ANNOTATED AGENDA

1.   Approval of the Agenda and other organizational matters

The third meeting of the Preparatory Committee (PrepCom-3) of the World Summit on the Information Society shall be convened at the International Conference Center Geneva (CICG) on Monday, 15 September 2003, at 10.00 am, under the Chairmanship of the President of the Preparatory Committee, Mr. Adama Samassékou. After brief opening addresses, it is proposed that the Preparatory Committee approve the draft agenda of PrepCom-3 (WSIS/PC-3/DOC/1).

A draft annotated agenda (WSIS/PC-3/ADM/3) and a draft time management plan (WSIS/PC-3/ADM/2), defining *inter alia* the working hours, are also submitted under this agenda item, for consideration.

2.   Election of the Chairpersons of Subcommittees 1 and 2 and of the Rapporteur

Rule 7 of the draft Rules of Procedure of the Preparatory Committee (Document WSIS/PC-1/5) provides for the election of officers. The Preparatory Committee, at its first session, decided to establish two Subcommittees, Subcommittee 1 for procedural matters and Subcommittee 2 for the examination of the proposed themes of the Summit and its possible outcomes. At its first meeting after PrepCom-1, on 19 July 2002, the Bureau decided that the chairpersons of the Subcommittees should rotate among the regional groups. As both Subcommittee1 and Subcommittee-2 are scheduled to meet during PrepCom 3, the chairpersons of both Subcommittees have to be elected. As well, a Rapporteur for PrepCom-3 has to be elected.

3.   Accreditation of NGOs, civil society and business entities

Annexed to the document entitled "Accreditation of NGOs, civil society and business sector entities" (WSIS/PC-3/DOC/7) is a list of civil society entities (including NGOs, Annex 1) and a list of business sector entities (Annex 2) recommended by the Executive Secretariat for accreditation. The entities listed in these annexes are submitted to PrepCom-3 for approval of accreditation. A third list contains the entities in consultative status with ECOSOC, which have expressed, since PrepCom-2, their interest to participate in WSIS.

4.   Report of the Secretary General of the ITU

The Secretary General of ITU has prepared a report on activities carried out between PrepCom-2 and PrepCom-3. It is proposed that the Secretary-General of the ITU present his Report (WSIS/PC-3/DOC/5).

5.   Report of the President of the Preparatory Committee

The President of the Preparatory Committee has prepared a report on activities carried out between PrepCom-2 and PrepCom-3. It is proposed that the President of the Preparatory Committee present his Report (WSIS/PC-3/DOC/4).

6.   Reports on activities directly related to WSIS

It is proposed that the Reports from major regional meetings be presented at the first Plenary meeting on 15 September 2003 . These oral reports will include reports from the Pan-Arab Regional Conference on WSIS, held in Cairo from 16-18 June, 2003 and the "Conférence ministérielle de la Francophonie sur la Société de l'Information", held in Rabat on September 4-5, 2003.

7.   Rules of Procedure of the Summit

PrepCom-3 will have before it, for approval, a document entitled
"Draft Rules of Procedure of the World Summit on the Information Society"
(WSIS/PC-3/DOC/6(Rev.1)). The draft prepared by the Executive Secretariat was discussed at three informal consultation meetings with Missions in Geneva.

8.   Organization of work of the Geneva phase of the Summit

PrepCom-3 will have before it, for its consideration, three documents relating to the Summit itself: a "Draft Agenda of the Geneva Phase of the Summit", a second

document entitled "Proposed Format of the First Phase of the World Summit on the Information Society" and a "Draft timetable of the Geneva Phase of the Summit. These three documents will be made available during the course of PrepCom-3.

9.   WSIS Declaration of Principles

PrepCom-3 will have before it a document entitled "Draft Declaration of Principles (as developed at the WSIS Intersessional)" (WSIS/PC-3/DOC/2), containing the outcome of the WSIS Intersessional meeting , which took place in Paris from 15-18 July 2003. The Bureau decided at its meeting in Paris on 18 July 2003 to transmit this document to PrepCom-3 without modifications. At the actual stage, the entire document is in square brackets. The document is to be finalized during PrepCom-3.

10.   WSIS Plan of Action

The Bureau decided at its meeting on 18 July 2003 in Paris that the draft Action Plan, along with the comments made at the Intersessional meeting in Paris, should be the basis for a further revision of the Action Plan. This revision was undertaken by the Chairperson of the Paris meeting, along with the regional coordinators of the WSIS Bureau, with the assistance of the Executive Secretariat, under the supervision of the President of the PrepCom. The main objective of the revision was to improve the structure of the draft Action Plan and to align it with the Declaration of Principles, so that the text can better serve as a basis for negotiations at PrepCom-3.

The revised Action Plan (WSIS/PC-3/DOC/3) was submitted to the Bureau at its meeting on 22 August 2003. It was thereafter posted on the website. The whole text remains in square brackets. The document is to be finalized during PrepCom-3.

11.   Arrangements for the Tunis phase of the Summit

PrepCom-3 will be called upon to discuss arrangements for the Tunis phase of the World Summit on the Information Society. This matter will be discussed under item 11 of the proposed Agenda for PrepCom-3.

12.   Adoption of the report of the Third Preparatory Committee Meeting

At its last Plenary session, PrepCom-3 shall consider and approve the report of the third meeting of the Preparatory Committee.