



## General Secretariat (SG)

Geneva, 28 February 2024

Ref: **CL-24/11**  
Contact: Ms Béatrice Pluchon  
E-mail: [gbs@itu.int](mailto:gbs@itu.int)

To ITU Member States

Subject: **Consultation on further improvements of the ITU Plenipotentiary Conference**

Dear Sir/Madam,

At its 2023 session, the Council noted the report of the secretariat ([C23/4](#)) as well as the contribution from Romania, the PP-22 Host Country ([C23/84](#)), suggesting improvements to the work of the Plenipotentiary Conference (PP).

The Council ([C23/107](#), para 1.9):

*requested the secretariat to examine the proposals made by Romania to improve the conference roll-out, to consult the Member States on possible improvements to PP, including review of the election procedures and ethical guidelines, and to present the findings to Council-24.*

With a view to prepare this report for the Council, I would therefore like to invite Member States to **submit contributions and views** on measures that would make PP more efficient and modern.

The questionnaire is available in the Annex for your reference. Focal Points of Member States are invited to **submit their replies using the online tool** that has been created to this effect here, in English only: <https://www.itu.int/crmapp/consultation/>. Replies can also be sent in Word format to [gbs@itu.int](mailto:gbs@itu.int).

When preparing responses, Member States are encouraged to share ideas and best practices they could be aware of in other fora and events, including other ITU and UN conferences. They are also invited to consult previous documents on PP modernization ([C16/4](#), [CL-16/48](#), [C17/4\(Rev.1\)](#), [C17/INF/6](#), [C17/DL/8](#), [CL-19/57](#), [C20/INF/8](#), [C21/4\(Rev.1\)](#), [C21/13](#)).

Responses should be submitted **by 27 March 2024**.

It will be my pleasure to consolidate submitted views to have them reviewed at the 2024 Council Session to be held from 4 to 14 June 2024.

Yours faithfully,

*(signed)*

Doreen Bogdan-Martin  
Secretary-General

[Annex](#): *Questionnaire for Member States on PP improvement*

## **ANNEX: Questionnaire for Member States on PP improvement**

### **Improving inter-regional preparation and input to the conference**

- What aspects of the informal inter-regional meetings/coordination could be improved?
- Do you have any suggestions for delegate and conference officer preparation/training?
- Do you have any suggestions for improving and shortening contributions?
- Do you have any suggestions for streamlining resolutions?
- Do you think it would be helpful to assess financial impact of proposals before final approval by the conference? If so, what could be the mechanism?

### **Improving inclusive participation**

- What kind of incentives could be implemented to further improve women's engagement and participation in the conference, including in leadership positions (chair, vice-chair)?
- How could the regions and the ITU Networks of Women encourage and involve more women in PP?
- What kind of opportunities could be provided by ITU and/or Member States to engage young delegates more actively in PP?
- How can we ensure that knowledge and experience are effectively passed on to the next generation of ITU delegates, with a better gender balance?

### **Advancing the ITU greening the PP agenda**

- Do you have any suggestions for making the conference more sustainable?
- How could the secretariat help delegates before and during the conference to follow the sustainability principles?

### **Improving delegates' experience**

- Do you have any suggestions for improving the time management/working procedures/working methods of the committees?
- Do you have any suggestions for improving the delegates' overall experience at PP?
- How can we ensure a safe environment for all delegates?
- Do you appreciate/attend side events (not social events) at PP? If so, do you have any suggestions of side events for future events?

### **Ministerial participation**

- Do you have any suggestions to improve the participation of Ministers and high-level delegates and the engagement with these participants?

### **Digitalization**

- What processes (registration/documentation/networking/preparation and engagement pre-PP/protocol services/time management/decision-making/voting/remote participation/etc.) do you think could be further improved using digital technologies?

### **Electoral process and candidate ethical guidelines**

- Considering the previous discussions on improvements to electoral procedures, do you have any suggestions on how to improve the electoral procedures?
- Do have any suggestions to the [latest guidelines on ethical aspects of certain campaigning activities](#), which were approved at Council 2018 and re-endorsed by Council 2021?

### **Other issues**

- Please share any other comments and/or suggestions.