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| **Radiocommunication Assembly (RA-19) Sharm el-Sheikh, Egypt, 21-25 October 2019** |  |
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| **PLENARY MEETING**  Reference: Document RA19/PLEN/6 (Appendix 2) | **Document RA19/PLEN/13-E** |
| **25 September 2019** |
| **Original: English** |
| United States of America | |
| Revisions to the CONSOLIDATED Working document towards A  draft revision of RESOLUTION ITU-R 2-7 to resolve the remaining open issues | |

Introduction

In the closing plenary of CPM19-2, it was requested that the Summary of discussions include the idea, based on several issues that had arisen during the CPM, that that it might be useful to revise Resolution ITU-R 2-7 in order to address these topics. Several topics were raised and reflected in Section 4 of Doc. [CPM19-2/248](https://www.itu.int/md/R15-CPM19.02-C-0248/en) .

The Radiocommunication Advisory Group in 2019 (RAG19) was invited to consider an appropriate course of action to initiate the review and preparation of a possible draft revision of Resolution ITU-R 2-7 prior to the Radiocommunications Assembly (RA-19). RAG19 established a Correspondence Group (CG) to advance this work.

The CG worked electronically and had a face-to-face meeting on 3 September to develop a draft revision to address the issues raised in [CPM19-2/248](https://www.itu.int/md/R15-CPM19.02-C-0248/en), as well as other issues raised by participants. The output of the CG is reflected in [Appendix 2 to RA19/PLEN/6](https://www.itu.int/md/R19-RA19-C-0006/en).

RA19/PLEN/6 contains a number of Notes and identifies Options in a few places – reflecting open issues remaining to be addressed by RA-19.

To advance the work of RA-19, the United States has reviewed those few remaining open issues and offers the following discussion and proposals for the consideration of the meeting. To facilitate the discussion in RA-19, the attachment reflects proposed text in track changes against the output of the Correspondence Group.

Discussion

• ***resolves* 1 *f)***

The open issue here relates to the handling of views in the CPM text. Based on experience in recent WRC cycles, there has been an increasing number of views have been reflected in the text. This increases the density of the CPM text and contributes to confusion, rather than deeper understanding. Views of administrations can be effectively communicated in their proposals to the WRC.

• ***resolves* 1 *g)* iii) and associated Note**

The open issue here relates to contributions to the second session of CPM-X that relate to future agenda items for WRC-X+1. Given the limited duration of CPMs, which are mandated to produce the final CPM text for the upcoming WRC, it was noted at it is not an effective use of the CPM’s time to address the topic of the future agenda (as reflected in the Note). However, the CPM may well receive input from working parties relating to studies impacting the upcoming future agenda items, which may need to be reflected in CPM text. Therefore, it may be useful to allow for these kinds of inputs, while discouraging inputs unrelated to items not yet on the future agenda.

• ***resolves* 1 *g*) iv)**

Similar to the item above, the open issue here relates to new sharing studies being input to the second session of CPM that could impede the completion of CPM text. As reflected in the Note, some propose to eliminate these kinds of inputs by not mentioning them in Resolution 2. Another approach would be to specifically exclude these types of inputs.

**• A1.2.8**

The open issue here is how to address proposed methods in the outputs of the working parties that are deemed to conflict with the provisions of the Radio Regulations and other issues identified at CPM and the RAG. Trying to be specific about the kinds and types of conflicts that will not be accepted runs the risk of leaving unspecified loopholes and creating ambiguity. It may be better to keep things at a higher level and emphasize that the content of the studies and outputs of the working parties must be in accordance with the relevant Resolution and the Radio Regulations.

**• A2.4.2-2.4.6 and associated Note**

The open issues relate to the proliferation of views, advantages and disadvantages, and options for methods in CPM text. There has been an effort over the years to discourage and limit the number of views and advantages and disadvantages for all the reasons noted above in ***resolves* 1 *f)***. Views of administrations most appropriate belong in administration’s inputs to the WRC. As reflected in the Note, the efficiency and appropriateness of advantages and disadvantages in CPM text is questionable. Options for methods may need to be reflected in order to convey the alternatives available for consideration. As noted in CG-agreed text in A.2.4.[y], it would be preferable to use a term other than options, which some could interpret as optional; whereas the intended meaning is as an alternative approach.

**• Note at end of 2.4.[y]**

The United States had proposed text to the CG that addressed the concern with the proliferation of ‘issues’ under agenda item 9.1. In that proposal, the United States had suggested a new section that would strictly limit the scope of issues, barring any changes to the Radio Regulations, while discouraging their creation. The discussion in the CG reflected a shared interest in limiting issues; however, the meeting held that the agreed text in A1.2.2 that limited studies to topics derived exclusively from the next WRC agenda had effectively eliminated issues under 9.1.

Proposal

The United States monitored the electronic work of the CG and participated in the face-to-face meeting and supports the agreed output of the CG. In order to address the remaining open issues and to further advance the work on this important project, the United States offers the attached proposed modifications in track changes against the current draft revision of ITU-R Resolution 2-7 as output from the Correspondence Group.

Attachment: Proposed revisions to the consolidated working document towards a draft revision of Resolution ITU-R 2-7.

Attachment

proposed revisions to the CONSOLIDATED Working document towards A   
draft revision of Resolution ITU-R 2-7 (version 30-08 revised 03-09)

RESOLUTION ITU-R 2-8

Conference Preparatory Meeting

(1993-1995-1997-2000-2003-2007-2012-2015-2019)

The ITU Radiocommunication Assembly,

considering

*a)* that the duties and functions of the Radiocommunication Assembly, in preparing for World Radiocommunication Conferences (WRCs), are stated in Articles 13 of the ITU Constitution and 8 of the ITU Convention, and in the relevant parts of the General Rules of conferences, assemblies and meetings of the Union;

*b)* that WRCs invite ITU-R to carry out studies on topics included on the WRC agendas in accordance with the relevant WRC Resolutions;

*c)* that it is necessary to organize the ITU-R studies and provide the results of these studies to WRCs;

*d)* that special arrangements are necessary for such preparations,

resolves

1 that a Conference Preparatory Meeting (the CPM) shall prepare a Report (the CPM Report) on the ITU-R preparatory studies to the immediately forthcoming WRC[[1]](#footnote-1)1;

2 that the CPM shall be convened and organized on the basis of the following principles:

*a)* that the CPM shall be permanent;

*b)* that the CPM shall address topics on the agenda of the next WRC and make provisional preparations for the subsequent WRC1;

*c)* that invitations to participate shall be sent to all Member States of ITU and to all Radiocommunication Sector Members;

*d)* that documents shall be distributed to all Member States of ITU and to all Radiocommunication Sector Members ;

*e)* that the duties of the CPM include the presentation, discussion, rationalization, and updating of material from Radiocommunication Study Groups addressing WRC agenda items (see also No. 156 of the Convention) taking into account relevant contributions;

*f)* that the CPM Report shall include, to the extent possible, reconciled differences in approaches as contained in the source material;

*g)* that the CPM may also receive and consider new material submitted to its second session, including:

i) contributions concerning the regulatory, technical, operational and procedural matters, relating to next WRC agenda items;

ii) contributions on the review of existing WRC Resolutions and Recommendations in accordance with Resolution 95 (Rev. WRC-07) submitted by Member States and the Director of the Radiocommunication Bureau (BR);

iii) contributions concerning new items for the preliminary agenda for the subsequent WRC submitted by Member States individually, jointly and/or collectively through their respective regional telecommunication organizations, while discouraged, can be considered for information only. Short summaries (less than half a page) of these contributions should be included in the Chapter of the CPM Report dealing with the subsequent WRC preliminary agenda;

iv) contributions containing new sharing and/or compatibility studies submitted by Member States and the ITU-R sector members shall not be incorporated in the body of the CPM Report.

3 that the working methods shall be as presented in Annex 1;

4 that guidelines for preparation of the draft CPM Report are presented in Annex 2.

Annex 1

Working methods for the Conference Preparatory Meeting

A1.1 Studies of regulatory, technical, operational and procedural matters shall be undertaken by the Study Groups, as appropriate.

A1.2 The CPM shall hold two sessions during the interval between WRCs.

A1.2.1 The first session will be for the purpose of coordinating the work programmes of the relevant ITU‑R Study Groups, and preparing a draft structure for the CPM Report, based on the agenda for the next and subsequent WRCs, and for taking into account any directives which may have come from the previous WRC. This first session shall be of short duration (in general, no more than two days) and should normally be held immediately after the end of the preceding WRC). The Study Group Chairmen and Vice-Chairmen should participate.

A1.2.2 The first session shall identify the topics for study in preparation for the next WRC and, to the extent necessary, for the subsequent WRC. These topics shall be derived exclusively from the next WRC agenda and the subsequent WRC preliminary agenda and should, as far as possible, be self-contained and independent. For each topic a single ITU‑R group (which could be a Study Group or Working Party, etc.) should be identified to take responsibility (as the responsible group) for the preparatory work, inviting input and/or participation from other concerned ITU‑R groups as necessary. As far as possible, existing groups should be used for this purpose, with new groups being established only where this is considered to be necessary.

A1.2.3The second session shall prepare the CPM Report for the next WRC. The second session shall/will be of adequate duration to accomplish the necessary work (at least one week but not exceeding two weeks). It shall be scheduled to allow publication of the CPM Report in the six official languages of the Union at least five months before the next WRC.

The deadline for submission of contributions *where translation is required* is two months prior to the second session of the CPM.The deadline for submission of contributions *not requiring translation* is 1600 hours UTC, 14 calendar days prior to the start of the second session of the CPM.

A1.2.4 A preliminary draft of the Report of the BR Director to the next WRC on unresolved difficulties or inconsistencies encountered in the application of the Radio Regulations, which require consideration by the WRC, should be submitted to the second session for information purpose only.

A1.2.5 Meetings of the responsible ITU‑R groups should be scheduled to facilitate maximum participation by all interested members, avoiding as far as possible any overlap of meetings that might have an adverse impact on the effective participation of Member States. The final reports of the responsible groups shall be submitted directly to the CPM process, in time for consideration at the CPM Management Team meeting, or exceptionally via the relevant Study Group.

A1.2.6 Responsible groups [shall]/[are encouraged to] identify any new issues/topics for study to be considered under the standing agenda item in accordance with WRC Resolution **86** (currently agenda item 7) not later than their penultimate meeting prior to the second session of the CPM in order to provide the ITU Members sufficient time to establish their position and prepare contributions for the second session.

A1.2.7 In order to facilitate the understanding by all participants of the contents of the draft CPM Report, executive summaries (see § A1.2.3 above) shall be developed by the responsible group.

A1.2.8 Studies and output developed by the responsible or concerned groups shall strictly observe requirements of the WRC Resolutions concerning the relevant WRC agenda items and the Radio Regulations.

A1.2.9 Responsible groups shall carry out studies on WRC agenda items and prepare draft CPM texts for inclusion into the draft CPM Report in accordance with the schedule established by the CPM Steering Committee (see § A1.5).

A1.3 The work of the CPM is directed by a Chairman in consultation and coordination with the Vice‑Chairmen. The Chairman and Vice‑Chairmen of the CPM are appointed by the Radiocommunication Assembly and are eligible to serve for only one term in their respective offices. Procedures for appointment of a Chairman and Vice‑Chairmen of CPM are to follow those for Chairmen and Vice‑Chairmen as found in Resolution [ITU‑R 15][208 of the Plenipotentiary Conference].

*Editorial note: The reference to Resolution ITU‑R 15 may be modified taking into account the RA‑19 decision concerning this Resolution.*

A1.4 The first session of the CPM appoints Chapter Rapporteurs to assist in guiding the development of the text that will form the basis of the CPM Report, and to help with the consolidation of texts from the responsible groups into a cohesive draft CPM Report. If a Chapter Rapporteur is not in a position to continue his/her duties, a new one should be appointed by the CPM Steering Committee (see A1.5 below), in consultation with the BR Director.

A1.5 The CPM Chairman, the Vice-Chairmen and the Chapter Rapporteurs constitute the CPM Steering Committee.

A1.6 The Chairman shall convene a meeting of the CPM Steering Committee together with the Chairmen of the responsible groups and the Study Group Chairmen. This meeting (called the CPM Management Team meeting) shall consolidate the output from the responsible groups into the draft CPM Report, which will be an input document to the second session of CPM.

A1.7 The consolidated draft CPM Report shall be translated into the six official languages of the Union and shall be distributed to Member States at least three months prior to the date scheduled for the second session of CPM.

A1.8 Every effort shall be made to ensure that the volume of the CPM Report is kept to a minimum. To this end, responsible groups are urged to maximize the use of references to approved ITU‑R Recommendations and Reports, as appropriate, in preparing draft CPM texts.

A1.9 The work of the CPM shall be carried out in accordance with Article 29 of the ITU Constitution in the official languages of the Union.

A1.10 In preparing for the CPM, maximum use should be made of electronic means for the distribution of contributions to participants.

A1.11 The other working arrangements shall be in accordance with the relevant provisions of Resolution ITU‑R 1.

Annex 2

Guidelines for preparation of the draft CPM Report

# A2.1 Executive summary for each WRC agenda item

A2.1.1 In accordance with § A1.2.7 of Annex 1 to this Resolution, an executive summary for each WRC agenda item has to be included in the final draft CPM text. If a Chapter Rapporteur has been appointed, that person may assist in the preparation of the executive summary.

A2.1.2 In particular, for each WRC agenda item, the executive summary should describe briefly the purpose of the agenda item, summarize the results of the studies carried out and, most importantly, provide a brief description of the method(s) identified that may satisfy the agenda item. The executive summary should be limited to no more than half a page of text.

# A2.2 Background sections

A2.2.1 The purpose of a background section is to provide general information in a concise manner, in order to describe the rationale of the agenda items (or issue(s)), and should be limited to no more than half a page of text.

# A2.3 Page limit and format for draft CPM texts

A2.3.1 The responsible groups should prepare draft CPM texts in the agreed format and structure as decided by the first session of the CPM.

A2.3.2 All necessary texts should not exceed a page limit of 10 pages per agenda item or issue.

A2.3.3 In order to achieve this objective, the following should be implemented:

a) the draft CPM texts should be clear and drafted in a consistent and unambiguous manner;

b) the number of proposed methods to satisfy each agenda item is to be kept to an absolute minimum necessary;

c) if acronyms are used, the meaning of the acronym is to be written out in full the first time it appears, and a list of all acronyms is to be provided at the beginning of the Chapters;

d) quoting texts that are already contained in other official ITU‑R documents should be avoided by using relevant references (see also § A2.5).

# A2.4 Methods to satisfy the WRC agenda items

A2.4.1 The number of proposed methods to satisfy each agenda item should be kept to an absolute minimum necessary, and the description of each method should be as precise and concise as possible.

A2.4.2

In order to reduce the number of methods, alternative approaches for a method may be included in the Report.

A2.4.3 The methods and alternative approaches shall not be contradictory to provisions of the Radio Regulations, unless the relevant WRC Resolution on a given agenda item foresees possible modification of these provisions.

A2.4.[x] While a method of “no-change” is always a possible method and normally should not be included amongst the methods, an explicit “no-change” method could be included on a case-by-case basis, provided it is proposed by a Member State together with (an) accompanying reason(s).

A2.4.[y] Examples of regulatory texts could also be developed for the methods and could be presented in the relevant sections of the draft CPM texts relating to regulatory and procedural considerations in accordance with the relevant WRC Resolution. All efforts should be made to keep the methods and regulatory text concise and clear. Terminology that could lead to misunderstanding, such as “option”, which could be construed as “optional”, should be avoided and “alternative” used instead.

# A2.5 References to ITU‑R Recommendations, Reports, etc.

A2.5.1 Quoting texts that are already contained in ITU‑R Recommendations should be avoided by using relevant references. A similar approach should be followed for ITU‑R Reports on a case-by-case basis, as appropriate.

A2.5.2 If ITU‑R documents are still undergoing the ITU‑R adoption/approval process or are still at the stage of draft documents when the draft CPM texts have to be finalized, they could still be referenced in the draft CPM texts, with the understanding that the references will be further reviewed at the second session of CPM. Working documents or preliminary draft documents should not be referenced in the draft CPM texts unless there is sufficient opportunity to complete them for consideration by the Radiocommunication Assembly prior to WRC.

A2.5.3 If possible, it is desirable to include the specific version number of the existing ITU‑R Recommendations and/or Reports referenced in the draft CPM texts.

# A2.6 References to the Radio Regulations, W(A)RC Resolutions or Recommendations in the draft CPM texts

A2.6.1 Apart from the relevant sections dealing with regulatory and procedural considerations, it might be necessary to refer to some Radio Regulations, Conference Resolutions and/or Recommendations. However, in order to reduce the number of pages, the text of those Radio Regulations or other regulatory references should not be repeated or quoted.

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1. 1 The immediately forthcoming conference, hereafter called in short the “next WRC”, is the WRC to be held immediately after the second session of the CPM. The subsequent WRC is the WRC to be held three or four years after the “next WRC”. [↑](#footnote-ref-1)