



General Secretariat (SG)

Geneva, 30 March 2021

Ref.: **CL-21\13** To:
Contact: Mr Preetam Maloor - ITU Member States
E-mail: sg-registration@itu.int - ITU Sector Members

Subject: **Invitation to the fifth meeting of the IEG-WTFP-21**

Dear Sir/Madam,

I am pleased to inform you that the fifth meeting of the Informal Expert Group on WTPF-21 (IEG-WTPF-21) will be held virtually from 31 May to 2 June 2021, from 1200 to 1500 hours via Interprefy platform.

Detailed information on how to register and how to submit contributions, along with other practical information, is attached in the [Annex](#).

I count on your active participation and goodwill to ensure that these virtual meeting be as constructive as possible.

Yours faithfully,

(signed)

Houlin ZHAO
Secretary-General

ANNEX

PRACTICAL INFORMATION FOR IEG-WTPF-21 MEETING

1. Registration

Registration will be carried out exclusively online .

Nominated experts will receive the link to online register on 8 April 2021. Registration will remain open until 2 June 2021, 1500 hours.

2. Other pre-requested practical arrangements

Meetings will be **webcast** and can be followed via internet.

Working languages

Meetings will be held in English only.

3. Documentation

Agenda and Documentation

Draft agenda and documentation to be reviewed at the fifth meeting of IEG-WTPF-21 will be made available in due course at <https://www.itu.int/en/wtpf-21/Pages/ieg-wtpf-21.aspx> .

Contributions

Contributions to the fifth meeting of IEG-WTPF-21 should be submitted in accordance with **Decision 611 (Rev. Council 2020)**. *Deadline for receipt of comments on the fifth draft of the report by the Secretary-General, including draft opinions, is 1 May 2021.*

Implementation of the information/document access policy

As per Council 2016 decision, and confirmed by PP-18, the ITU Information/document access policy entered into force on 1 January 2017. Documents submitted will be made available as per [ITU information/document access policy](#).
