General Secretariat (SG)

Geneva, 20 December 2021

Ref: **DM-21/1030**
Contact: Ms Béatrice Pluchon
Telephone: +41 22 730 6266
E-mail: gbs@itu.int

Regional Telecommunication Organizations

- Asia-Pacific Telecommunity (APT);
- European Conference of Postal and Telecommunications Administrations (CEPT);
- Inter-American Telecommunications Commission (CITEL);
- African Telecommunications Union (ATU);
- Council of Arab Ministers of Telecommunication and Information represented by the Secretariat-General of the League of Arab States (LAS);
- Regional Commonwealth in the field of Communications (RCC)

Subject: **Organization of the 2022 Session of the Council, 21-31 March 2022**

Dear Madam, Sir,

In accordance with Council Decision 519 as amended at the 2012 Session of the Council, to grant admission to the six principal regional telecommunication organizations, I have the pleasure to inform you that the 2022 session of the Council will be held physically at ITU headquarters from **Monday, 21 March to Thursday, 31 March 2022**. I invite you to send **one observer** at your own expense to meetings of the Council.

Before Council-22, a meeting of the **Council Working Group on the Strategic and Financial Plans for 2024-2027,** will take place on **Sunday, 20 March** from 1000-1200 hours and 1400-1630 hours.

Preliminary draft agenda

A preliminary draft agenda of the 2022 ordinary session is attached in Annex. A draft time management plan is under preparation and will be sent to you in due course.

Registration

Registration for the 2022 ordinary session of the Council is open. It is carried out **exclusively online** at the following webpage: https://www.itu.int/en/council/Pages/Registration.aspx.

In line with ITU gender equality and mainstreaming policy, I would also like to take this opportunity to encourage you to include women in your delegation. As part of my commitments to the International Gender Champions, ITU reports on the representation of women in all ITU meetings.

Information related to badge collection will be made available in the e-confirmation of registration as well as on the Council website (https://www.itu.int/en/council/).

Documentation

In accordance with Annex 2 to Decision 5 (Rev. Dubai, 2018), paragraph 8, and in order to reduce cost of documentation, Council documents will be made available **exclusively online** on the website at www.itu.int/en/council/. **No** paper copies of documents will be distributed before or during the 2022 Session of the Council.

Similar to the previous Sessions of the Council, an ITU C22 Sync Application will facilitate the download of C22 documents from the ITU server to your local drive. This application will be available on the Council website and is configured to synchronize the latest published documents. If you wish to be notified by e-mail when new or updated Council documents are posted, kindly update your TIES access at http://www.itu.int/TIES/.

Hotel accommodation and information on sanitary measures
Reductions on hotel prices in Geneva have been obtained for delegates participating in ITU meetings. The list of the hotels concerned along with a reservation form **to be sent directly to the hotel** can be found at http://www.itu.int/travel/index.html.

Participants are strongly invited to consult the safety and security information (at the ITU COVID security page), where information related to visa, travel, and safety and security measures is regularly updated, before making travel arrangements to attend the event.

I look forward to welcoming you in Geneva.

Yours faithfully,

(signed)

Houlin ZHAO
Secretary-General

Annex: - Preliminary draft agenda of the 2022 session of the Council

ANNEX

PRELIMINARY DRAFT AGENDA OF THE 2022 SESSION OF THE COUNCIL

PL 1	General Policy, Strategy and Planning
1.1	Report on the outcomes of the CWG-WSIS&SDG activities since Council 2018 *(Res. 140, R 1281, R 1332(MOD), R 1334(MOD))*
1.2	Report by the Chair of the Council Working Group on International Internet-Related Public Policy Issues (CWG-Internet) (R 1305, R 1336(MOD))
1.3	ITU Internet activities: Resolutions 101, 102, 133 and 180 (including R 102, instructs the Council, 1)
1.4	ITU activities on strengthening the role of ITU in building confidence and security in the use of ICTs (Res. 130, 174) Guidelines for the utilization of the GCA by ITU
1.5	Report of the Council Working Group on Child online protection (Res. 179, R 1306 (MOD))
1.6	Report of the Council Working Group on Languages (Res. 154, R 1372 MOD)
1.7	Report from EG-ITRs (Res. 146, R1379 (MOD))
1.8	List of candidature for Chairs and Vice-Chairs of CWGs, EGs, IEGs
1.9	ITU's activities related to Resolution 70 (Rev. Dubai, 2018)
1.10	Draft four-year operational plan for the Union for 2023-2026 (CV 87A, 181A, 205A, 223A) (R 1390)
1.11	Report on ITU accessibility policy and framework implementation
PL 2	ITU events
2.1	Report on ITU Telecom World events (Res. 11, R 1292) Hiring of an independent external management consultant for ITU Telecom events and recommendations: follow up (Res. 11, resolves 3)
2.2	World Telecommunication and Information Society Day *(Res. 68)*
2.3	Proposed dates and duration of the 2023, 2024, 2025, and 2026 sessions of the Council and the CWG clusters for 2023 and 2024 (Res. 77, 111, D 612)
2.4	Schedule of future conferences, assemblies and meetings of the Union: 2022-2025 (Res. 77, 111)
2.5	Report on WTSA, including report of the Budget Control Committee
2.6	Report on WTPF-21 (Res. 2, D611)
2.7	Preparations for WTDC-21 (including contingency plan)

2.8	Preparations for the Plenipotentiary Conference (Bucharest, 2022)
PL 3	**Other reports for consideration**
3.1	Report on the implementation of the strategic plan and the activities of the Union for 2018-2021 (CV 61, CV 102, CV 82)
	Report of the CWG Strategic and Financial Plans
3.2	Report on the Standing Committee on Administration and Management
PL 4	**Other matters**
4.1	Obsolete Council Resolutions & Decisions
ADM	**Administration and Management**
1	Revenue and expenses (Dec. 5): Annual review of revenue & expenses (Dec. 5) and Efficiency measures
2	Cost Recovery for the processing of Satellite network Filings (D 482(MOD)) including statistics as per request from C19
3	Report by the Chairman of the Council Working Group on Financial and Human Resources (CWG-FHR) (D 558, D 563(MOD)) (Res. 151, 152, 158, 169, 170)
4	Report of the working group on internal controls
5	ITU participation in memoranda of understanding with financial and/or strategic implications
6	Improvement of management and follow-up of the defrayal of ITU expenses by Sector Members, Associates and Academia
7	Arrears and special arrears accounts (Res. 41) (should include review of guidelines for repayment schedules (instructs the Council, para 1) *(final meeting)*
8	Requests for exemption
9	Information and Communication Technologies Development Fund (ICT-DF) (Dec. 11)
10	Report of the Independent Management Advisory Committee (IMAC) *(Res. 162) (D 565)*
11	Audited accounts: - Audited Financial operating report for 2020 - Audited Financial operating report for 2021 *(final meeting)*
12	External Auditor reports: - Union's account of ITU TELECOM World 2020 and Union's accounts 2020 - Union's account of ITU TELECOM World 2021 and Union's accounts 2021 (final meeting)
13	Preliminary amount of the contributory unit
14	The After-Service Health Insurance (ASHI) liability *(final meeting)*

15	Report of the Internal Auditor on internal audit activities
16	Strategy for the coordination of efforts among the three Sectors of the Union (Res. 191)
17	Report on progress on the Union's headquarters premises project (Res. 212, D 619) Report from MSAG (Res. 212)
18	Feasibility study on establishing an ITU training institute: final report
19	Strengthening the Regional Presence (Res. 25)
20	Decisions of the UNGA on the conditions of service under the UN common system
21	Progress report on the implementation of the Human Resources strategic plan and of Resolution 48 (Rev. Dubai, 2018)
	Changes to Staff Regulations (Reduction of time for vacancy notice)
	Changes to Staff Regulations (Recognition of dependents)
	Changes to Staff Regulations (Correction of step increases for D1)
22	Membership of the ITU Staff Pension Committee (R 1394)
23	Report from the Ethics Office
INFORMATION REPORTS	
1	Creation of a new TSAG ad hoc group on governance and management of e-meeting (AHG-GME)
2	Collaboration with the UN system
3	ITU Council contribution to the High-Level Political Forum on Sustainable Development (HLPF) (Res 140)
4	UN-Swap Letter
5	Strengthening the regional presence (Res. 25)
6	Human Resources reporting and statistics - Updated 31 December 2021
7	Situation of arrears of the Union *(final meeting)*

_____