Geneva, 18 April 2017

Ref: **CL-17/15**
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To:
- Member States of ITU Council
- Observer Member States of ITU
- other Observers

Subject: **2017 Session of the Council – Organization of work**
Updated preliminary draft agenda and draft time management plan

Dear Madam/Sir,

Further to my invitation letter to attend the forthcoming 2017 Session of the Council at ITU headquarters from **Monday, 15 May 2017 (0930 hours) to Thursday, 25 May 2017**, I am pleased to provide herewith in annex the following documents:

- an updated preliminary draft agenda of the 2017 ordinary session; and
- a draft time management plan.

Registration

Registration for the 2017 ordinary session of the Council started on 15 March 2017 and is carried out exclusively online at the Council website (www.itu.int/en/council/2017).

In line with ITU's gender equality and mainstreaming policy and Resolution 198 (Busan, 2014) on the empowerment of youth through telecommunications/ICTs, and as part of ITU's commitment to the International Gender Champions - Geneva, I would also like to take this opportunity to encourage you to include women and young people in your delegation.

Council identity badges can be collected at ITU headquarters in Geneva (Montbrillant Building, main entrance), on Monday, 15 May 2017, from 0830 hours onwards.

Documentation

Council documents will be made available exclusively online at http://www.itu.int/en/council/2017. The ITU C17 Sync Application can also be downloaded from this page, and can be configured to synchronize the latest published documents from the ITU server to your local drive.

Councillors are reminded to bring their laptop PCs along with them to the session. Under special circumstances, the Council secretariat will endeavour to provide a limited number of laptops and electronic devices for use by Councillors during the 2017 session.

I would like to remind you that in accordance with Council Decision 556, all contributions should be submitted no later than 14 calendar days before the opening of the meeting, i.e. **1 May 2017** to ensure timely translation and their thorough consideration during the 2017 session of the Council.

Council deliberations

Further to Council Decision 519 and past practice, Council deliberations will be audio broadcast over the internet (IBS) and accessible through TIES at http://www.itu.int/en/council/2017.

I look forward to seeing you in Geneva.

Yours faithfully,

(signed)

Houlin ZHAO
Secretary-General

Annexes: 2

ANNEX 1

Updated Preliminary draft agenda of the 2017 Session of the Council

PL 1	General Policy, Strategy and Planning
1.1	Report on the outcomes of the CWG-WSIS activities since Council-16 *(Res. 140, 172, Council R 1244, R 1281, R 1332 (MOD), R 1334 (MOD))*
1.2	ICTs for SDGs: - Comprehensive report detailing the activities, actions, and engagements that the Union is undertaking in context to the WSIS Implementation and 2030 Agenda for Sustainable Development *(R 1332 (MOD))*
1.3	Report by the Chairman of the Council Working Group on International Internet-Related Public Policy Issues *(Council R 1305, R 1336 (MOD), R 1344 (MOD))*
1.4	ITU Internet activities: Resolutions 101, 102, 133 and 180
1.5	ITU activities on strengthening the role of ITU in building confidence and security in the use of ICTs *(Res. 130, 174)*
1.6	Report by the Chairman of the Council Working Group on Child Online Protection *(Res. 179, Council R 1306)*
1.7	Report of the Council Working Group on Languages *(Res. 154, Council R 1238)*
1.8	Report on progress on the Union's headquarters premises Varembé-2 project: status, detailed specification *(D 588)*
1.9	Progress report of the first meeting of the Expert Group on the International Telecommunication Regulations (EG-ITRs) *(Res. 146, R 1379)*
1.10	List of candidatures for Chairmen and Vice-Chairmen of CWGs *(Dec. 11, Council R 1333)*
1.11	ITU's activities related to Resolution 70 and review of ITU GEM policy *(Res. 70)*
1.12	Progress and roadmap for the implementation of the Connect 2020 Agenda *(Res. 200)*
1.13	Conformance and interoperability programme - status report and action plan *(Res. 177, WTSA Res. 76, WTDC Res. 47)*
1.14	Facilitating the Internet of Things to prepare for a globally connected world *(Res. 197)*
1.15	ITU role as supervisory authority of the international registration system for space assets under the draft space protocol *(Council D 576)*

1.16	Draft four-year rolling Operational plans for 2018-2021 *(CV 87A, 181A, 205A, 223A):*
	- Radiocommunication Sector
	- Telecommunication Standardization Sector
	- Telecommunication Development Sector
	- General Secretariat
1.17	*not used*
1.18	Follow-up to the review of ITU management and administration by the Joint Inspection Unit
1.19	Effectiveness of regional groups for bridging the standardization gap *(WTSA Res. 44)*
1.20	Digital financial services *(WTSA Res. 89)*
PL 2	**ITU events**
2.1	Schedule of future conferences, assemblies and meetings of the Union: 2017-2020 *(Res. 77, 111)*
2.2	Report on ITU Telecom World events *(Res. 11, Council R 1292)*
2.3	Proposed dates and duration of the 2018, 2019 and 2020 sessions of the Council *(Res. 77, 111, Council D 591)*
2.4	Report on the Global Standards Symposium (GSS-16) and the World Telecommunication Standardization Assembly (WTSA-16)
2.5	Preparations for the 2018 Plenipotentiary Conference
2.6	World Telecommunication and Information Society Day *(Res. 68)*
2.7	Follow-up report on Possible improvements of the roll-out of the Plenipotentiary Conference
2.8	World Telecommunication/ICT Policy Forum (WTPF)
2.9	Report by the Director of BDT on the preparations for World Telecommunication Development Conference 2017 (WTDC-17)
2.10	World Radiocommunication Conference (WRC-19)
2.11	110th anniversary of the ITU Radio Regulations (1906-2016)
PL 3	**Other reports for consideration**
3.1	Report on the Implementation of the Strategic Plan and the activities of the Union for 2016-2017 *(CV 82, CV 102)* Elaboration of the Strategic and Financial Plans for the Union for 2020-2023
3.2	Strengthening the regional presence *(Res. 25)*

3.3	Report on the Standing Committee on Administration and Management
PL 4	**Other matters**
4.1	Sales of, and free online access to, ITU publications *(Res. 66, Dec. 12, Council D 571, D 574)*
4.2	Obsolete Council Resolutions & Decisions
4.3	Cooperation agreement between ITU and Interpol *(D 590)*
ADM	**Administration and Management**
1.1	Draft biennial budget of the ITU for 2018-2019 *(Dec.5)*
1.2	Revenue and expenses *(Dec. 5):* - Annual review of revenue & expenses *(Dec. 5)* - Arrears and special arrears accounts *(Res. 41)* - Cost Recovery for the processing of Satellite network Filings *(D 482(MOD))* - Proposed modification to Council Decision 482 - Efficiency measures *(Dec. 5)* - Preliminary amount of the contributory unit
2	Provisional participation of entities dealing with telecommunication matters in the activities of ITU *(Council D 519 (MOD))*
3	Report by the Chairman of the Council Working Group on Financial and Human Resources (CWG-FHR) *(Res. 151, 152, 158, 169, 170, Council R 1360, D 558, D 563(MOD))*
4	Implementation of the ITU information/document Access Policy
5	ITU participation in memoranda of understanding with financial and/or strategic implications *(Res. 192)*
6	Improvement of management and follow-up of the defrayal of ITU expenses by Sector Members and Associates
7	Information and Communication Technologies Development Fund (ICT-DF) *(Dec. 11)*
8	Report of the Independent Management Advisory Committee (IMAC) *(Res. 162, Council D 565)*
9	Addressing JIU Recommendations: - Accountability and transparency framework - Improving the stability and predictability of the financial base of the Union - Draft ITU risk appetite statement and Draft ITU risk management policy

		- Information technology and information management strategy for the secretariat
10	External Auditor reports:	
		- The Union's accounts 2016
		- The Union's account on the ITU TELECOM World 2016
11	Audited accounts:	
		- Audited financial operating report for 2016
12	Renewal of the mandate of the External Auditors (Corte dei Conti) for period of two years	
13	Report of the Internal Auditor on internal audit activities	
14	Decisions of the UNGA on the conditions of service under the UN common system	
15	Progress report on the implementation of the Human Resources strategic plan and of Resolution 48 (Rev. Busan, 2014)	
16	The After-Service Health Insurance (ASHI) liability	
17	Strategy for the coordination of efforts among the three Sectors of the Union *(Res. 191)*	
18	Membership of the ITU Staff Pension Committee *(R 1326 (MOD))*	
19	Proposal to increase revenue from International Numbering Resources (INRs)	
20	*not used*	
21	Security	
22	TIES email: current situation and next step	
INFORMATION REPORTS		
Situation of arrears of the Union		
Report of the Budget Control Committee of the World Telecommunication Standardization Assembly (WTSA-16)		
List of Chairmen and Vice-Chairmen of CWGs		
Collaboration with the UN System		
Compilation of responses received to circular letter CL 16/32: consultation on the possible theme, dates and places for the next WTPF		
Sales and free online access to ITU Publications		
Shaping the international agenda: Raising women's voices in international forums		
Possible improvements of the roll-out of the Plenipotentiary Conference - Compilation of proposals received from Member States as a response to CL-16/48 and CL-17/07		

UN-SWAP report letter
Outcome report of the Broadband Commission Working Group on the Digital Gender Divide
History and global presence of Regional Groups
Strengthening the regional presence
Results of the survey of satisfaction with ITU's regional presence

ANNEX 2

Draft Time Management Plan

MON 15	TUES 16	WED 17	THU 18	FRI 19
09.30 **Inaugural Plenary Meeting** - Opening remarks - Address by the Chairman - SG report on the State of the Union - Organization of work of C17 - Report on the implementation of the strategic plan and activities of the Union for 2016-2017 *(CV61, CV102)* **C17/35**	09.30 **Plenary Meeting** - Follow-up to the review of ITU management and administration by the JIU - Elaboration of the strategic and financial plans for the Union for 2020-2023 **C17/75** - Operational plans (ITU-R, T, D, GS) **C17/28, 29, 30, 31, 32** - Presentation of the draft budget **C17/10**	09.30 **Plenary Meeting** - WTISD *(Res 68)* **C17/17** - Internet activities *(Res 101, 102, 133, 180)* **C17/33** - Report of CWG on Int'l Internet public policy issues *(R 1305, R 1336(MOD), R 1344(MOD))* **C17/51** - Strengthening the role of ITU in building confidence and security in the use of ICTs *(Res 130, 174)* **C17/18** - Report of CWG-WSIS *(Res 140, 172, R 1244, R 1281, R 1332, R 1334(MOD))* **C17/8** - ICTs for SDGs: Comprehensive report on WSIS impl and SDGs **C17/47** - Connect 2020 *(Res 200)* **C17/39**	09.30 ADM Committee	09.00 ADM Committee
12.30 Lunch	12.30 Lunch	12.30 Lunch	12.30 Lunch	12.00 Lunch
14.30 **Plenary Meeting** - 110th anniversary of the ITU Radio Regulations (1906-2016) **C17/13** - Report on GSS-16 and WTSA-16 **C17/52** - Report on ITU Telecom events *(Res 11, R 1292)* **C17/19** - Sales of and free online access to ITU publications *(Res 66, Dec 12, D 571, D 574)* **C17/21** - Report of CWG Languages *(Res 154, R 1238)* **C17/12** - Report on progress on Union's HQ premises Varembé-2 *(D588)* **C17/7** - Report of CWG on Child online protection *(Res 179, R 1306)* **C17/15**	14.30 **ADM Committee**	**15.00** **ADM Committee**	14.30 **Plenary Meeting** - Preparations for PP-18 **C17/5** - Follow-up report on possible improvements to PP **C17/4** - Report of EG-ITRs *(Res 146, R 1379)* **C17/26** - WTPF **C17/59** - ITU role as supervisory authority of the future international registration system for space assets under the draft space protocol *(D 576)* **C17/36** - Cooperation agreement between ITU and INTERPOL **C17/65)**	14.30 **ADM Committee**
17.30 Steering Committee		**18.00** Steering Committee		**17.30** Steering Committee

MON 22	TUE 23	WED 24	THU 25	FRI 26
09.30 **ADM Committee**	09.30 **ADM Committee**	09.30 **Plenary Meeting** - Dates and duration of the 2018, 2019, and 2020 sessions of the Council *(Res 77, 111, D 591)* **C17/2** - Preparations for WTDC-17 **C17/56** - WRC-19 **C17/27**	09.30 **Plenary Meeting** - Obsolete Council Resolutions & Decisions **C17/3**	
12.30 Lunch	**12.30 Lunch**	**12.30 Lunch**	**12.30 Lunch**	
14.30 **Plenary Meeting** - ITU's activities related to Res. 70 and review of GEM policy *(Res 70)* **C17/6**, **C17/71** - Strengthening the regional presence *(Res 25)* **C17/25** - Conformance and interoperability *(Res 177, WTSA Res 76, WTDC Res. 47)* **C17/24** - Facilitating the IoT *(Res 197)* **C17/23** - Digital financial services *(WTSA Res. 89)* **C17/68** - Bridging the standardization gap *(WTSA Res. 44)* **C17/72**	14.30 **ADM Committee** *(end)*	14.30 **Plenary Meeting** - Scheduling of ITU conferences, assemblies and meetings (2017-2020) *(Res 77, 111)* **C17/37** - List of candidatures for Chairs and Vice-chairs of CWGs *(Dec. 11, Council R1333)* **C17/55**	14.00 **Plenary Meeting** - Report of the Standing Committee on Administration and Management	
17.30 Steering Committee		**17.30** Steering Committee		

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