

# NOVOTEL

ALMATY CITY CENTER

## RESERVATION REQUEST FORM FOR THE EVENT MEMBER 16-27.09.2024

Room category	Special rate, including breakfast	
	Rates for Single Room (per 1 night)	Rates for DOUBLE/TWIN Room (per 1 night)
Standard Room	75 000 KZT	81 000 KZT
Transfer		
Economy Class	8 000 KZT per service	Pick up or Drop of
Business Class	10 000 KZT per service	Pick up or Drop of
Meal		
Business – Lunch, Buffet	10 000 KZT	Per 1 person per day, in Le Resto restaurant

- o Special rates are quoted in tenge per room per night, and include VAT 12%.
- o We strongly recommend to book lunch in advance due to high number of participants
- o Check-in time is 3:00 PM. Check-out time is 12:00 PM. Early check in / late check-out to be confirmed upon request and availability, additional charge might be applied.

### BOOKING DETAILS

GUEST NAME \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

ARRIVAL DATE/TIME/FLIGHT DETAILS \_\_\_\_\_

DEPARTURE DATE/TIME/FLIGHT DETAILS \_\_\_\_\_

No NIGHTS \_\_\_\_\_

PAYMENT DETAILES

BANK TRANSFER

PAYMENT LINK

AIRPORT PICK UP

AIRPORT DROP OFF

\* LUNCH

NUMBER OF DAYS \_\_\_\_\_

\* Business lunch will be served during weekdays only. Booking to be confirmed and paid in advance before August 15<sup>th</sup>, vouchers for lunch per day are going to be issued upon check in.

Please return this filled-in form to Reservation Department by e-mail: [H8582-RE1@ACCOR.COM](mailto:H8582-RE1@ACCOR.COM) , [H8582-FO2@ACCOR.COM](mailto:H8582-FO2@ACCOR.COM)

Once completed reservation form is received a payment link will be sent to your email address. Full payment to be proceeded before 15<sup>th</sup> of August.

Group cancellation policy: A booking request should be confirmed and paid before 15<sup>th</sup> of August. In case of cancellation before 31<sup>st</sup> of August 50% of the full amount penalty will be applied, penalty for the full amount to be charged in case of cancellation as of September 1. For any booking request received after 15<sup>th</sup> of August the hotel reserves the right to offer different to the following offer room rates, or to cancel a booking should payment not be processed on time.

I agree and accept the hotel's reservation conditions

Signature \_\_\_\_\_