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| **Radiocommunication Assembly (RA-19) Sharm el-Sheikh, Egypt, 21-25 October 2019** |  |
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| **PLENARY MEETING** | **Document RA19/PLEN/69-E** |
| **24 October 2019** |
| **Original: English** |
| Budget Control Committee | |
| DRAFT REPORT OF THE BUDGET CONTROL COMMITTEE TO THE PLENARY MEETING | |
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1 The Budget Control Committee held one meeting during the Radiocommunication Assembly and considered documents dealing with the following points:

1.1 Proposal for the organization of the Radiocommunication Assembly (RA-19)

1.2 Host Country Agreement for organizing RA-19 in Egypt

1.3 Financial responsibilities of conferences

1.4 Budget of the Radiocommunication Assembly

1.5 Contribution of organizations of an international character and Sector Members to the expenses of the Radiocommunication Assembly (RA‑19)

1.6 Financial statement of the Radiocommunication Assembly as at 22 October 2019

1.7 Report by the Director, Radiocommunication Bureau.

# 2 Proposal for the organization of the Radiocommunication Assembly (Document RA19/ADM4)

2.1 The Committee took note of the document and there were no comments on the organization, structure and facilities of the Assembly provided by the host country or the administrative arrangements made by the Secretary-General. The Committee noted the document as it had already been presented and approved by the Plenary.

# 3 Host Country Agreement for organizing RA-19 in Egypt (Document RA19/PLEN/32)

3.1 The meeting took note of the Host Country agreement which had already been presented and approved with no comments. The document provides detailed description of the facilities provided by the Host Country with emphasis on Annex 1 of the agreement which provides financial details for the organization of the Assembly.

3.2 The Committee expressed the view that the organization and the arrangements made by the Government of the Arab Republic of Egypt and the Secretary‑General had been entirely satisfactory and conveyed its appreciation to them and their staff.

3.3 The Budget Control Committee took note of the agreement and expressed its deepest gratitude to the Government of the Arab Republic of Egypt for the outstanding organization and facilities provided for the Conference.

# 4 Financial responsibilities of conferences (Document RA19/PLEN/5)

4.1 The attention of the Assembly is drawn to No. 92 (Article 13) of the Constitution of the International Telecommunication Union, which stipulates that:

“The decisions of a world radiocommunication conference, of a radiocommunication assembly and of a regional radiocommunication conference shall in all circumstances be in conformity with this Constitution and the Convention. The decisions of a radiocommunication assembly or of a regional radiocommunication conference shall also in all circumstances be in conformity with the Radio Regulations. When adopting resolutions and decisions, the conferences shall take into account the foreseeable financial implications and should avoid adopting resolutions and decisions which might give rise to expenditure in excess of the financial limits laid down by the Plenipotentiary Conference.”

The attention of the Assembly is also drawn to Article 34 of the Convention of the International Telecommunication Union, Nos. 488 and 489, which stipulates that:

“Before adopting proposals or taking decisions with financial implications, the conferences of the Union shall take account of all the Union’s budgetary provisions with a view to ensuring that they will not result in expenses beyond the credits which the Council is empowered to authorize.

No decision of a conference shall be put into effect if it will result in a direct or indirect increase in expenses beyond the credits that the Council is empowered to authorize.”

4.2 The Committee at its session was not in position to ascertain that there will be no decision which may result in generating financial implications for ITU.

However, it was noted that should there be any decision or situation that could generate some financial implications, the Chairman of Committee 2 will thereafter inform the Plenary.

# 5 Contributions of organizations of an international character and Sector Members to defraying the expenses of the Radiocommunication Assembly (Document RA19/PLEN/4)

5.1The Committee took note of the amount (CHF 2 131) that non-exempted international organizations and Sector Members are required to pay for defraying the expenses of the Assembly.

5.2 As at 24 October 2019, no organization or Sector Members that must share in defraying the expenses of the conference were registered.

# 6 Budget and expenditure of the Radiocommunication Assembly (Documents RA19/PLEN/3 and RA19/PLEN/38)

6.1 The budget of the Radiocommunication Assembly 2019 as approved by Council at its 2017 session by its Resolution 1387, amounts to a total of CHF 734 000 including all operational costs and documentation costs are contained in the document and are outlined in **Document RA19/PLEN/3**.

6.2 The table in the Annex of **Document RA19/PLEN/38**, sets out the financial statement as at 22 October 2019. The Committee has provisionally set an estimated total additional cost for the assembly in the magnitude of CHF 216 000, which is principally due to a number of factors including, well-structured cost control management, and a paperless concept that is now the norm within ITU. The Committee also noted efforts membership in adhering to the improved ITU Conferences and Assembly management approach.

6.3 Two Administrations raised questions of clarification related to the cost being borne by ITU and the Host Country in a situation where the event is held outside ITU by an Administration. The secretariat provided satisfactory responses on the responsibilities of the Host Country and costs borne by regular budget of ITU.

# 7 Report by the Director, Radiocommunication Bureau (Document RA19/PLEN/1)

7.1 The Committee of the Assembly took note of the report of the Director, Radiocommunication Bureau as contained in **Document RA19/PLEN/1** highlighting the activities of the Study Groups during the last cycle (2016-2019). The report addresses the work of the six Study Groups, the Coordination Committee for Vocabulary (CCV), the Conference Preparatory Meetings and other related activities. The statement of expenditure for the corresponding period is outlined in Section 10 **(RA-19/PLEN/1)** of the report for the period.

8 The Radiocommunication Assembly is invited to consider and approve this report which will be forwarded to the Secretary-General, including comments of the Plenary for submission at the forthcoming 2020 Council session.

Daniel OBAM  
 Chairman, Committee 2

annex

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|  | *Amount in thousands Swiss francs* | | | |
| Budget items | RA-19 budget | Actual expenses and commitments as at 22 October 2019 | Projected expenses until the end of the Assembly | Projected balance |
|  |  |  |  |  |
|  | a | b | c | = a-(b+c) |
|  |  |  |  |  |
| Staff costs | 275 | 217 | 50 | 8 |
| Other staff costs | 8 | 1 |  | 7 |
| Travel on duty | 0 |  |  | 0 |
| Contractual services | 20 |  |  | 20 |
| Rental and maintenance of premises and equipment | 20 |  |  | 20 |
| Material and supplies | 5 | 1 | 2 | 2 |
| Acquisition of premises, furniture and equipment | 0 |  |  | 0 |
| Public and internal services | 2 |  |  | 2 |
| Miscellaneous | 5 |  | 3 | 2 |
|  |  |  |  |  |
| **Sub-total** | **335** | **219** | **55** | **61** |
|  |  |  |  |  |
| Translation (1 700 pages) | 254 | 79 | 104 | 71 |
| Typing (1 700 pages) | 100 | 48 | 47 | 5 |
| Reprography (295 050 pages) | 45 | 0 | 10 | 35 |
| **Documentation sub-total** | **399** | **127** | **161** | **111** |
|  |  |  |  |  |
| **TOTAL** | **734** | **346** | **216** | **172** |

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