



Radiocommunication Bureau

(Direct Fax N°. +41 22 730 57 85)

**Circular Letter
6/LCCE/75**

20 June 2011

**To Administrations of Member States of the ITU, Radiocommunication
Sector Members, ITU-R Associates participating in the work of
Radiocommunication Study Group 6 and ITU-R Academia**

**Subject: Meetings of Working Parties 6A, 6B and 6C in conjunction with a meeting of
Radiocommunication Study Group 6**

WP 6A: Terrestrial broadcasting delivery

WP 6B: Broadcast service assembly and access

WP 6C: Programme production and quality assessment

Introduction

By means of this Circular Letter, we wish to announce that meetings of ITU-R Working Parties 6A, 6B and 6C in conjunction with a meeting of Radiocommunication Study Group 6 will take place in the ITU Headquarters in Geneva from 26 September to 7 October 2011 (see the table below).

Groups	Meeting dates	Deadline for contributions 16:00 hours UTC	Opening session
Working Party 6A	27 September – 5 October 2011	Tuesday, 20 September 2011	27 September 2011 at 09:30 hours
Working Party 6B	3-6 October 2011	Monday, 26 September 2011	3 October 2011 at 09:30 hours
Working Party 6C	26-30 September 2011	Monday, 19 September 2011	26 September 2011 at 09:30 hours
Study Group 6	7 October 2011	Friday, 30 September 2011	7 October 2011 at 09:30 hours

Programme of the meetings

Draft agendas for these meetings are contained in the Annex. The Questions assigned may be found on: <http://www.itu.int/ITU-R/go/que-rsg6/en>. The Working Parties will conduct their work in English.

Contributions

Contributions in response to the work of Working Parties 6A, 6B and 6C are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-5 and posted on <http://www.itu.int/ITU-R/go/rsg6/en> (see “contributions” of each relevant Working Party). **The deadline for reception of contributions is specified in the table above.** Submissions received later than these deadlines cannot be accepted. Resolution ITU R 1-5 provides that contributions which are not available to participants at the opening of the meeting shall not be considered.

Participants are requested to submit contributions by electronic mail to: rsg6@itu.int. A copy should also be sent to the Chairmen of the relevant Working Parties and to the Chairman and Vice-Chairmen of Study Group 6. The pertinent addresses can be found on:

<http://run.as/itu.int/h4vhr9> (WP 6A)

<http://run.as/itu.int/dz8udk> (WP 6B)

<http://run.as/itu.int/ak6tvm> (WP 6C)

<http://run.as/itu.int/jr158e> (SG 6)

The upcoming Working Party meetings will take further steps towards working in a fully electronic environment. **There will be limited number of copies of documents available before and during the meetings.** Wireless LAN facilities will be available for use by delegates in the meeting rooms. Printers are available in the cyber café of the 2nd basement of the Tower building and on the 1st and 2nd floors of the Montbrillant building for delegates who wish to print documents. In addition, the Helpdesk Service (helpdesk@itu.int) has prepared a limited number of laptops for those who do not have one.

Participation/Visa requirements

Delegate/participant registration for the meetings will be carried out online via the ITU-R website. Member States, Sector Members, Associates and ITU-R Academia were each requested to designate a focal point to be responsible for the handling of all registration requests for his/her administration/organization. Individuals wishing to attend should contact the focal point designated for all Study Group activities for his/her entity directly. The list of designated focal points (DFPs) and detailed information regarding visa requirements is available on the **ITU-R Member information and Delegate Registration** webpage at:

<http://www.itu.int/ITU-R/go/delegate-reg-info/en>.

The Delegate Registration desk will open at 08:30 hours on the first day of each meeting at the entrance of the Montbrillant building. Please note that the confirmation of registration sent to each delegate/participant by e-mail must be presented, together with photo identification, in order to receive a badge.

Information regarding hotel accommodation for meetings held in Geneva is available at <http://www.itu.int/travel/index.html>.

François Rancy
Director, Radiocommunication Bureau

Annex: 1

Distribution:

- Administrations of Member States of the ITU and Radiocommunication Sector Members participating in the work of Radiocommunication Study Group 6
- ITU-R Associates participating in the work of Radiocommunication Study Group 6
- ITU-R Academia
- Chairman and Vice-Chairmen of Radiocommunication Study Group 6
- Secretary General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

Draft agenda for the meeting of Working Party 6A

(Geneva, 27 September - 5 October 2011)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the meeting of Working Party 6A (Document [6A/546](#))
- 4** Reports of the Rapporteurs
- 5** Establishment of Sub-Working Groups and attribution of documents
- 6** Any other business

L. OLSON
Chairman, Working Party 6A

Draft agenda for the meeting of Working Party 6B

(Geneva, 3-6 October 2011)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the meeting of Working Party 6B (Document [6B/280](#))
- 4** Reports of the Rapporteurs and Rapporteur Groups
 - 4.1** BSS between Study Group 6 (WP 6B) and Study Group 4 (WP 4B)
 - 4.2** Digital multimedia video information systems
 - 4.3** Harmonization of application formats and environments for interactive digital television
 - 4.4** Review of Recommendations and Reports assigned to WP 6B
 - 4.5** Audio data synchronization
- 5** Establishment of sub-working groups and attribution of documents
- 6** Consideration of output documents
- 7** Any other business

Y. NISHIDA
Chairman, Working Party 6B

Draft agenda for the meeting of Working Party 6C

(Geneva, 26-30 September 2011)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the meeting of Working Party 6C (Document [6C/490](#))
- 4** Reports of the Rapporteurs and Correspondence Groups
 - 4.1** 3D TV Broadcasting
 - 4.2** Revision of Recommendation ITU-R BS.1387-1
 - 4.3** UHDTV
 - 4.4** Multichannel sound technology
 - 4.5** Colorimetry
 - 4.6** Access services for persons with disabilities
 - 4.7** Reference viewing environment for TV production and international exchange
 - 4.8** Subjective loudness metering
 - 4.9** Global audio evaluation methodology
 - 4.10** Global video evaluation methodology (including liaison with VQEG & ITU-T SG 9)
 - 4.11** 3D TV Production Formats
 - 4.12** Handbook on Colorimetry
 - 4.13** Review of WP 6C Recommendations and Reports
- 5** Establishment of sub-working parties and attribution of documents
- 6** Liaison arrangements with Standards and other organizations
- 7** Any other business

D. WOOD
Chairman, Working Party 6C
