



General Secretariat (SG)

Geneva, 29 March 2022

Ref: **CL-22/13**
Contact: Ms Béatrice Pluchon
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To Member States of ITU

Subject: **Consultation by correspondence on the draft agenda of the World Telecommunication Development Conference (WTDC-21)**

Dear Madam/Sir,

As a follow-up to the [circular letter CL-22/6](#) sent to all Member States notifying them of the change of place and dates of the next World Telecommunication Development Conference (WTDC-21) to Kigali, Rwanda, from 6 to 16 June 2022, I have the honour to inform you that on 22 March 2022, during its 2022 Session, the Council gave its agreement to the draft agenda for this Conference, as set out in document [C22/30\(Rev.1\)](#).

Pursuant to No 213 of the ITU Convention, all Member States of ITU having the right to vote are thus invited to inform the Secretary-General of their concurrence with the draft agenda of WTDC-21, as described above, by using the [online tool](#)^{*}, or using the template in Annex 1 by e-mail to memberstates@itu.int, **not later than Friday 22 April 2022**. The Secretariat remains at your disposal if needed.

If your country is a Council Member State, **your reply will be considered as positive, unless otherwise notified by the Councillor or the Administration Focal Point in writing by e-mail to memberstates@itu.int.**

I look forward to receiving your reply.

Yours faithfully,

Houlin Zhao
Secretary-General

Annexes: 2

Annex 1: Consultation on the draft agenda of WTDC-21

Annex 2: Draft agenda of WTDC-21

^{*} **Online tool:** Each Administration Focal Point can access directly the [online tool](#) by using her/his ITU User account with TIES access login details (username and password). Any Administration Focal Point wishing to designate another person to respond to the Consultation through the online tool is invited to inform ITU via memberstates@itu.int, providing the Username of that designated person. Please note that the online tool is in English only.

ANNEX 1

Consultation on the draft agenda of the World Telecommunication Development Conference 2021 (WTDC-21)

Name of the ITU Member State:

We agree to the draft agenda of the World Telecommunication Development Conference 2021 (WTDC-21), to be held in Kigali, Rwanda on 6-16 June 2022:

Yes

No

Abstention

Focal points are kindly invited to send their reply via the [online tool](#), or alternatively by e-mail to memberstates@itu.int not later than Friday 22 April 2022.

ANNEX 2

Draft WTDC-21 agenda

I. Report on the implementation of the Buenos Aires Action Plan

1. Update on global digital transformation and reporting on the implementation of the WTDC-17 Buenos Aires Action Plan (including the Regional Initiatives), contribution to the implementation of the WSIS Plan of Action and the Sustainable Development Goals (SDGs)
2. Report of the Telecommunication Development Advisory Group
3. Report of Study Groups
4. Report on the implementation of outcomes of other ITU Conferences, Assemblies and meetings related to ITU-D work:
 - a. Plenipotentiary Conference (PP-18)
 - b. Radiocommunication Assembly (RA-19)/World Radiocommunication Conference (WRC-19)
 - c. World Telecommunication Standardization Assembly (WTSA-20)
 - d. World Telecommunication Policy Forum (WTPF-21)

II. ITU-D work plan for 2022-2025

5. Outcomes of Regional Preparatory Meetings for WTDC
6. ITU-D contribution to the ITU Strategic Plan for 2024-2027
7. ITU-D Thematic Priorities
8. ITU-D Action Plan for 2022-2025
9. WTDC Declaration
10. Telecommunication Development Advisory Group
 - a. Authorization for the Telecommunication Development Advisory Group to act between world telecommunication development conferences (Resolution 24, Rev. Dubai, 2014)
 - b. Structure and working methods
11. Study Groups
 - a. Study Questions
 - b. Structure and working methods
12. Resolutions and recommendations

III. Partner to Connect Digital Development Roundtable (P2C) – non statutory

13. P2C Digital Development Roundtable
 14. Any other business
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