha, 2006)
Geneva, 9-10 February 2009

Dear Sir/Madam,

In agreement with the Chairmen of ITU-D Study Group 2 and ITU-R Study Group 1 and as agreed at the ITU-D Study Group 2 meeting of September 2008, a meeting of the Joint Group on Resolution 9 (Rev. Doha, 2006) will be held in Geneva on 9-10 February 2009.

You will find in annex the agenda of the meeting. For reference, the title and the text of the Resolution and the documents so far available can be found on our [website](#).

CONTRIBUTIONS TO THE RAPPORTEUR'S GROUPS

Considering that the annual meeting of Study Groups in September 2009 will be the last one before WTDC-10 at which all the final reports and the draft new programme of work of the Study Groups for the next cycle will have to be approved, your participation and contribution to the meeting are essential.

In accordance with ITU's policy on reducing costs and the volume of documentation, I would particularly encourage you to submit brief and concise contributions, not exceeding five (5) pages. Contributions must be submitted using exclusively the online form available [here](#).

Documents arriving after 9 January 2009 will be distributed in the original language only. Delayed contributions will be accepted if arriving at least seven days before the opening of the meeting. I would suggest that you prepare a PowerPoint presentation to facilitate the introduction of your document.

REGISTRATION AND FELLOWSHIP REQUESTS

Interpretation and translation of documents will be provided, based on the requests of participants. You are therefore invited to indicate on the registration form whether you require languages other than English by 9 January 2009. Based on the requests made by this deadline and provided there are at least five requests for a given language, interpretation and translation will be provided in the requested languages.

Registration will be carried out exclusively online. You will find all the information for registering, requesting a fellowship for eligible participants, for accessing the online form and for the deadlines on our [website](#).

Within the budget available, one fellowship per country may be granted to participants from countries with a GDP per capita less than 2'000 USD, with priority to Least Developed Countries (LDCs). Priority will

be given to participants who will present a new contribution of direct relevance to the outline of the Report.

Due to budgetary constraints, the countries beneficiaries of a fellowship may have to contribute partly to the costs of the fellowship. You are invited to submit your requests for fellowships not later than 25 January 2009 by completing the online registration and fellowship form. Please note that requests for fellowships arriving after the fixed deadline will not be considered.

ACCOMMODATION

A list of Geneva hotels offering preferential ITU rates can be found on the [travel website](#).

VISA PROCEDURES

A strict procedure for visas is in force in Switzerland. Participants are urged to read carefully the procedure available [here](#). Please note that the processing of a request for visa support may take up to 15 days.

These last meetings of the Joint Group will be an essential milestone in the process of preparing for the 2010 World Telecommunication Development Conference and I therefore look forward to your active participation of our membership in this upcoming meeting.

Yours sincerely,

Sami Al Basheer Al Morshid
Director
Telecommunication Development Bureau

Valery Timofeev
Director
Radiocommunication Bureau

Distribution:

- Administrations of Member States of ITU;
- Observer, Resolution 99;
- ITU-D and ITU-R Sector Members;
- ITU-D Associates in Study Group 2 and ITU-R Associates in Study Group 1;
- Chairmen and Vice-chairmen of ITU-R Study Groups and Special Committee on Regulatory/Procedural matters;
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting;
- Members of the Radio Regulations Board;
- Contact Points of ITU-D Study Group 2
- Secretary-General of ITU
- Director of the Telecommunication Standardization Bureau.

Telecommunication Development Sector

Study Groups

Meeting of the Joint Group on Resolution 9 (Rev. Doha, 2006)
Geneva, 9 - 10 February 2009



Document JGRES09/028-E
1 December 2008
Original: English

STUDY GROUP 2

Resolution 9 (Rev. Doha, 2006): Participation of countries, particularly developing countries, in spectrum management

SOURCE: Chairmen of the Joint Group on Resolution 9 (Rev. Doha, 2006)

TITLE: Draft agenda
Room K2, 9 February, 09:30-17:30 - 10 February, 09:30-17:30

Documents

1. Opening of the meeting
2. Adoption of the agenda JGRES09/028
3. Review of the main conclusions of the meeting of the Joint Group on Resolution 9 (Geneva, 17-18 September 2008) [2/REP/032](#)
4. Study of the relevant input documents, including Liaison Statements
5. Presentation and discussion of individual country experiences, if any
6. Discussion of the draft Report/Guidelines on Resolution 9 [2/165](#), [2/167](#), [2/171](#)
7. Proposals for Recommendations for WTDC-10, if need be
8. Proposals for a revised Resolution 9 for WTDC-10, if need be
9. Work programme until Study Group 2 September 2009 meeting
10. Any other business

J.P. HUYNH

R. HAINES
Co-Chairmen of the Joint
Group on Resolution 9 (Rev.
Doha, 2006)

S. KOFFI