

## RESOLUTION ITU-R 2

Res. ITU-R 2

**CONFERENCE PREPARATORY MEETING**

(1993)

The ITU Radiocommunication Assembly,

*considering*

a) that the duties and functions of the Radiocommunication Assembly, in preparing for World Radiocommunication Conferences, are stated in Articles 13 of the Constitution and 11 of the Convention (Geneva, 1992);

b) that special arrangements are necessary for such preparations,

*resolves*

1. that a Conference Preparatory Meeting (CPM) shall be set up on the basis of the following principles:
  - that the CPM should be permanent;
  - that it should address topics on the agenda of the immediately forthcoming conference and make provisional preparations for the subsequent conference;
  - that invitations to participate should be sent to all members of the Radiocommunication Sector;
  - that documents should be distributed to all Members of the ITU and to members wishing to participate in the CPM;
  - that the terms of reference of the CPM should include the updating and rationalization of material from Study Groups, together with consideration of new material submitted to it;
  - that matters relating to regulatory/procedural issues shall be addressed in a Working Party of the CPM;
2. that the scope of the CPM shall be:
  - on the basis of contributions from administrations, the Radiocommunication Study Groups (see also Provision No. 156 of the ITU Convention (Geneva 1992)), and other sources (see Article 19 of the ITU Convention (Geneva 1992)) concerning the regulatory, technical, operational and procedural matters to be considered by world and regional radiocommunication conferences, the CPM shall prepare a consolidated report to be used in support of the work of such conferences. In the preparation of these reports, differences in approach as contained in the source material shall be reconciled to the extent possible;
3. that the working methods shall be as presented in Annex 1;
4. that, after gaining experience with this arrangement in the course of preparations for WRC-95, the arrangement be re-examined at the Radiocommunication Assembly, in 1995.

## ANNEX 1

**Working methods for the Conference Preparatory Meeting**

1. Preparatory studies associated with regulatory/procedural matters, such as work related to the development of regulatory procedures for the notification and coordination of frequency assignments, shall be conducted by a Working Party of the CPM. The Working Party shall be chaired by a designated CPM Vice-Chairman who will organize and coordinate the procedural studies. This organizational arrangement for the conduct of regulatory/procedural studies will be subject to future review. Regulatory studies of technical and operational matters will be undertaken by the appropriate Study Groups.

2. The CPM will normally hold two meetings during the interval between WRCs.
    - 2.1 The first meeting will be for the purpose of coordinating the work programmes of the relevant Study Groups based on the agenda for the next two WRCs, and for taking into account any directives which may have come from the previous WRC. This meeting will be of short duration and will normally occur within three months after the conclusion of the previous WRC.
    - 2.2 The second meeting will be for the purpose of preparing the report for the next WRC. This meeting shall also review progress on preparatory studies for agenda items to be considered at the WRC following the next scheduled WRC. The meeting will be of adequate duration to accomplish the necessary work (two to three weeks) and will normally occur six months before the next WRC.
  3. The work of the CPM will be directed by a Chairman and two Vice-Chairmen. The Chairman will be responsible for preparing the report to the next WRC. One Vice-Chairman will be responsible for coordinating the preliminary work of the Study Groups for the WRC following the next WRC. The other Vice-Chairman will be responsible for the coordination of study of regulatory/procedural matters. When the next WRC has completed its work, the first Vice-Chairman mentioned above will assume the title and responsibilities of the Chairman. A new Vice-Chairman, appointed by the just-completed Radiocommunication Assembly associated with the just-completed WRC, will begin the coordination process for the WRC to follow the next scheduled WRC.
  4. In relation to working arrangements, the CPM and the Working Party shall be considered as ITU meetings in accordance with No. 172 of the Constitution (Geneva, 1992).
  5. The other working arrangements shall be in accordance with the relevant provisions of Resolution ITU-R 1.
-