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| **电信标准化局** | **logo_C_** |
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 2012年6月7日，日内瓦

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| 文号： | **电信标准化局第8/12号集体函** |  |
| 电话：传真：电子邮件： | +41 22 730 6356+41 22 730 5853tsbsg12@itu.int  | 致：* 国际电联各成员国主管部门，
* ITU-T部门成员，
* 参加第12研究组工作的ITU-T部门准成员和
* ITU-T学术成员
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| 事由： | **2/12工作组的会议2012年9月7日，斯德哥尔摩Kista** |

尊敬的先生/女士：

应爱立信公司的盛情邀请，并按照第12研究组上一次会议（2012年5月29日-6月7日，日内瓦）达成的协议，我谨通知您，第2/12研究组（多媒体质量的客观模型和工具）的2/12工作组（性能、服务质量及体验质量）将于2012年9月7日在斯德哥尔摩召开会议。

2/12工作组会议的目的是就第14/12号课题下的两份建议书 – P.NAMS和P.NBAMS – 做出同意。

会议之前于2012年9月6日在同一地点召开第14/12号课题报告人会议。

2/12工作组会议将于9月7日09:00时开始。与会者的注册工作将自08:30时起在会场进行。有关会议的更多信息见**附件A**，主办组织提供的实用信息见**附件B**。

由2/12工作组主席Klemens Adler先生起草的会议议程草案见本函**附件C**。

祝您与会顺利且富有成效。

顺致敬意！

电信标准化局主任
 马尔科姆•琼森

**附件：**3件

附件 A

文稿

**提交文稿的截止日期：**电信标准化顾问组（TSAG）在2011年2月的会议上同意下述做法：将继续试行在ITU-T会议召开日至少12（十二）个日历日以前提交文稿的截止日期。此类文稿将在第12研究组的网站上发布，因而必须在**2012年8月25日之前**寄达电信标准化局。在会议开始日至少**两个**月之前收到的文稿，可以应要求予以翻译。

**文件直接传送（direct posting）/提交**：现已在网上设置了一个文稿直传系统。该系统方便ITU-T成员保留文稿号，并直接将文稿上传至ITU-T的网上服务器或直接进行修改。直传系统是对传统的电子邮件提交设施的补充。您仍可继续使用电邮方式提交，电邮地址为：tsbsg12@itu.int。有关使用新的文稿直传系统的进一步信息和指南见以下网址：<http://itu.int/net/ITU-T/ddp/>。

**模板：**请使用提供的一套模版起草您的文稿。这些模版可以在ITU-T各研究组网页中的“代表资源”（Delegate Resources）（[http://www.itu.int/ITU-T/studygroups/templates](http://www.itu.int/ITU-T/studygroups/templates/index.html)）处找到。应在所有文件的首页上注明文稿联系人的姓名、传真号码和电话号码以及电子邮件地址。

工作方法与设施

**无纸会议：**经主席Klemens Adler先生同意，2/12工作组将采取进一步措施，努力实现全电子化环境。因此，会议将为无纸会议。

注册、新代表和与会补贴

**注册：**为便于电信标准化局做出必要安排，请您通过信函、传真（+41 22 730 5853）或电子邮件（tsbreg@itu.int）的方式在**2012年8月7日之前**将代表贵主管部门、部门成员、部门准成员、学术机构、区域性组织和/或国际组织或其它实体出席会议的人员名单发至我处。同时亦请各主管部门注明其代表团团长的姓名（如果有副团长，亦盼一并注明）。

**请注意，ITU-T会议的与会者只能通过ITU-T网址进行网上预注册：（**[**http://itu.int/ITU-T/studygroups/com.12**](http://itu.int/ITU-T/studygroups/com.12)**）。**

**ANNEX B**

**Practical Information**

**Address of the meeting**

Ericsson

Torshamnsgatan 23

Kista, Stockholm

Sweden

**Responsible for administrative arrangements**

Jörgen Gustafsson

Phone: +46 730 783282

Email: jorgen.gustafsson@ericsson.com

**Meeting schedule**

The WP2 meeting will start at Friday 7th September 09:00 and is expected to end no later than 12:00 the same day.

**Venue**

The meeting will be held at the Ericsson offices in Kista, north of Stockholm. The address of the meeting place is:

Ericsson
Torshamnsgatan 23
Kista, Stockholm
Sweden

The meeting will be in conference room “Sydney”. Note that the formal visitor entrance is on the “inside” of the building marked “18” below (i.e. the upper-right red dot), but it is also possible to enter from road “Kistagången” (to the left of the number “18”) although this entrance is not the official one.



**Practical Information**

A local Kista map can be found at <http://www.hitta.se/SearchCombi.aspx?vad=&var=torshamnsgatan+23E%2c+kista>

WLAN internet connection will be available at the meeting.

**Transport**

Prices below are quoted in Swedish kronor (SEK, or KR). Approximate exchange rates are 1 EUR≈9.3 SEK. Credit cards are accepted almost everywhere including shops, kiosks, taxis and airport coaches.

Note that there is **no price regulation** for taxis in Sweden, but all taxis are required by law to have a sign on the side windows showing their prices for a typical 15-minute 10 km trip for different times of the day. The large-letter price to the right is the highest price they would charge for such a trip. **Please look carefully at this price**, as some drivers/companies have extremely high prices to scam tourists who often assume that all taxis cost the same!

The highest price displayed on the sign should be in the region of 300 SEK for a normal taxi, and you should never need to take a taxi with higher typical price than 400 SEK. Observe the authentic photo below where you in this case would be charged more than 1000 euro for a 15-min trip! If you keep with the three biggest taxi companies (Taxi Stockholm, Taxi Kurir, dark blue cars, or Taxi 020, yellow cars) you should be safe.



**Travel from the airport to Stockholm**

From Arlanda airport (ARN), which is situated 40 km north of Stockholm, you have some options:

1. Taxi to Stockholm city should cost between 400 to 500 SEK. It’s slightly cheaper to Kista. Feel free to ask for a fixed price before entering the taxi, it is common with fixed-price drives on this route.
2. Flight train non-stop to Stockholm City (Central Station) takes 20 minutes and costs 260 SEK. The train is called “Arlanda Express”. <http://www.arlandaexpress.com>
3. Bus to Stockholm City takes 40 minutes and costs 99 SEK. The bus is called “Flygbuss” (“Airport Coach”) and stops several times before the final stop at Cityterminalen (bus terminal connected to the railway station, Central Station). <http://www.flygbussarna.se/Default.aspx?lang=EN>
4. Local train “Upptåget” directly from the airport to Upplands Väsby, then change to train towards Stockholm. Takes 40 minutes and costs 110 SEK. If you anyway will buy a travelcard, the extra cost for this trip is 60 SEK (extra airport terminal cost). Read more at the end of <http://sl.se/en/Visitor/Tickets/Visitor-tickets/>

**Travel between Stockholm and Kista**

1. Taxi costs around 300 SEK and takes 15 minutes.
2. Subway (tunnelbana) is easy and frequent. It takes 20 minutes from Stockholm to Kista. Subway stations are marked with a “T”. Take the blue line towards Akalla, get off at Kista. Then pass through the mall and walk to the meeting venue (10 minutes).
Link to map of Kista subway station: <http://www.hitta.se/ViewDetailsPink.aspx?Vkiid=y4GLRb7%2faUllzLUPTikd8w%3d%3d&vad=Kista+tunnelbanestation&var=Kista>
3. Commuter train (“Pendeltåg”) is quick and takes 12 minutes from the Central Station to Helenelund. Train stations are marked with a “J”. Take the train towards Märsta or Upplands Väsby, get off at Helenelund. Then walk 10 minutes to the meeting venue.
Link to map of Helenelund train station: <http://www.hitta.se/ViewDetailsPink.aspx?vad=Helenelund+pendelt%e5gsstation&var=helenelund&Vkiid=24AhqRan9YkYXjbI0wB7cA%3d%3d&Vkid=10464259&isAlternateNumberResult=False>

**Prices for local transport**

Two coupons are needed for a trip on subways, trains and buses and cost 20 SEK each. A booklet of 16 costs 200 SEK. Stockholm uses a zone system so you might end up using more than two coupons depending on the length of your travel. Alternatively, you can buy a one-day travel card for 115 SEK or a three-day for 230 SEK. <http://sl.se/en/Visitor/Tickets/Visitor-tickets/>

**Accommodation**

We have not made any block reservations, below are some possibilities. Some of the hotels have a special rate for Ericsson, which you might be able to get if you call the hotel and state that you are an Ericsson customer. The hotels are roughly ordered by rate with the most expensive first.

**Stockholm**The trip to Kista takes roughly 20 minutes and walking to the meeting venue 10 additional minutes.

1. Nordic Sea Hotel
Address: Vasaplan 4, Stockholm
Phone: 46 8 50 56 30 00
<http://www.nordicseahotel.se/en/>
Nice design hotel located very close to the central station, subway and Arlanda express train. The hotel is co-located with an ice bar, which some say is a cold and interesting experience. This is not the cheapest hotel, but still with reasonable rates.
Link to a local map:
<http://www.hitta.se/SearchCombi.aspx?vad=&var=Vasaplan+4%2c+Stockholm>
2. First Hotel Amaranten
Address: Kungsholmsgatan 31, Stockholm.
Phone: +46 8 692 5200, Fax: + 46 8 652 6248
[www.firsthotels.com/Amaranten](http://www.firsthotels.com/Amaranten)
There is an entrance to the subway station (Rådhuset) in the same building as the hotel with a direct connection to Kista (blue line towards Akalla). The Central Station is within 10 minutes walking distance.
Link to a local map:
<http://www.hitta.se/SearchCombi.aspx?vad=&var=Kungsholmsgatan+31%2c+Stockholm>
3. Comfort Hotel Stockholm
Address: Kungsbron 1, Stockholm
Phone: +46 8 566 222 00
<http://www.choicehotels.no/choice/en/stockholm-hotel-comfort-se030-en>
Cheap but still ok hotel located quite close to the central station, subway and Arlanda Express. Note that the cheapest rooms do not have a window.
Link to a local map:
<http://www.hitta.se/SearchCombi.aspx?vad=&var=Kungsbron+1%2c+Stockholm>

**Kista**

The area is not too exciting, but you will be able to walk to the meeting venue:

1. Scandic Victoria Tower
Address: Arne Beurlings torg 3A, Kista
Phone: +46 8 517 533 00, Fax: +46 8 517 533 11
<http://www.scandichotels.com/en/Hotels/Countries/Sweden/Stockholm/Hotels/Victoria-Tower/>

Brand new with 20 floors and a sky bar with a nice view of Stockholm. Might be the most expensive in Kista (but prices vary).
Link to a local map:

<http://www.hitta.se/SearchCombi.aspx?vad=&var=Arne+Beurlings+torg+3A%2c+Kista>

1. Memory Hotel
Address: Borgarfjordsgatan 3, Kista.
Phone: +46 8 793 0700, Fax: + 46 8 793 0800
<http://www.memoryhotel.se/?l=en>
Nice hotel, not brand new.
Link to a local map:
<http://www.hitta.se/SearchCombi.aspx?vad=&var=Borgarfjordsgatan+3%2c+Kista>
2. StayAt Hotel Apartments
Address: Danmarksgatan 34/38, Kista.
Phone: +46 8 505 727 00, Fax: +46 8 505 727 99
<http://www.booking.com/hotel/se/accome-apartment-kista.html>

A cheaper option in the shopping mall (Kista Centrum).
Link to a local map:

<http://www.hitta.se/SearchCombi.aspx?vad=&var=Danmarksgatan+38%2c+Kista>

**Other practical information**

Being in Scandinavia you cannot be sure what weather to expect, but average temperature should be *around* 15 degrees C in the beginning of September.

The time zone in Sweden is Central European Time (CET), one hour ahead of GMT.

The power plugs used in Sweden are of type C or F as described on this page: <http://users.telenet.be/worldstandards/electricity.htm>

**Useful Stockholm Links**

Stockholm information: [http://www.stockholmtown.com/](http://www.stockholmtown.com/Default.aspx?epslanguage=EN) and [www.cityguide-europe.com/se/stockholm](http://www.cityguide-europe.com/se/stockholm).

Local travel: <http://sl.se/en/Visitor/Plan-your-journey/>, and you can also download maps and plan your trip at the same site.

Welcome to Stockholm in September!

**ANNEX C**

**Draft agenda**

Friday, 7 September 2012, 0900 hours

1. Opening

2. Approval of the Agenda

3. Document allocation

4. Consent of draft new Recommendation P.NAMS

5. Consent of draft new Recommendation P.NBAMS

6. Approval of liaison documents

7. Any other business

8. Closure of the meeting

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