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| **Informal Experts Group on WTPF-21** **Third meeting – Virtual meeting, 14-16 September 2020** | **C:\Users\saran\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\68B9A6B7.tmp** |
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|  | **Document IEG-WTPF-21-3/11-E** |
|  | **13 August 2020** |
|  | **English only** |

Procedure and Schedule for Preparation of the WTPF-22[[1]](#footnote-1) Report by the Secretary‑General[[2]](#footnote-2)

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| **1 August, 2019** | A First Draft outline of the report by the Secretary-General shall be posted online for comments |
| **21 August, 2019** | Deadline for receipt of comments on the First Draft  Deadline for nominations for a balanced group of experts to advise the Secretary-General on further elaboration of the report and of draft opinions associated with it |
| **1st IEG Meeting (September 2019 during the CWG cluster)** | First meeting of the group of experts to discuss the First Draft of the report by the Secretary-General and the comments received |
| **1 November, 2019** | The Second Draft of the report by the Secretary-General will be posted online, incorporating discussions from the 1st IEG meeting  This draft will also be made available online for open public consultations |
| **23 December, 2019** | Deadline for receipt of comments on the Second Draft, and for contribution on broad outlines for possible draft opinions  Deadline for inputs from the open public consultations |
| **2nd IEG Meeting (January/February 2020 during the CWG cluster)** | Second meeting of the group of experts to discuss the Second Draft of the report by the Secretary-General and the comments received, including from the open public consultation |
| **1 April, 2020** | The Third Draft of the report by the Secretary-General will be posted online, incorporating discussions from the 2nd IEG meeting and including outlines of draft Opinions  This draft will also be made available online for open public consultations |
| **15 June, 2020** | Deadline for receipt of comments on the Third Draft, and for contribution on possible draft Opinions  Deadline for inputs from the open public consultations |
| **3rd IEG Meeting (14-16 September 2020)** | Third meeting of the group of experts to discuss the Third Draft of the report by the Secretary-General, as well as the possible draft Opinions and the comments received, including from the open public consultation, |
| **1 November, 2020** | The Fourth Draft of the report by the Secretary-General will be posted online incorporating discussions from the 3rd IEG meeting, with the possible draft Opinions as an annex |
| **23 December, 2020** | Deadline for receipt of comments on the Fourth Draft and for contribution on the possible draft Opinions |
| **4th IEG Meeting (January-February 2021 during the CWG cluster)** | Fourth meeting of the group of experts to discuss the Fourth Draft of the report by the Secretary-General, including the possible draft Opinions, and the comments received |
| **1 April, 2021** | The Fifth Draft of the report by the Secretary-General will be posted online, incorporating discussions from the 4th IEG meeting, and including the text of the possible draft Opinions as an annex  This draft will also be made available online for open public consultations |
| **15 July, 2021** | Deadline for receipt of comments on the Fifth Draft, including the possible draft Opinions  Deadline for receipt of comments from the open public consultation |
| **5th IEG Meeting (September 2021 during the CWG cluster)** | Fifth meeting of the group of experts to discuss the Fifth Draft of the report by the Secretary-General and the comments received, including the draft Opinions |
| **1 November, 2021** | The Sixth Draft of the report by the Secretary-General will be posted online incorporating discussions from the 5th IEG meeting and including the draft Opinions as an annex |
| **23 December, 2021** | Deadline for receipt of comments on the Sixth Draft, including the text of the draft Opinions |
| **6th IEG Meeting (January 2022 during the CWG cluster)** | Sixth meeting of the group of experts to finalize the Draft Report by the Secretary-General, including the final text of the draft Opinions to be submitted to the sixth WTPF-22 |
| **15 March, 2022** | The final report of the Secretary-General to WTPF will be posted online, including the draft Opinions |
| **1-3 June, 2022 (back to back with WSIS Forum 2022)** | Sixth World Telecommunication/Information and Communication Technology Policy Forum |

1. The IEG-WTPF-21 has been following the procedure and schedule for preparation of the WTPF-21 Report by the Secretary-General as set out in [Decision 611](https://www.itu.int/md/S19-CL-C-0128/en) (Council, 2019). However, at the meeting of the Virtual Consultation of Councillors in June 2020, the secretariat was encouraged to review possible rescheduling of WTPF-21 to 2022 for presentation to the next physical meeting of the Council, and to prepare a revised schedule for the preparatory process for discussion at the next meeting of the IEG-WTPF. In light of this, pending the decision of the next physical meeting of Council, this revised schedule is being presented for discussion at the third meeting of the IEG-WTPF and, for the purpose of this revised schedule, it is tentatively proposed to refer to the Forum as WTPF-22. [↑](#footnote-ref-1)
2. Further informal or ad-hoc discussions of the IEG-WTPF-22 that may be required to be held between two consecutive formal meetings can be conducted virtually if the Group so approves. [↑](#footnote-ref-2)