



General Secretariat (SG)

Geneva, 27 September 2018

Ref.: **CL-18/42** To: ITU Member States
Contact: Ms Béatrice Pluchon
E-mail: gbs@itu.int CC : Regional Telecommunication Organizations

Subject: **Nomination of candidates for the positions of Chairmen and Vice-Chairmen of Council Working Groups (CWGs) and Expert Groups for the period/cycle 2019-2022**

Dear Sir/Madam,

In line with Council Resolution 1333, Council Decision 584, and PP Decision 11 (Rev. Busan, 2014) regarding the creation, management and the termination of Council Working Groups, which refer to a 4-year term of office between two consecutive Plenipotentiary Conferences, I would like to inform you that the chairmanship and vice-chairmanship of existing Council Working Groups (CWGs) and Expert Groups (EGs), groups that will continue and newly created Council Working Groups, will be examined at the Extraordinary Session of Council 2019. The groups are expected to meet in February 2019 for their first cluster.

Once discussions on CWGs will be finalized at PP, a formal invitation to officially nominate or confirm candidates will be sent during PP-18, to Member States and Sectors Members, if appropriate, and copied to the six main Regional Telecommunication Organizations, requesting the candidate's full name and biographical profile. The final list of candidates will be submitted for approval at the **Council 2019 Extraordinary Session**, which will be held on the last day of PP-18, **16 November 2018**.

In identifying candidates, I invite you to take into consideration the following references:

- **Council Resolution 1333**, which provides that:
 - appointment of CWG Chairmen and at least two Vice-Chairmen for each CWG should be guided by provisions of Decision 11 (Rev. Busan, 2014)
 - **term of office for Chairmen and Vice-Chairmen of CWG should not exceed the interval between consecutive Plenipotentiary Conferences**; that the period in office in one CWG does not count towards the period in office in other CWG; that steps should be taken to provide some continuity between CWG Chairmen and Vice-Chairmen;
- **Annex 2 of Council Resolution 1333**: on competency qualification of Chairmen and Vice Chairman;
- **Decision 584 of Council 2015**, which provides:
 - 2 that the current Chairmen and Vice-Chairmen of a CWG shall be eligible for re-election to the same position;
 - 3 that, notwithstanding the above, any chairman or vice-chairman of a CWG shall remain in office in the same position for a maximum of four (4) years, non-renewable term;

In addition, in line with my commitment as International Gender Champion, I would also like to encourage delegations to nominate women for chairmen and vice-chairmen positions. For ease of information, you will find attached the table of Chairmen and Vice-Chairmen for current CWGs and Expert Groups, which is also available at <https://www.itu.int/en/council/Pages/proposed-VC.aspx>.

Kindly note that the positions of Council Working Group Chairmen and Vice-Chairmen are not considered “honorary” positions, and therefore, appointees will not be eligible to receive financial assistance from ITU. The commitment of time and resources required to fulfil the duties of the Chairmen and Vice-Chairmen will be borne by the candidates themselves and by their nominating administrations and/or organizations, up until the next Plenipotentiary Conference in 2022.

Yours faithfully,

(signed)

Houlin ZHAO
Secretary-General

Annexes: 3

ANNEX A

CHAIRMANSHIP AND VICE-CHAIRMANSHIP OF COUNCIL WORKINGS GROUPS AND EXPERT GROUPS (as of 18 September 2018)

Current CWG + Secretary	Chair	Region	Date of appointment	Vice-Chair (s)	Region	Date of appointment
CWG on International Internet-related Public Policy Issues (Sec: Mr Preetam Maloor)	Mr Majed Al Mazyed (Saudi Arabia)	ARB	2009	Mr Charles Semapondo (Rwanda) Mr Abdulrahman Al Marzouqi (United Arab Emirates) Mr YGSC Kishore Babu (India) Mr Vyacheslav Vladimirovich Erokhin (Russian Federation) Mr Paul Blaker (United Kingdom)	AFR ARB ASP CIS EUR	2017 2017 2017 2017 2017
CWG on Child Online Protection (Sec: Ms Carla Licciardello)	Mr Ibrahim M.J. Aldabal (United Arab Emirates)	ARB	2017	Ms Ellen Blackler (The Walt Disney Company) Ms Maha Z.Y. Mouasher (Jordan) Mr Ndordji Nazaire (Chad) Mr Mohamed Sharil Tarmizi (Malaysia) Mr Vadym Kaptur (Odessa National Academy Telecommunications n.a.A.S. Popov) Mr Giorgio Tosi Beleffi (Italy)	AMS (Sector Member) ARB AFR ASP CIS (Sector Member) EUR	 2017 2017 2017 2017
CWG on WSIS: implementation of outcomes (Sec: Mr Catalin Marinescu)	Mr Vladimir Minkin (Russian Federation)	CIS	2006	Ms Janet Umutesi (Rwanda) Ms Clarisa Estol (Argentina) Mr Mansour Al-Qurashi (Saudi Arabia) Ms Nermine El Saadany (Egypt) Mr Cai Guolei (China) Mr Ghislain de Salins (France)	AFR AMS ARB ARB ASP EUR	2017 2017 2017 2013 2017 2017
CWG on Financial and Human Resources (Sec: Mr Alassane Ba/Mr Eric Dalhen)	Mr Dietmar Plesse (Germany)	EUR	2017	Ms Seynabou Seck Cisse (Senegal) Ms Vernita D. Harris (United States) Mr Manish Gupta (India) Mr Andrei Sergeevich Zhivov (Russian Federation) Ms Annelies Kavi (Czech Republic)	AFR AMS ASP CIS EUR	2017 2017 2017 2017 2018
CWG on the use of the six official languages (Sec: Mr Xin Liu)	Mr Faycal Bayouli (Tunisia)	ARB	2016	Mr Paul Najarian (USA) Ms Sameera Belal (Kuwait) Mr Cai Guolei (China) Mr Vladimir Minkin (Russian Federation) Ms Blanca Gonzalez (Spain) Mr Frédéric Paruta (France)	AMS ARB ASP CIS EUR EUR	2013 2017 2013 2013 2017 2017

CWG for Strategic and Financial Plans for 2020-2023 (Sec: Mr Catalin Marinescu)	Mr Mario Canazza (Brazil)	AMS	2017	Ms Jackline Mupenzi (Rwanda) Mr Mohamed Al Mazrooei (United Arab Emirates) Mr Hisazumi Shirae (Japan) Ms Natalya Petrovna Reznikova (Russian Federation) Mr Manuel da Costa Cabral (Portugal)	AFR ARB ASP CIS EUR	2017 2017 2017 2017 2017
Expert group on ITRs (Sec: Mr Preetam Maloor)	Mr Fernando Borjón (Mexico).	AMS	2016	Mr Guy-Michel Kouakou (Côte d’Ivoire) Mr Santiago Reyes-Borda (Canada) H.E. Al Ansari Al-Mashakbeh (Jordan) Mr Xiping Huang (China) Mr Aleksei Sergeevich Borodin (Russian Federation) Mr Fabio Bigi (Italy)	AFR AMS ARB ASP CIS EUR	2017 2017 2017 2017 2017 2017
Expert group on Decision 482 (Sec: Mr Alexandre Vallet)	Mr Nikolay Varlamov (Russian Federation)	CIS	2018			

ANNEX B

DECISION 584 (C15)

Creation and management of Council Working Groups

The Council,

decides

- 1 that the current Chairmen and Vice-Chairmen of a CWG shall remain in office in the same position until PP-18;
- 2 that the current Chairmen and Vice-Chairmen of a CWG shall be eligible for reelection to the same position;
- 3 that, notwithstanding the above, any chairman or vice-chairman of a CWG shall remain in office in the same position for a maximum of four (4) years, non-renewable term;
- 4 keeping in mind the 3 points above, to instruct the Secretary-General to prepare a report/analysis on the principles and rules for the creation, management, termination of CWG as well as the selection process and the principles of geographical rotation and gender balance of Chairmen and Vice-Chairmen, to be reviewed by the CWG-FHR at its next meeting and to be received by the CWG-FHR at least six weeks before its meeting;
- 5 to instruct the CWG-FHR to review Resolution 1333 taking into account the report of the Secretary-General and Decision 11 (Rev. Busan, 2014) and to submit its conclusion in that respect to Council 2016.

REF.: DOCUMENTS [C15/116](#) AND [C15/125](#).

ANNEX C

RESOLUTION 1333 (MODIFIED 2016)
(adopted at the eleventh Plenary Meeting)

**Guiding principles for the creation, management and termination of
Council working groups**

The Council,

considering

- a) Articles 7 and 10 of the Constitution, according to which, in the interval between plenipotentiary conferences, the Council acts as governing body of the Union, on behalf of the Plenipotentiary Conference within the limits of the powers delegated to it by the latter;
- b) Decision 11 (Rev. Busan, 2014) on the creation and management of Council Working Groups, identifying the main principles of the creation and work of the Council Working Groups;
- c) Annex 2 to Decision 5 (Rev. Busan, 2014) on options for reducing expenditure, *inter alia*, the reduction of the number of Council Working Groups (CWGs) to the absolute minimum necessary and reduction as much as possible of the number and duration of physical meetings of working groups of the Council;
- d) Decision 584 of the Council 2015, identifying the principles for appointment and term of office for CWG Chairmen and Vice-Chairmen;
- e) WTSA Resolution 35 (Rev. Dubai, 2012), Resolution ITU-R 15-5, and WTDC Resolution 61 (Rev. Dubai, 2014) on appointment and maximum term of office for chairmen and vice-chairmen of study groups and advisory groups,

resolves

- 1 that CWGs shall address issues, goals, strategies, and priorities identified in the Strategic and Financial Plans of the Union and in the decisions of the Plenipotentiary Conferences and the Council, and provide advice to the Council for its consideration;
- 2 that in creating a Council Working Group, the terms of reference (ToR) of CWGs shall be clearly defined, and duplication and overlapping of tasks shall be avoided with other CWGs; ToRs may be modified, as appropriate, in order to respond to changing requirements;
- 3 that appointment of CWG Chairmen and at least two Vice-Chairmen for each CWG should be guided by provisions of Decision 11 (Rev. Busan, 2014) and the Procedure of the Annex 1, including submission of the information given in the Annex 2;
- 4 that term of office for Chairmen and Vice-Chairmen of CWG should not exceed the interval between consecutive Plenipotentiary Conferences; that the period in office in one CWG does not count towards the period in office in other CWG; that steps should be taken to provide some continuity between CWG Chairmen and Vice-Chairmen;
- 5 that it is necessary to plan and conduct CWG meetings in an efficient and cost effective manner, within the limits of the budget allocated by the Council; a CWG should normally hold one meeting and not more than two CWG meetings per year; and, if appropriate, one meeting of the CWGs can be integrated into the time allocation of the annual sessions of the Council; electronic meetings should be envisaged when necessary and feasible;
- 6 that, as far as possible, CWGs should advance their activity by electronic means and working methods;

7 that termination of a CWG is executed after completion of tasks within the framework of the group's mandate or in accordance with other decisions of the Council and/or the Plenipotentiary Conference, including Decision 11 (Rev. Busan, 2014),

resolves further

1 that the number and mandates of the CWGs, in particular, on any modifications required to existing groups in response to this resolution and to changing requirements should be examined, on an ongoing basis,

instructs the Secretary-General

1 to submit to each Plenipotentiary Conference and to each Council a table that identifies the Chairmen and Vice-Chairmen of each CWG, their tenure of office and region;

2 to ensure uniformity of the CWG websites that includes, at a minimum, terms of reference, the objective, composition, chairman and vice-chairmen, the secretariat, key Decisions and Resolutions, CWG documents and Reports.

ANNEX 1

Procedure for the appointment of Chairmen and Vice-Chairmen of Council working groups

- 1 After a decision on the creation of a Council working group is adopted by the Plenipotentiary Conference or by the Council, the Secretary-General, in consultation with Member States, will prepare and publish, on the Council's webpage, a list of candidates and their profiles for each working group.¹
- 2 Appointment decision shall be taken on the corresponding session of the Council (immediately after the Plenipotentiary Conference or on the Council's session which has taken the decision to create a CWG) taking into account the competency of candidates and with a view to promoting equitable geographical distribution and gender balance.
- 3 If a CWG Chairman could not continue his/her activity, a new Chairman is nominated, as a rule, from the existing Vice-Chairmen of this CWG; with the "partial" term of office not taken into account in the appointment for the next term.

¹ Chairman and Vice-Chairmen of the working group on use of the six official languages of the Union are appointed through linguistic groups. Their term of office is determined by the Council considering proposals from corresponding linguistic groups.

ANNEX 2

Qualifications of Chairmen and Vice-Chairmen

In appointing Chairmen or Vice-Chairmen, particular consideration shall also be given to the following data on competency and qualifications:

- knowledge and experience in the corresponding field;
- experience in ITU meetings and other intergovernmental organizations;
- managerial skills;
- ability to immediately proceed to duties and continue working until the next Plenipotentiary Conference or the CWG termination;
- succession planning.

Particular reference to the above qualifications should be included in the biographical profile to be published by the Secretary-General.
