



## *Radiocommunication Bureau*

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Addendum 1 to  
Circular Letter  
CR/229

24 May 2005

### **To Administrations of Member States of the ITU<sup>1</sup>**

**Subject:** Submission of digital broadcasting requirements to be used for the first planning exercise; administrative declarations related to the compatibility between digital broadcasting requirements

**Reference:** Resolution COM5/1 of the first session of the Regional Radiocommunication Conference for the planning of digital terrestrial broadcasting service in parts of Regions 1 and 3, in the frequency bands 174-230 MHz and 470-862 MHz – (RRC-04), Geneva, 2004

Report from the RRC-04, § 5.3.1.1.1.5

To the Director General

Dear Sir/Madam,

1 With Circular Letter CR/229 of 7 December 2004, the Radiocommunication Bureau invited the administrations from the planning area of the Regional Radiocommunication Conference for planning of the digital terrestrial broadcasting service in parts of Regions 1 and 3, in the frequency bands 174-230 MHz and 470-862 MHz to submit their digital broadcasting requirements for the first planning exercise within the deadline decided by the RRC-04, (i.e., 28 February 2005, see Annex 2 to Resolution COM5/1 from RRC-04). The related electronic formats were specified in Circular Letter CR/215 of 9 July 2004 and its Corrigendum 1 of 2 September 2004, in line with the indications from the RRC-04.

2 In the subsequent consideration of the issue, within one regional group and within the Planning Exercise Team (PXT), the attention of the Bureau was drawn to the fact that the specified electronic format, although conforming to the decisions of the RRC-04, does not provide for the possibility for the processing of the administrative declarations referred to in § 5.3.1.1.1.5 and § 5.3.1.1.2.4 of the RRC-04 Report. Therefore, the Bureau was requested to review the matter and to provide means for the implementation of the concept of the administrative declarations already for the first planning exercise.

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<sup>1</sup> *This Circular Letter is primarily addressed to the Member States of Region 1 (except Mongolia) and to the Islamic Republic of Iran. It is for information only for other Member States.*

3 The Bureau considered the matter, from the perspective of increasing the usefulness of the results of the first planning exercise, bearing in mind that many Member States are already involved in pre-coordination of their digital requirements and may wish to reflect the relevant agreements already in the context of the first planning exercise. Following these considerations, the Bureau concluded that, for the first planning exercise, it would be in a position to implement partially the concept of the administrative declarations, notably the administrative declarations relating to digital requirements only as specified in § 5.3.1.1.1.5 of the RRC-04 Report.

4 The guidelines for submission of administrative declarations for the first planning exercise are given in Annex 1 of this Addendum to Circular Letter CR/229. The date limit for submission, in electronic format, is **17 June 2005**, in order to allow sufficient time to process and take the declarations into account in the first planning exercise. The outlined approach is based on the use of the unique identifier given by the administration to the concerned digital requirement (t\_adm\_ref\_id, see Circular Letter CR/215), which is within the sole prerogative of the notifying administrations. Therefore, and in order to make this concept workable, it is imperative that all administrations demonstrate utmost discipline in the use and managing of the concerned unique identifier. Information on the unique identifier may be already available to the concerned administrations, if provided by other administrations during the preliminary coordination; nevertheless it will be available as of 31 May 2005, when the Bureau will dispatch the input data for the first planning exercise, as stipulated in Annex 2 to Resolution COM5/1.

5 The Bureau wishes to indicate that the approach described in this Addendum to Circular Letter CR/229 represents a provisional solution, only for the purpose of conducting the first planning exercise. The overall concept of the administrative declarations is under development and the Member States will be informed on all the relevant aspects of its implementation in due course.

6 The Bureau remains at the disposal of your Administration for any clarification you may require with respect to the subjects covered in this Circular Letter.

Yours faithfully,

V. Timofeev  
Director, Radiocommunication Bureau

Annex: 1

Distribution:

- Administrations of Member States of the ITU
- Members of the Radio Regulations Board

## ANNEX 1

### Guidelines for submission of the administrative declarations for the purpose of conducting the first planning exercise

#### 1. Scope

For the purpose of the first planning exercise, the administrative declarations are limited to § 5.3.1.1.1.5 of the RRC-04 Report concerning declarations of compatibility or incompatibility between two digital requirements from the same or two different administrations.

#### 2. Description and format of data items

2.1 The administrative declarations are receivable in electronic format only. Data items required for each declaration and their corresponding data items in Circular Letter CR/215 are described in the table below. All data items are mandatory.

Data item	Format	Item in CR/215
Administration code of the affected requirement	Maximum of three characters, in accordance with ITU's administration symbols.	t_adm (affected requirement)
Administration unique identifier of the affected requirement	The field allows a maximum of 20 characters limited to upper case letters A to Z, digits 0 to 9, space, parenthesis, dash and forward slash. This field shall be unique.	t_adm_ref_id (affected requirement)
Administration code of the interfering requirement	Maximum of three characters, in accordance with ITU's administration symbols.	t_adm (interfering requirement)
Administration unique identifier of the interfering requirement	The field allows a maximum of 20 characters limited to upper case letters A to Z, digits 0 to 9, space, parenthesis, dash and forward slash. This field shall be unique.	t_adm_ref_id (interfering requirement)
Declaration	Only two (2) values are allowed <b>compatible</b> : the affected administration declares that interference level from the interfering requirement to the affected requirement is acceptable. <b>incompatible</b> : the affected administration declares that interference level from the interfering requirement to the affected requirement is NOT acceptable.	Not in CR/215

2.2 Administrations have the possibility of providing the administrative declarations following any of the two options described below:

**Option 1:** providing a flat text file, one line per administrative declaration using a “semi-colon” as delimiter between data items.

**Option 2:** providing a MS Excel file as indicated below (available for download from [http://www.itu.int/ITU-R/conferences/rrc/rrc-04/intersession/docs/rrc06\\_first\\_plan\\_declarations.xls](http://www.itu.int/ITU-R/conferences/rrc/rrc-04/intersession/docs/rrc06_first_plan_declarations.xls))

2.3 Examples for the two options are provided hereunder:

2.3.1 Example for option 1:

SUI;GEH758;D;97652KL;compatible

SUI;ABC123;SUI;DEF456;incompatible

2.3.2 Example for option 2:

Administration code of the affected requirement	Administration unique identifier of the affected requirement	Administration code of the interfering requirement	Administration unique identifier of the interfering requirement	Declaration (compatible/incompatible)
SUI	GEH758	D	97652KL	compatible*
SUI	ABC123	SUI	DEF456	incompatible*

2.4 Administrations may submit administrative declarations only for their own affected digital requirements.

2.5 The administrative declarations files submitted in formats other than those described above will be disregarded.

### 3. Authentication

The administrative declarations should be submitted through the official e-mail address of the notifying administration or by the contact person indicated by the concerned administration and included in the List of contact persons (see [http://www.itu.int/cgi-bin/htsh/compass/cvc\\_ipg\\_list.sh](http://www.itu.int/cgi-bin/htsh/compass/cvc_ipg_list.sh)).

### 4. Method of submission

The administrative declarations have to be submitted in the form of one consolidated file. In the case of multiple submissions from the same administration the Bureau will include in the planning process only the most recent file, which will cancel and replace the previous submission. For enabling rapid routing, administrations are invited to include in the subject line of the concerned e-mail message the indication "RRC: administrative declarations for the first planning exercise".

### 5 Processing of administrative declarations

5.1 The Bureau will verify the authenticity of the submissions (see section 3 above) and their conformity with section 2.4 above. The non-compliant files will be disregarded. For the compliant files, the Bureau will check the correctness of the administrative unique identifiers of the affected and the interfering requirements; the mismatch of any identifier with the information contained in the requirements file will result in the exclusion of the concerned administrative declaration from the planning process.

5.2 The BR will generate a unique identifier for each declaration and associate a date of receipt of the declaration.

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\* Please note that this data item is not case sensitive.

5.3 There will be no exchange of correspondence regarding the validity of the file.

**6. Time limits**

Only the files received by the BR (brmail@itu.int), in the correct format, by close of business on 17 June 2005 (1800 hours Geneva time) will be included in the first planning exercise.

**7. Publication**

The Bureau will publish, on the ITU website, the complete list of the administrative declarations that would be included in the planning process. The Bureau will also publish, in a separate list, those administrative declarations that were disregarded in the planning process due to non-conformity of their data elements with the indications in these guidelines.

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