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| **Radiocommunication Bureau (BR)** | | |
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| Circular Letter  **CR/452** | | Geneva, 28 November 2019 |
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| **To Administrations of Member States of the ITU** | | |
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| Subject: | **Application of Article 12 of the Radio Regulations:**  **1) Closing date for receipt of high frequency broadcasting schedules for the season A20 (29 March 2020 – 25 October 2020)**  **2) Regional coordination meeting, 2020** | |
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**1 Closing date for receipt of HF broadcasting schedules for the season A20**

In accordance with provision No. 12.31 of the Radio Regulations (RR), I wish to inform you that the Radiocommunication Bureau has set **19 January 2020** as the closing date for receipt of the HFBC schedules for the season A20.

In order to issue the first tentative schedule (A20T1) and publish it two months ahead of the implementation date (No. 12.34 of the RR), administrations and authorized organizations are urged to send in their tentative schedules **before the closing date and, if possible, before 29 December 2019.**

Requirements are to be submitted by administrations or authorized organizations, such as broadcasters. In the latter case, administrations that have not yet advised the Bureau, shall do so in writing, stating the names of the authorized organizations, their three-letter code for ease of identification and the scope of the authorizations (see No. **12.1** of the RR); otherwise the requirements will not be accepted by the Bureau.

Requirements must be **in electronic format only**, and submitted via the WISFAT (<http://www.itu.int/ITU-R/go/wisfat>) web interface for submission of frequency assignments/ allotments (terrestrial services) in accordance with Circular Letters [CR/297](http://www.itu.int/md/R00-CR-CIR-0297/en) and [CR/308](http://www.itu.int/md/R00-CR-CIR-0308/en).

A document describing the **file format for submission of HFBC requirements,** in accordance with Article 12 of the RR, is available for download from the webpage: [https://www.itu.int/en/ITU-R/terrestrial/broadcast/HFBC/Pages/default.aspx](http://www.itu.int/en/ITU-R/terrestrial/broadcast/HFBC/Pages/default.aspx) (in the Notification section).

The foreseen dates of the online publications containing the updated schedule are indicated in the Annex, together with the dates by which updated schedules need to be received by the Bureau in order to be incorporated.

The Bureau wishes to emphasize that submission of requirements before the closing date is necessary in order to obtain a complete and accurate tentative schedule together with compatibility analysis for effective coordination process.

Your attention is also drawn to the fact that the publication of HFBC schedules and compatibility analysis results on CD-ROM was discontinued on 1 January 2019 and replaced by free of charge online publications, as explained in Circular Letter [CR/432](https://www.itu.int/md/R00-CR-CIR-0432/en).

**2 Regional coordination meeting**

The Bureau has been informed of a A20 Global Coordination Conference to be held in China, from 10 to 14 February 2020 (further information is available on the conference’s webpage: <http://www.hfcc.org>).

In this respect, your attention is drawn to the importance of participating in the regional coordination groups, which facilitate bilateral and multilateral coordination among administrations and broadcasters of various regions within the framework of Article 12 of the RR.

Therefore, the Bureau encourages your Administration to continue participating in such coordination meetings that prove to be an efficient mechanism in resolving overlapping HFBC requirements of different countries and thus ensures compatible operation of high frequency broadcasting stations.

For additional information, please contact the regional coordination groups:

• Arab States Broadcasting Union (ASBU): <http://www.asbu.net>

• Asia-Pacific Broadcasting Union – High Frequency Coordination (ABU-HFC): <http://www.abu.org.my>

• High Frequency Coordination Conference (HFCC): <http://www.hfcc.org>

The Bureau remains at the disposal of your Administration for any clarification you may require with respect to the subject covered in this Circular Letter. For any assistance, please contact [BRMAIL@itu.int](mailto:BRMAIL@itu.int).

Mario Maniewicz

Director

**Distribution:**

– Administrations of Member States of ITU  
– Members of the Radio Regulations Board

Annex   
  
HFBC Schedule – A20 (29 March 2020 – 25 October 2020)

List of schedules and closing dates for submissions:

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| Schedule title | Date of publication | Date limit for  submissions |
| A20 Tentative 1 (A20T1) | End of January 2020 | 19 January 2020 |
| A20 Tentative 2 (A20T2) | End of February 2020 | 16 February 2020 |
| A20 Schedule 1 (A20S1) | End of March 2020 | 15 March 2020 |
| A20 Schedule 2 (A20S2) | End of May 2020 | 17 May 2020 |
| A20 Schedule 3 (A20S3) | End of July 2020 | 12 July 2020 |
| A20 Final (A20F) | End of November 2020 | 15 November 2020 |

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